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BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

CONSULTANT SERVICES – GRADUATE FOLLOW-UP SURVEY
OFFICE OF ACADEMIC AFFAIRS, PLANNING & RESEARCH
DISTRICT OFFICE

THE CHANCELLOR

REPORTS that there is a need to retain a consultant to perform a survey of CCC graduates from FY2004 ending June 30, 2004; the project will involve Computer Assisted Telephone Interviewing and includes questionnaire development, data collection, file preparation and a methodological report; and

that staff recommends approval to utilize the services of Data Prompt, International, a division of The Blackstone Group, Chicago to complete the required survey services; the Blackstone Group, a Chicago-based MBE firm, has completed this survey project for the past three years and has done an excellent job; Data Prompt has proposed to complete the survey for a total estimated cost of \$34,155.00; their proposal has been reviewed by Academic Affairs and the proposed fees for the survey, report preparation, etc. are appropriate and acceptable; and

that this purchase of professional services is exempt from the District's competitive bidding requirements.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorize the Chairman to enter into an agreement an amount not to exceed \$34,155.00 with Data Prompt International (a division of the Blackstone Group), Chicago, IL for the completion of the FY 2004 graduate follow-up survey.

FINANCIAL \$34,155.00 – Educational Fund (0015501)

Respectfully submitted:

Wayne D. Watson
Chancellor

December 2, 2004