

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of IllinoisMINUTES  
REGULAR MEETING OF THE BOARD  
THURSDAY, AUGUST 5, - 9:00 A.M.Richard J. Daley College  
7500 S. Pulaski  
Atrium Level  
Chicago, Illinois 60652

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508, as scheduled on Thursday, August 5, 2004 at 9:00 a.m. was held at Richard J. Daley College, 7500 S. Pulaski, Atrium Level, Chicago, Illinois 60652, was called to order at 9:32 a.m.

## PRESENT

## BOARD MEMBERS:

James C. Tyree, Chairman  
Ralph G. Moore  
Nancy J. Clawson  
Rev. Albert D. Tyson, III  
Tonya Cody-Robinson, Student Trustee  
Regina M. Hawkins, Assistant Board Secretary

## ABSENT

## BOARD MEMBERS:

James A. Dyson, Vice Chairman  
Rudy R. Mendez  
Terry E. Newman, Secretary

## PRESENT

## CCC STAFF:

Wayne D. Watson, Chancellor  
Yolande Bourgeois, General Counsel  
Dolores Javier, Treasurer

## VICE CHANCELLORS:

Abe Eshkenazi  
William Donahue  
Deidra Lewis  
Claudine Jones  
Michael Mutz  
Xiomara Cortes-Metcalf

## PRESIDENTS:

Zerrie Campbell  
Craig Washington (Ivan Martinez)  
\*Marguerite Boyd  
\*John Wozinak  
Charles Guengerich  
\*Clyde El-Amin  
Sylvia Ramos

\* Interim Position

The Chairman declared a quorum was present.

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**(26316) CHANCELLOR'S REMARKS – (None)**

**(26317) COLLEGE REPORT – DALEY COLLEGE  
ENROLLMENT MANAGEMENT-WEST SIDE TECHNICAL INSTITUTE AND  
DALEY COLLEGE CHICAGO PREP**

President Dr. Sylvia Ramos introduced presenters listed below:

Leticia Uribe presented the enrollment management report and Dr. Vali Siadat presented the Daley College Chicago Prep Program and introduced Susana Martinez who gave remarks on being a part of this program; engineering, computer science and statistics.

Chairman commented on the city college programs, and on the budget that was approved – special appropriation of 15 million dollars for city colleges. These funds are also a one time event, we need to be diligent to work on making sure that the equalization formula remains equal to City Colleges. Vice Chancellor Eshkenazi and President Guengerich are working with our legislators.

**(26318) COMMITTEE REPORT – HUMAN RESOURCES SERVICES**

The meeting of the Board Committee on Human Resources was held on Tuesday, August 3, 2004. Committee Chair Rudy Mendez called the meeting to order at 10:21 a.m. The minutes of the July 13, 2004 Board Committee meeting were approved. During the meeting it was reported that:

- The Office of Human Resources participated in two Job Fairs: one held at Westside Technical Institute sponsored by Congressman Gutierrez and Alderman Solis, and the other sponsored by the Mayor's Office of People with Disabilities for disabled workers. Resumes were collected and appropriately shared with College Presidents.
- With respect to Benefits, total premium costs have increased for the period ending June 2004 by approximately \$3 million in comparison to premiums paid in June 2003.
- The new Humana billing statement for July was incorrect. The bill was overstated by approximately \$74,000 which was immediately caught and corrected. We continue to be vigilant about these matters.
- Presentation of the City Colleges' benefit programs at New Employee Orientation was completely revamped with the goal of ensuring that employees understand and appreciate the value of employer-sponsored benefits.
- The Office of Human Resources was represented at the Faculty Diversity Summit held in Springfield, IL. The purpose of this one-day summit sponsored by Southern IL University and the IL Board of Higher Education was to learn how to source minority faculty for colleges and universities.
- Negotiations with Local 1600 faculty, part-time professionals, and Security personnel are ongoing as we continue to make progress to bring closure to these contracts.

**There was no closed session.**

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**(26319) COMMITTEE REPORT – ACADEMIC AFFAIRS & STUDENT SERVICES**

The meeting was called to order by Committee Chair, Rev. Albert D. Tyson, at 9:25 a.m. in conference room 300, 226 W. Jackson Blvd., Chicago, IL.

