

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

PROFESSIONAL CONSULTANT SERVICES  
OFFICE OF INFORMATION TECHNOLOGY  
DISTRICT OFFICE

THE CHANCELLOR

REPORTS

that there is a need to utilize the services of a professional consultant to provide senior level support on the district's IT projects; and

that these services will focus on the following:

- Project management for the new Library System – which involves the planning, reporting, working with vendor, working with librarians, training, rollout, resolving issues, and document findings
- Resource person for supported applications (i.e. Library Implementation, SOARS, Blackboard, Gift Certificates)
- Work with teams to integrate CCC Enterprise solutions
- Gather and analyze business requirements for departments within CCC
- Identify solutions to support departmental needs
- Research enterprise tools for supporting OIT functions
- Prepare documentation related to applications and solutions as they apply to CCC (i.e. SOARS, Library, testing, web standards, gift certificates)
- Provide knowledge transfer to staff of supported applications
- Other services and priorities as assigned by the Vice Chancellor /CIO or her designee; and

that staff has received a proposal from Ms. Lori Mueller to provide the required professional consulting services for the period of May 12, 2003, through November 11, 2003 at a hourly rate of \$90.00 with a total cost not to exceed \$86,400.00 which includes expenses and benefit costs; and an option to renew; and

that staff has determined that the proposed rate structure is comparable to market rates and that Ms. Lori Mueller has the required expertise and experience to provide the services; and

that this professional service agreement is exempt from competitive procurement and that these services are contingent upon budget allocations for FY2004.

THE CHANCELLOR

RECOMMENDS

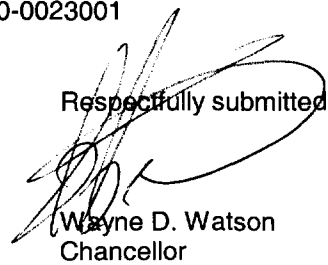
that the Board of Trustees approves a contract in the amount not to exceed \$86,400.00 including expenses and benefit costs with Ms. Lori Mueller for professional consultant services to provide senior technical support of the PeopleSoft applications for the period of May 12, 2003 through November 11, 2003 with an option to renew and that the Chairman is authorized to execute any documents pertaining to these services on behalf of the Board.

FINANCIAL

\$86,400.00 - Education Fund (Operational) # 50800-0023001

O.C. JB 5/1/03  
05-1-03

Respectfully submitted:



Wayne D. Watson  
Chancellor

May 8, 2003