

SUMMARY OF THE MEETING OF
THE BOARD COMMITTEE ON FINANCE & ADMINISTRATIVE SERVICES

August 03, 2004

In attendance:**Chairman**
Rev. Albert Tyson**Chancellor:**
Wayne Watson**Board Members:**
James Dyson
Ralph Moore
Nancy Clawson
Rudy Mendez**Student Board Member:**
Tonya Cody-Robinson**Assistant Board Secretary:**
Regina Hawkins**Vice Chancellors:**
Yolande Bourgeois
William Donahue
Abe Eshkenazi
Claudine Jones
Deidra Lewis
Michael Mutz
Xiomara Metcalfe**Treasurer:**
Dolores Javier**Presidents/Representatives:**
Craig Washington, OH
John Wozniak, HW
Lynn Walker, WR
Marguerite Boyd, TR
Zerrie Campbell, MX
Clyde El-Amin, KK
Sylvia Ramos, DA**District Office Staff:**
Cynthia Armster
Pat Bobeck
Pat Dixon
Kevin Fair
Juliette Ferguson
Maggie Garcia
Jim Gonsiorek
Shawn Koestering
Eugenia Krzyzanski
Diana Madrzyk
Maria Moore
Ralph Passarelli
Karen Porter
Jennifer Seldon
Ramona Shaw
Sheadrick Tillman
Elsa Tullos**Office of Finance Report**

- A list of bank accounts and investment reports from investment managers Weiss, Peck and Greer was included in the board packet.
- The following resolutions were presented for Board approval:
 - 1A – Authorizing the transfer of funds as required by the Public Community College Act.
- The following agreements were presented for board approval:
 - 4A – Novanet Service Renewal – Academic Affairs - \$252,000
 - 4B – ACT Testing – All Colleges – \$7,200
- The following purchases were presented for board approval agreements:
 - 6C – Office Supplies Contract - All Colleges – As needed
 - 6D – Printing College ViewBook – Truman College - \$11,900
 - 6E – CCC Recruitment Ads for The Defender – All Colleges – \$45,000
 - 6F – CCC Recruitment Ads for HOY – All College – \$55, 000
- The following update for the FY05 Budget was given:
 - A copy of the funding analysis by the ICCB was included in the board packet.
 - ICCB funded a \$15m additional grant to CCC which was included in the budget. This is down from the \$16 m original appropriation request.
 - Total ICCB funding amounted to \$52.6 m. Without this additional funding ICCB would have been down \$5m.

Office of Finance Report (cont'd)

- The final budget for FY06 will be presented at the September 6, 2004 Special Board meeting.
- The following updates on Adult Ed and Equalization were given:
 - President Guengerich has met with Senator del' Valle to approve what changes needed to made regarding the Adult Ed formula. The changes have been called back into question to see if this was an appropriate adjustment.
 - The difference between the EAV for urban areas and farmland was reviewed for the board.
 - The EAV for urban areas is affected by reduction in tax rates.
 - The EAV for farmland areas is affected by a reduction in assessed evaluations.

Office of Information Technology

- The following update was provided on the PeopleSoft Student System:
 - In June and July the CCC project sponsors conducted a checkpoint view of the project which included a self audit of the project and the budget. The project is on track and within budget.
- The following five roll-outs were created:
 - Course catalog and class schedules (November 04)
 - Financial Aid (February 05)
 - Registration – Student records and financial records (March 05)
 - Term Processing (May 05)
 - Other processing and reports (October 05)
- After the completion of the end of term processing, SPAS and PeopleSoft SA systems will be down for two weeks to convert the student records.
- A detailed status report and expenditure report was included in the board packet.
- For integration between the Student and HR systems required changes will made to the bio/demo/instructor information in the HR system.
- The PeopleSoft financial system technical upgrade will be completed by Spring 05.
- The PeopleSoft servers will be located at the district office on the 5th & 7th floor data rooms.

Office of Administrative Services

- The following purchases were presented for Board approval:
 - 6A – 7th Floor Data Center – OIT \$43,900 (1999 GOB)
 - 6B – East Plaza Deck – MX College - \$308,500 (1999 GOB)
- The permits for the foundation at Kennedy King College are expected within two weeks. Walsh Construction sent a letter to the PBC stating that they are terminating the contract and removing the trailers.
- The sole bid for the Phase 2 project was rejected by the PBC. Plans are being developed for a re-bid of the project.
- Construction for the South Shore Culinary project is in progress with approximately 30 – 35% of the project completed.
- Planning and work had begun on the moving of the various programs across the district to Dawson Tech. The initial moves will be completed by the time classes begin.