

23785

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

PROFESSIONAL CONSULTANT SERVICES
OFFICE OF INFORMATION TECHNOLOGY
DISTRICT OFFICE

THE CHANCELLOR

REPORTS

that there is a need to utilize the services of a professional consultant to provide senior technical support on the district's PeopleSoft applications; and

that these services will focus on the following:

- Perform quality review and acceptance of new development work into the production systems
- Assist in problem resolution with the PeopleSoft applications and production work
- Work with PeopleSoft to resolve technical issues and document answers
- Work with the Infrastructure team to prepare and execute hardware installations
- Assist with the integration with e-directory
- Other services and priorities as assigned by the Vice Chancellor /CIO; and

that staff has received a proposal from Mr. Brian Toba to provide the required professional consulting services for the period of May 12, 2003, through November 11, 2003 at a hourly rate of \$90.00 with a total cost not to exceed \$86,400.00 which includes expenses and benefit costs; and an option to renew; and

that staff has determined that the proposed rate structure is comparable to market rates and that Mr. Brian Toba has the required expertise and experience to provide the services; and

that this professional service agreement is exempt from competitive procurement and that these services are contingent upon budget allocations for FY2004.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves a contract in the amount not to exceed \$86,400.00 including expenses and benefit costs with Mr. Brian Toba for professional consultant services to provide senior technical support of the PeopleSoft applications for the period of May 12, 2003 through November 11, 2003 with an option to renew and that the Chairman is authorized to execute any documents pertaining to these services on behalf of the Board.

FINANCIAL

\$86,400.00 - Education Fund (Operational) # 50800-0023001

DISTRICT OFFICE REVIEWS & DATES SIGNED:

Purchasing
Date _____

Treasurer.

Legal
9/30/03

Board Office

Admin. Svcs.
Date _____

Academic Aff.

HR

Finance
30-10-03

Marketing
Date _____

WYCC
Date _____

Respectfully submitted:

Wayne D. Watson
Chancellor