

26476

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO 508
County of Cook and State of Illinois

CURRICULUM CONSULTANT SERVICES
OFFICE OF ACADEMIC AFFAIRS, PLANNING & RESEARCH
DISTRICT OFFICE

PROFESSIONAL SERVICES AGREEMENT
Ms. Susan Lofton

THE CHANCELLOR

REPORTS

that there is a need for professional services to assist CCC in program management activities for Project Align, developing and writing the English Tip Sheets, developing instructional materials for training CPS high school teachers to use Project Align Tip Sheets, facilitate implementation of Project Align programs and goals in participating Chicago high schools, and;

that staff recommends approval to utilize the services of Susan Lofton, to provide the needed consulting services; Ms. Lofton has proposed to provide these services during the period of November 15, 2004 through June 1, 2005.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorize the Chairman to enter into a Professional Service Agreement with Ms. Susan Lofton in an amount not-to-exceed \$4,500.00

FINANCIAL

\$4,500.00 – PIPELINE Grant Fund
[303780400-532100-21000-0000105-10001]

Respectfully submitted:

Wayne D. Watson
Chancellor

December 2, 2004