

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois**

**PROFESSIONAL CONSULTANT SERVICES  
OFFICE OF ACADEMIC AFFAIRS, PLANNING AND RESEARCH  
CITY COLLEGES OF CHICAGO**

**THE CHANCELLOR**

**REPORTS**

that there is a need to utilize the services of a professional consultant to provide proposal development services to the City Colleges of Chicago, as required by the Office of Grants and Contracts and the various colleges and that the consultant selected will:

- respond to requests for assistance from the colleges,
- write proposals for funding,
- review proposals which have been drafted by staff at the colleges,
- provide other assistance to college staff in the planning and development of requests for funding and, in addition,
- work with the District Office and the colleges on strategic planning for resource development efforts; and

that staff has received a proposal from Dr. Isidro Lucas to provide the required professional consulting services for the period from October 1, 2003 through July 31, 2004 at a cost not to exceed \$15,050; and

that staff has determined that Dr. Lucas has the required expertise and experience to provide the services.

**THE CHANCELLOR**



**RECOMMENDS**

that the Board of Trustees approve a contract in the amount not to exceed \$15,050, including expenses, with Dr. Isidro Lucas for professional consultant services to provide proposal development assistance to the City Colleges of Chicago, for the period from October 1, 2003 through July 31, 2004, and authorize the execution of all documents pertaining to these services by the Chairman on behalf of the Board.

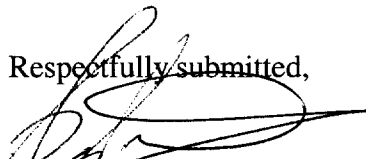
**FINANCIAL**

\$15,050 - Deferred Grant Account

DISTRICT OFFICE & COLLEGE PRESIDENT SIGNATURE FOR BOARD REPORTS:

Purchasing Date	 Treasurer 9/30/03	Legal 9/30/03	Board Office
College President Date	_____		
Admin. Svcs. Date	 Academic Aff. 9/30/03	HR	Finance
Marketing Date	WYCC Date	_____	

Respectfully submitted,

  
Wayne D. Watson  
Chancellor