

26640

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508

County of Cook and State of Illinois

**RENTAL OF GRADUATION SITE
HAROLD WASHINGTON COLLEGE**

THE CHANCELLOR

REPORTS:

that it is necessary to rent space for the Spring 2005 graduation ceremonies for Harold Washington College;

that an intensive search was made to identify space available on a date which would accommodate our needs. Places contacted include The Ford Center for the Performing Arts/Oriental Theatre, The Shubert Theatre, and the Cadillac Palace Theatre; and

that The Ford Center for the Performing Arts/Oriental Theatre and The Shubert Theatre are not available on May 21, 2005; and

that the Cadillac Palace Theatre is available on May 21, 2005 for a rental fee of \$22,435.00 which includes chair rental, equipment rental and catering costs.

THE CHANCELLOR

RECOMMENDS:

that the Board of Trustees approve an agreement with the Cadillac Palace Theatre, 151 W. Randolph Street, for the rental of the Cadillac Palace Theatre on Saturday, May 21, 2005, from 11:00 a.m. to 2:30 p.m. at a cost of \$22,435.00, and authorizes the Chairman to execute said agreement on behalf of the Board.

FINANCIAL:

\$22,435.00 – Education Fund – 2060500-00003-0039

Respectfully submitted,

Wayne D. Watson
Chancellor

April 7, 2005