

**SUMMARY OF THE MEETING OF  
THE BOARD COMMITTEE ON FINANCE & ADMINISTRATIVE SERVICES**

**September 28, 2004**

**In attendance:****Chairman**

James Tyree

**Chancellor:**

Wayne Watson

**Board Members:**

James Dyson

Terry Newman

Ralph Moore

Nancy Clawson

Rev. Albert Tyson

Rudy Mendez

**Student Board Member:**

Tonya Cody-Robinson

**Assistant Board Secretary:**

Regina Hawkins

**Vice Chancellors:**

Yolande Bourgeois

William Donahue

Abe Eshkenazi

Claudine Jones

Michael Mutz

Xiomara Metcalfe

**Treasurer:**

Dolores Javier

**Presidents/Representatives:**

John Wozniak, HW

Charles Guengerich, WR

Marguerite Boyd, TR

Zerrie Campbell, MX

Clyde El-Amin, KK

Sylvia Ramos, DA

**District Office Staff:**

Cynthia Armster

Jose Aybar

J. Randall Dempsey

Kevin Fair

Juliette Ferguson

Maggie Garcia

Janis Gertrude

James Gonsiorek

Shawn Koestering

Eugenia Krzyzanski

Diana Madrzyk

Bill McMillan

Maria Moore

Jennifer Seldon

Ruth Arias

Debra Terrell

Kathy Mazur

Steve Jenkins

Valerie Highsmith

**Office of Finance Report**

- The following resolution were presented for board approval:
  - 1D – Resolution: Investment Policies [Article 5 and Appendices 27 and 27]
- The following agreement were presented for board approval:
  - 4A – DOCUTECH MAINTENANCE– Wright College – \$30.720.00
- The following presentation were presented to the board by the Treasurer, Dolores Javier and Associate Chief Financial Officer, J. Randall Dempsey:
  - City Colleges of Chicago Budget FY 2005

**Office of Information Technology**

- The following update was provided on the PeopleSoft Student System:
  - The PeopleSoft System rollout one: system testing and end user training material on track. We have targeted end user training to start in November.
  - The library system celebrated it first anniversary at City Colleges. It is fully functional for Cataloging, Circulation, Serials, and web access to the public catalog. We are finalizing the on line database access. Feedback from the colleges is positive and the system in working well for their staff and students.
  - Library staff members were trained on ProQuest's Lion (literature on-line) database access and usage. These tools are available to all students for research and use for class assignments. This training was performed at each library with the goal of increasing usage and ensuring that support for students in using the tool was readily available. The response for the training was positive and we will be reviewing usage statistics over the next few months.

**Office of Administrative Services**

- The following purchase were presented for board approval:
  - 6A- Gas Utility Contract
- The following updates were presented to the board:
  - Kennedy-King Update: The Alderman signed off on the street vacations, and the transportation committee approved the vacations yesterday. It goes to full Council Wednesday. The release of the RFP for the re-bid of the project is anticipated by mid-October. We should see a draft within the next week.
  - South Shore Culinary: Construction is in process. The restrooms and stairwell are complete. The third floor classroom area is approximately 85% complete. We are approximately 75% complete in the 4<sup>th</sup> floor kitchens. We are on schedule. We anticipated being completed by Thanksgiving.