

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

LIBRARY BOOKS, PERIODICALS, REFERENCE BOOKS, BUSINESS REPORTS,  
INFORMATION SERVICES, AND INSTRUCTIONAL MATERIALS  
ALL COLLEGES

THE CHANCELLOR

REPORTS

that during FY04 it will be necessary to purchase books, periodicals, reference books, instructional materials, business reports, online databases and information services for the libraries at all colleges;

that library purchases are considered sole source

that according to the Illinois Public Community College Act, these materials are exempt from formal competitive bidding; and

that the following firms have been identified as qualified vendors:

| <u>VENDOR/SUPPLIER</u>                           | <u>TYPE OF DOCUMENT</u>                              | <u>ESTIMATED AMOUNT</u> |
|--|--|-------------------------|
| Associated Press Digital Archive                 | CD-ROM services                                      | \$ 5,000                |
| Baker and Taylor Cont. Serv.<br>Sommerville, NJ  | Annual reference books and reports                   | \$ 29,000               |
| Baker and Taylor<br>Momence, IL                  | Books  | \$186,050               |
| Bell and Howell<br>Ann Arbor, MI                 | Microforms, online databases                         | \$120,300               |
| Bernan and Associates<br>Lanham, MD              | Government documents                                 | \$ 8,000                |
| CHIPS Publication Service                        | CD-ROM Services                                      | \$ 5,000                |
| Congressional Quarterly, Inc.<br>Washington, DC  | Periodicals, books                                   | \$ 7,300                |
| DEMCO  | CD-ROM services                                      | \$ 5,600                |
| EBSCO<br>Cary, IL                                | CD-ROM services,<br>periodicals with CD-ROMs         | \$ 42,000               |
| Encyclopedia Britannica<br>Chicago, IL           | Reference books                                      | \$ 6,000                |
| Facts on File                                    | CD-ROM services                                      | \$ 5,700                |
| Faxon Subscription Agency<br>Norwood, MA         | Periodicals  | \$ 66,000               |
| Gale Group<br>Farmington Hills, MI               | Books, reference books,<br>CD-ROMs, online databases | \$122,900               |
| Grolier  | Reference book, CD-ROMs                              | \$ 7,500                |
| Grove's Dictionaries [Macmillan]<br>New York, NY | Reference books                                      | \$ 9,000                |
| H. W. Wilson<br>Bronx, NY                        | Books, reference books,<br>online databases          | \$ 23,200               |
| Minolta Business Systems                         | Microfilm service                                    | \$ 7,100                |

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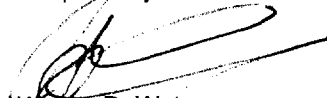
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| Moody's Investor Services<br>Chicago, IL       | Business reports, information services,<br>CD-ROMs          | \$ 5,000         |
| Newsbank<br>New Canaan, CT                     | CD-ROM services   | \$ 53,400        |
| NILRC<br>Sugar Grove, IL                       | Reference books,<br>online databases                        | \$ 33,250        |
| <b>ProQuest Information<br/>Learning Group</b> | <b>Microfilm, information services,<br/>Online services</b> | <b>\$ 81,935</b> |
| R. R. Bowker<br>Philadelphia, PA               | Books, reference books                                      | \$ 5,000         |
| Reed Reference Publisher<br>New Providence, NJ | Reference books,<br>CD-ROMs                                 | \$ 7,850         |
| SIRS Mandarin                                  | CD-ROM services   | \$ 5,000         |
| Standard & Poors<br>New York, NY               | Business reports, information services,<br>CD-ROMs          | \$ 8,600         |
| Turner Subscription Agency<br>New York, NY     | Periodicals   | \$ 19,500        |
| United Visual<br>Itasca, IL                    | Audiovisual sales,<br>service, and rentals                  | \$ 15,350        |
| University Park Media                          | Reference books   | \$ 9,000         |
| West Publications                              | Books   | \$ 6,000         |
| World Book                                     | Reference Books   | \$ 5,000         |

RECOMMENDS that the Board of Trustees approve issuance of purchase orders on an as-needed basis to the aforementioned vendors for books and other required library materials for FY04, and that all purchases of online databases be made at the district level.

ProQuest (highlighted) budget has been increased by \$18,675. Gale Group will not be renewed, eliminating the estimated cost of \$122,900.

FINANCIAL As needed -- Educational Fund

Respectfully submitted:

  
Wayne D. Watson  
Chancellor


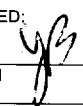
May 8, 2003

COLLEGE REVIEW: \_\_\_\_\_

President

REQ. NO. \_\_\_\_\_

CENTRAL OFFICE REVIEWS & DATES SIGNED:

|   |                 |   |              |
|---|-----------------|---|--------------|
| <br>Purchasing<br>Date: <u>04-29-03</u> | Contract Compl. | Legal  | Board Office |
| Finance   | Admin. Svcs.    | Academic Aff.   | Other        |
| Date _____  | _____           | _____   | _____        |

AC - Library Vendors 2003