

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois**

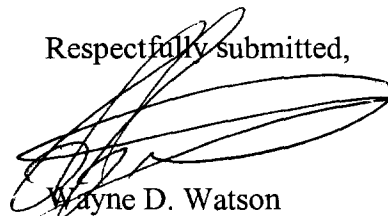
**Wright College Delivers training through the Department of Planning and Development**

THE CHANCELLOR

REPORTS that Business and Industry Services of Wright College will deliver two sessions of a customer service module titled, "Building Positive Relationships" for the delegate agencies of the Department of Planning and Development. The program will be offered twice, once at the Wright College campus and once at the Malcolm X campus.

REPORTS that the training will be in October and November and will be marketed to the Department's approximately 150 delegate agencies.

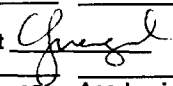
Respectfully submitted,



Wayne D. Watson  
Chancellor

September 18, 2003

**DISTRICT OFFICE REVIEWS & DATES SIGNED:**

<u>Purchasing</u> Date _____	<u>Treasurer.</u> _____	<u>Legal</u> _____	<u>Board Office</u> _____
<u>President</u> 			
<u>Admin. Svcs.</u> Date _____	<u>Academic Aff.</u> _____	<u>HR</u> _____	<u>Finance</u> _____
<u>Marketing</u> Date _____	<u>WYCC</u> Date _____		