1. **Minutes:** Trustee Tyson motioned for approval of the July 12, 2004 minutes of the Board Committee on Academic and Student Services and the minutes were approved by unanimous vote of the five voting board members.

2. **Staff Reports:**

**APSA Update** Dr. Pervez Rahman, Dean of Instruction at Truman College, presented an update on APSA, which is an acronym for Annual Program and Services Analysis. APSA is an annual program evaluation process that requires the participation of college administrators, faculty and staff. Annual evaluations of all instructional programs will begin this fall, while the evaluation of college and district services will begin this spring.

Vice Chancellor Lewis indicated that an update of the process will be shared with District Faculty Council at the Faculty Council Retreat scheduled for Friday, August 20, 2004.

**WYCC Update** Maria Moore, WYCC General Manager, reported that Mayor Daley is featured as the station's August Salute. Upcoming salutes will feature Judge Gerald Bender and Illinois Senate President Emil Jones. The station is collaborating with the colleges on special promotional messages focused on Fall Registration. The station is also launching a "Be Wise, Be Counted" voter registration campaign which includes interviews with various state representatives.

**Development Update** Vice Chancellor Michael Mutz reported that Phase I of the Peoplesoft Contributor Relations system should be completed in September.

There being no further business before the Committee, the meeting was adjourned at 10:22 a.m..

**(26320) COMMITTEE REPORT – FINANCE, OFFICE OF INFORMATION TECHNOLOGY & ADMINISTRATIVE SERVICES**

The meeting was convened at 9:55 a.m. in room 300 of the Board District offices, 226 W. Jackson Blvd., Chicago, Illinois.

1. **Minutes** of the August 03, 2004 meeting of the Board Committee on Finance and Administrative Services were approved as submitted.

2. **Staff Reports:**

**Board Member Rev. Albert Tyson requested Vice Chancellor Abe Eshkenazi to report on the Office of Finance**

**Office of Finance Report**

- Vice Chancellor Eshkenazi stated the lists of bank accounts and investment reports from investment managers Weiss, Peck and Greer were included in the board packet.

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**Office of Finance Report (cont'd)**

- Vice Chancellor Eshkenazi presented the following resolutions for Board approval:
  - 1A – Authorizing the transfer of funds as required by the Public Community College Act.
- Vice Chancellor Eshkenazi presented the following agreements for board approval:
  - 4A – Novanet Service Renewal – Academic Affairs - \$252,000
  - 4B – ACT Testing – All Colleges – \$7,200
- Vice Chancellor Eshkenazi presented the following purchases for board approval:
  - 6C – Office Supplies Contract - All Colleges – As needed
  - 6D – Printing College ViewBook – Truman College - \$11,900
  - 6E – CCC Recruitment Ads for The Defender – All Colleges – \$45,000
  - 6F – CCC Recruitment Ads for HOY – All College – \$55, 000
- Vice Chancellor Eshkenazi provided the following update for the FY05 Budget:
  - A copy of the funding analysis by the ICCB was included in the board packet.
  - ICCB funded a \$15m additional grant to CCC which was included in the budget. This is down from the \$16 m original appropriation request.
  - Total ICCB funding amounted to \$52.6 m. Without this additional funding ICCB would have been down \$5m.
  - The final budget for FY06 will be presented at the September 6, 2004 Special Board meeting.
- Vice Chancellor Eshkenazi provided the following updates on Adult Ed and Equalization were given:
  - President Guengerich has met with Senator del' Valle to approve what changes needed to made regarding the Adult Ed formula. The changes have been called back into question to see if this was an appropriate adjustment.
  - The difference between the EAV for urban areas and farmland was reviewed for the board.
    - The EAV for urban areas is affected by reduction in tax rates.
    - The EAV for farmland areas is affected by a reduction in assessed evaluations.

