

23688

236881

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois
PERSONNEL REPORT
GENERAL/FUNDED

THE CHANCELLOR RECOMMENDS that the Board of Trustees approve:

APPOINTMENTS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Date</u>	<u>Salary</u>	<u>Replacement/ Budgeted</u>
Burgin, Lathrop	Wright (Learning Resource Center)	College TV Technician II	03/10/03	\$40,491	Replacement
Previous					
CCC Position:	Wright	College Electronic Tech. I		\$40,491	
Colon, Paul	Malcolm X (Bus. & Admin. Servs.)	College Cler. Asst. II	03/10/03	\$21,944.64	Replacement
Previous					
CCC Position:	None				
Galva, Jackqueline	Truman (Bus. Ofc.)	College Receptionist I	03/10/03	\$20,507.60	Replacement
Previous					
CCC Position:	None				
Gerena, Jose	Truman (Student Services)	Asst. Dean- Student Services	03/10/03	\$69,103	Replacement
Previous		Interim Assistant Dean- Student Services		\$69,103	
CCC Position:	Truman				
Gomez, Erika	Truman (Student Services)	Asst. Dir.- Student Services	03/10/03	\$42,230	Replacement
Previous					
CCC Position:	Truman	Research Associate		\$38,884.56	
Howell, Shirley	Truman (Fin. Aid)	Interim Dir.- Financial Aid	03/10/03	\$53,766	Replacement
Previous		Assistant Director- Financial Aid		\$46,327.05	
CCC Position:	Truman				

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APPOINTMENTS (cont)

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Date</u>	<u>Salary</u>	<u>Replacement/ Budgeted</u>
James Sr., Caswell D.	Olive-Harvey (Operations)	Janitor	01/01/03	\$13.15/hr.	Budgeted

Previous

<u>CCC Position:</u>	<u>None</u>				
Latuszek, Mark	Truman (Admissions)	Director- Admissions & Recruitment	03/10/03	\$70,671.14	Budgeted

Previous

<u>CCC Position:</u>	<u>Truman</u>	<u>Director-Financial Aid</u>	<u>\$64,155.58</u>		
Murphy, Jerry	Kennedy- King (Dawson Tech)	Janitor	01/01/03	\$13.15/hr.	Replacement

Previous

<u>CCC Position:</u>	<u>None</u>				
Nguyen, Ngoc Lan T.	Truman (Adult Ed)	College Cler. Asst. II	03/10/03	\$21,944.64	Replacement

Previous

<u>CCC Position:</u>	<u>Truman</u>	<u>Hourly Support Staff</u>	<u>\$8.00/hr.</u>		
Weddington, Brenda	Truman (Student Services)	Dean - Student Services	03/10/03	\$77,353	Replacement

Previous

<u>CCC Position:</u>	<u>Truman</u>	<u>Interim Dean- Student Services</u>	<u>\$77,353</u>		

LANE ADVANCE

<u>Name</u>	<u>Location</u>	<u>Field</u>	<u>Effective Date</u>	<u>Annual Salary</u>	<u>Lane/ Step</u>
Alexander, Carol L.	Kennedy-King	Nursing	07/01/02	\$54,709	3/11.5
Smith, Paula J.	Olive-Harvey	Nursing	01/13/03	\$54,925	3/7
White, Michael L.	Malcolm X	Radiologic Sciences	01/04/03	\$54,038	2/9

RECALLS

Effective January 1, 2003, the following employee was recalled to work at Kennedy-King College, Dawson:

<u>Name</u>	<u>Title</u>	<u>Salary</u>
Carson, Earline	Janitor Supervisor	\$14.40/hr.

STIPENDS

<u>Name</u>	<u>Location</u>	<u>Dates</u>	<u>Stipend</u>
Gallagher, Robin	Washington	01/21/03 05/17/03	\$2,500
Purpose:	TVW Coordinator – Center for Distance Learning		
Gammon, Betty	Malcolm X	01/13/03 05/17/03	\$3,600
Purpose:	Nursing Program Improvement – NLN Implementation		
Harris, Genevieve	Daley	09/17/02 12/21/02	\$4,400
Purpose:	Completion of NLNAC Interim Report		
Hoff, Ramon	Washington	01/24/03 05/17/03	\$5,500
Purpose:	Astronomy 201 TVW		
Hoff, Ramon	Washington	01/17/03 05/17/03	\$2,500
Purpose:	Astronomy 201 TVW1		
Hoover, Polly	Wright	10/01/02 01/31/03	\$7,000
Purpose:	PT3 Grant – Humanities		
McNicholas, Sheila	Truman	08/01/02 08/31/02	\$ 934.43
Purpose:	TVW Coordinator – Center for Distance Learning		
Metoyer, Charlotte	Wright	01/21/03 05/17/03	\$9,975
Purpose:	Coordinator – Teacher Assistant Program		

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STIPENDS (cont)

<u>Name</u>	<u>Location</u>	<u>Dates</u>	<u>Stipend</u>
Miran, Ofelia	Wright	01/21/03 05/17/03	\$ 697
Purpose:	Curriculum Development – Social Science		
O'Keefe, John J.	Daley	12/23/02 01/11/03	\$ 500
Purpose:	Coordinator – Placement Essays		
Siadat, M. Vali	Daley	01/13/03 03/31/03	\$2,500
Purpose:	Trainer/Supervisor – Keystone Project		
Thissen, John	Washington	12/09/02 12/12/02	\$ 587.50
Purpose:	Exit Essay Reading/Grading – English		

TITLE, SALARY AND/OR LOCATION CHANGES

Change the title and salary of **Ms. Lorita Jones**, Malcolm X College, from College Bursar Assistant to College Accountant Assistant, with a change in salary from \$26,153 to \$32,038, effective March 10, 2003.

Change the title of **Ms. Kathleen M. Marszalek**, Daley College, from College Administrative Assistant II to College Accountant Assistant, effective March 10, 2003, with no change in salary.

Change the work location of **Ms. Barbara Mazur**, College Clerical Assistant II, from Adult Education to Admissions, Wright College, with no change in salary.

Change the work location of **Ms. Jeanette Williams**, College Clerical Assistant II, from Continuing Education to Admissions and Records, Washington College, with no change in salary.

LEAVES OF ABSENCE

Grant a **Family Medical Leave of Absence** to the following personnel for the first 12 weeks of the period indicated, and an extended illness leave for the remaining portion of the leave (if applicable):

<u>Name</u>	<u>Location</u>	<u>Period</u>
Davis, