

23706

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

GRADUATION CAPS, GOWNS & HOODS  
ALL COLLEGES  
(Amend Board Report #22587 dated May 3, 2001)

THE CHANCELLOR

REPORTS

that in Board Report 22587 dated May 3, 2001 the Board approved a two-year contract with E. R. Moore Company, Chicago, IL for rental and/or purchase of student and faculty caps, gowns, hoods and tassels for graduation on an as-needed basis; the bid specifications provided an option to renew the contract for an additional one-year period at the same terms and conditions; and

that E. R. Moore has agreed to continue the contract at the same terms and conditions and staff recommends acceptance of the option to renew the contract for an additional year; and

that E. R. Moore is in compliance with the District's M/WBE requirements.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the issuance of purchase orders on an as-needed basis for the rental and/or purchase of graduation caps, gowns, hoods and tassels from E. R. Moore Company, Chicago, IL for the period of April 1, 2003 through March 31, 2004.

FINANCIAL

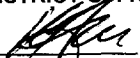
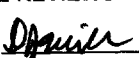

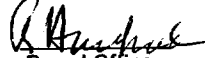
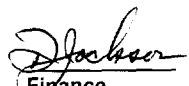
As Needed - Educational Fund

Respectfully Submitted:

  
Wayne D. Watson  
Chancellor

March 6, 2003

DISTRICT OFFICE REVIEWS & DATES SIGNED:

 Purchasing Date <u>2-19-03</u>	 Treasurer. _____	 Legal _____	 Board Office _____
Admin. Svcs. Date _____	Academic Aff. _____	HR _____	 Finance <u>20-Feb-03</u>
Marketing Date _____	WYCC Date _____		