

24009

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

ADOPTED
BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 508

SEP - 4 2003

PROFESSIONAL CONSULTANT SERVICES
OFFICE OF INFORMATION TECHNOLOGY
DISTRICT OFFICE

COUNTY OF COOK
AND STATE OF ILLINOIS

THE CHANCELLOR

REPORTS

that there is a need to utilize the services of a professional consultant to provide senior project management on the district's PeopleSoft applications; and

that these services will focus on the following:

- Perform quality review and acceptance of new development work
- Lead the development of workflow procedures, business processes and interrelationships of the PeopleSoft applications
- Manage change control process
- Provide coordination of project timelines and their interdependencies
- Other services and priorities as assigned by the Vice Chancellor /CIO; and

that staff has received a proposal from Mr. Mark Pickett to provide the required professional consulting services for the period of September 8, 2003 through March 7, 2004 at a hourly rate of \$90.00 with a total cost not to exceed \$86,400.00 which includes expenses and benefit costs; and an option to renew; and

that staff has determined that the proposed rate structure is comparable to market rates and that Mr. Pickett is a certified project manager and has the required expertise and experience to provide the services; and

that this professional service agreement is exempt from competitive procurement and that these services are contingent upon budget allocations for FY2004.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves a contract in the amount not to exceed \$86,400.00 including expenses and benefit costs with Mr. Mark Pickett for professional consultant services to provide senior project management of the PeopleSoft applications for the period of September 8, 2003 through March 7, 2004 with an option to renew contingent upon the Chairman's approval and that the Chairman is authorized to execute any documents pertaining to these services on behalf of the Board.

FINANCIAL

\$86,400.00 - Education Fund (Operational) # 50800-0023001

DISTRICT OFFICE REVIEWS & DATES SIGNED:

September

Marketing
Date

Treasurer.

Legal

Board Office

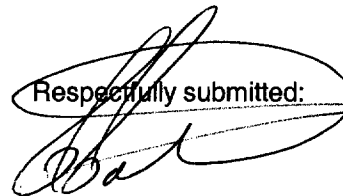
Admin. Svcs.
Date

Academic Aff.

HR

Finance

Respectfully submitted:



Wayne D. Watson
Chancellor

