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**SUMMARIZATION OF THE DECEMBER 6, 2005
FINANCE OFFICE, ADMINISTRATIVE SERVICES, AND OFFICE OF
INFORMATION TECHNOLOGY COMMITTEE MINUTES**

Office of Finance Reports:

Vice Chancellor Kenneth C. Gotsch reported the following updates to the board:

- The City Colleges of Chicago Finance Office prepares annual cash flow projections to help plan the financial activities of the District.
- Budget Briefing:
Vice Chancellor Deidra Lewis and Vice Chancellor Kenneth C. Gotsch presented the Budget Briefing to all the Colleges.
- Audit Committee:
The Audit Committee met on November 22, 2005, to discuss the outstanding issues concerning Audit 2005.
- Capital Budget Plan:
The Office of Finance is working along with Johnson Research Group about the Capital Plan Project.

Vice Chancellor Kenneth C. Gotsch presented the following resolutions for the board's approval:

- 4A-Armored Car Services, Office of Finance/Treasury
- 4B-Professional Service-Graduate Follow-up Survey, Academic Affairs
- 4C-Nursing Comprehensive Testing Services for Daley, Kennedy-King, Malcolm X, Olive Harvey and Truman Colleges
- 4D-Liebert UPS Maintenance Services, Office of Technology
- 4E-Credit Card Services, Office of Finance/Treasury
- 4F-Design and Print Accomplishments Book, Marketing & Public Relations, District Office
- 4G-Design/Build Welding Exhaust System, West Side Technical Institute
- 4H-withdrawn
- 4I-Amendment for the Foster Group, Office of Finance, as amended
- 4J-Amendment to the Audit Services Agreement, Office of Finance

Vice Chancellor Kenneth C. Gotsch presented the following purchases to the board:

- 6A-Adult Education Books, Periodicals, Reference Books & Career Training Materials, All Colleges
- 6B-Purchase of Audio-Visual Equipment, Harold Washington
- 6C-Convert Rollfilm to PDF Image on CDRom, Harold Washington
- 6D-Purchase of Furniture for the Ruth Barker Center, Kennedy-King

Office of Information Technology Reports:

Vice Chancellor Claudine Jones presented the following update to the board:

- The City's ComEd Fiber Initiative has completed the fiber cable installation at the district office. The fiber cable was installed last month by the city's contractor Aldridge Construction. This fiber cable link is one of the first of the city's sister agency "10 key City sites." The remaining phase for the fiber link is the "testing" of the circuits, which will take place this month. Once proven as a viable link, it will be part of a solution to allow us to increase response time to the internet.
- We are in the review stages of the students system's functionality and with the help of the Officers of the District and Colleges Facilitators we will schedule what new/changes we will work on during the first quarter of next year.

Office of Administrative Services Reports:

Vice Chancellor William Donahue presented the following board report to the board:

- 4G-Design Build Welding Exhaust System for WST

Vice Chancellor William Donahue reported the following updates to the board:

- Truman College Parking

President Boyd has been working with her local politicians to identify the potential funding resources through State and Local avenues. Administrative Services and the Finance Office are working closely with her on finding the funding for this project.

- Kennedy King College

The project is underway. The groundbreaking took place in early November with the Mayor, President Jones, and many other dignitaries present. City Colleges of Chicago is working with the PBC and McClier in assisting them in their community hiring initiative. City Colleges of Chicago has identified many qualified candidates from Dawson Technical Institute Construction Trades program that live in the Englewood community. The PBC and McClier have been slow in the hiring of the Dawson students, however; we have been diligent in working with them to get more Dawson students hired. The PBC has sent me a draft of the hiring done to date. I am reviewing and will send back suggestions for change to the document. Construction on the foundations is proceeding.