**Board Member Rev. Tyson requested Vice Chancellor Claudine Jones to report on the Office of Information Technology.**

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**Office of Information Technology**

- Vice Chancellor Jones presented the following update on the PeopleSoft Student System:
  - In June and July the CCC project sponsors conducted a checkpoint view of the project which included a self audit of the project and the budget. The project is on track and within budget. The following five roll-outs were created:
    - Course catalog and class schedules ( November 04)
    - Financial Aid (February 05)
    - Registration – Student records and financial records (March 05)
    - Term Processing (May 05)
    - Other processing and reports (October 05)
- Vice Chancellor Jones stated that after the completion of the end of term processing, SPAS and PeopleSoft SA systems will be down for two weeks to convert the student records.
- Vice Chancellor Jones reported that a detailed status report and expenditure report was included in the board packet.
- Vice Chancellor Jones stated that integration between the Student and HR systems required changes will made to the bio/demo/instructor information in the HR system.
- Vice Chancellor Jones reported that the PeopleSoft financial system technical upgrade will be completed by Spring 05.
- Vice Chancellor Jones stated the PeopleSoft servers will be located at the district office on the 5<sup>th</sup> & 7<sup>th</sup> floor data rooms.

**Board Member Rev. Tyson requested Vice Chancellor Bill Donahue to report on the Office of Administrative Services.**

**Office of Administrative Services**

- Vice Chancellor Donahue presented the following purchases for Board approval:
  - 6A – 7<sup>th</sup> Floor Data Center – OIT \$43,900 (1999 GOB)
  - 6B – East Plaza Deck – MX College - \$308,500 (1999 GOB )
- Vice Chancellor Donahue reported that the permits for the foundation at Kennedy King College are expected within two weeks. Walsh Construction sent a letter to the PBC stating that they are terminating the contract and removing the trailers.
- Vice Chancellor Donahue stated the sole bid for the Phase 2 project was rejected by the PBC. Plans are being developed for a re-bid of the project.
- Vice Chancellor Donahue reported that the Construction for the South Shore Culinary project is in progress with approximately 30 – 35% of the project completed.
- Vice Chancellor Donahue reported that the planning and work had begun on the moving of the various programs across the district to Dawson Tech. The initial moves will be completed by the time classes begin.

At 10:20 am the meeting was adjourned.

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**26321 CONSIDERATION OF MINUTES, REGULAR MEETING – August 5, 2004**

On motion by Tyson, seconded by Moore, the minutes of August 5, 2004, regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, were approved as submitted by a unanimous affirmative voice vote of the four voting members present. The student member cast an affirmative advisory vote.

**26322 RESOLUTION: AUTHORIZING TRANSFER OF FUNDS**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26322, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

**26323 PERSONNEL GENERAL/FUNDED**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26323, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

**26324 PERSONNEL REPORT – CONTINUING EDUCATION ASSIGNMENT SUMMARY**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26324, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

**26325 PERSONNEL REPORT – LECTURESHIPS AND FACULTY OVERTIME ASSIGNMENTS**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26325, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

**26326 PERSONNEL REPORT – FACULTY SUMMER ASSIGNMENTS**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26326, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

**26327 RESOURCE DEVELOPMENT**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26327, incorporated by reference, concerning new proposals/grants was placed in the omnibus and adopted by omnibus motion.

**26328 RESOURCE DEVELOPMENT SUPPLEMENTAL**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26328, incorporated by reference, concerning new proposals/grants was placed in the omnibus and adopted by omnibus motion.

**26329 NOVANET SERVICES RENEWAL, ALL COLLEGES (NCS PEARSON)**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26329, incorporated by reference, to approve an agreement with NCS Pearson for the continuation of NovaNET at a cost of \$252,000.00, was placed in the omnibus and adopted by omnibus motion.

**26330 ACT TESTING, ALL COLLEGES**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26330, incorporated by reference, to approve an agreement with ACT to provide both forms of testing services to all colleges for Fiscal year 2005, was placed in the omnibus and adopted by omnibus motion.

**26331 LEGAL INVOICES**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26331, incorporated by reference, for payment of invoices in the amount of \$72,655.77, was placed in the omnibus and adopted by omnibus motion.

**26332 DESIGN-BUILD SERVICES FOR ADDITIONAL ELECTRICAL POWER SEVENTH FLOOR DATA CENTER, DISTRICT OFFICE (ESD CHICAGO)**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26332, incorporated by reference, authorizing a contract with ESD Chicago for Design Build services to provide additional electrical power for the district office seventh floor data center in the amount of \$43,900.00, was placed in the omnibus and adopted by omnibus motion.

**26333 DESIGN-BUILD SERVICES EMERGENCY STRUCTURAL REPAIRS EAST PLAZA DECK, MALCOLM X COLLEGE (PRIMERA ENGINEERS)**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26333, incorporated by reference, to enter into an agreement with Primera Engineers to provide design-build services for the emergency structural repairs for the east plaza deck at Malcolm X College for an amount not-to-exceed \$308,500.00, was placed in the omnibus and adopted by omnibus motion.

**26334 OFFICE SUPPLIES CONTRACT –CITY OF CHICAGO, ALL COLLEGES (MAGNETIC OFFICE PRODUCTS)**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26334, incorporated by reference, to approve the issuance of purchase orders on an as-needed basis to Magnetic Office Products, Chicago, IL for office supplies, was placed in the omnibus and adopted by omnibus motion.

**26335 PRINTING COLLEGE VIEWBOOK, TRUMAN COLLEGE (M&G GRAPHICS)**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26335, incorporated by reference, to approve the issuance of a purchase order in the total amount of \$11,900.00 to M&G Graphics, Chicago, IL to complete the printing of the college view book for Truman College, was placed in the omnibus and adopted by omnibus motion.

**26336 PRINT ADVERTISING SERVICES – DALEY, HAROLD WASHINGTON, KENNEDY-KING, MALCOLM X, OLIVE-HARVEY, TRUMAN AND WRIGHT COLLEGES (CHICAGO DEFENDER)**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26336, incorporated by reference, authorizing the issuance of a purchase order for multiple page CCC advertising in the Chicago Defender Newspaper not-to-exceed \$45,000.00, was placed in the omnibus and adopted by omnibus motion.

**26337 PRINT ADVERTISING SERVICES – DALEY, HAROLD WASHINGTON, KENNEDY-KING, MALCOLM X, OLIVE-HARVEY, TRUMAN AND WRIGHT COLLEGES (HOY NEWSPAPER)**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Report No. 26337, incorporated by reference, authorizing the issuance of a purchase order for multiple page CCC advertising in the Hoy Newspaper not-to-exceed \$55,000.00, was placed in the omnibus and adopted by omnibus motion.

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**26338      CONSULTANT AND PROFESSIONAL SERVICES – MONTHLY SUMMARY PAYMENTS  
APPROVED BY THE CHANCELLOR (UP TO \$10,000)**

This information report was received and placed on file.

**26339      CONSULTANT AND PROFESSIONAL SERVICE AGREEMENTS MONTHLY SUMMARY  
PAYMENTS APPROVED BY THE OFFICERS OF THE DISTRICT (UP TO \$5,000.00)**

This information report was received and placed on file.

**26340      CLINICAL AND TRAINING AGREEMENTS – MONTHLY SUMMARY AGREEMENTS  
APPROVED BY THE COLLEGE PRESIDENTS**

This information report was received and placed on file.

**26341      WRIGHT COLLEGE STUDENT RECEIVES COCA-COLA SCHOLARSHIP**

This information report was received and placed on file.

**26342      FACULTY COUNCIL UPDATE: DR. POLLY HOOVER – WRIGHT COLLEGE  
NO REPORT)**

This information report was received and placed on file.

**OMNIBUS MOTION**

On motion by Rev. Tyson, seconded by Moore, the foregoing Board Reports and Resolutions from No.'s 26322 to 26342, were ordered to final vote and declared adopted by a unanimous affirmative voice vote of the four voting members present. The student member cast an affirmative advisory vote.

**NO CLOSED SESSION**

**ADJOURNMENT**

On motion by Tyree, seconded by Moore, the August 5, 2004 regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was adjourned at 10:55 a.m. by a unanimous affirmative voice vote of the four voting members present.

**Terry E. Newman  
Secretary**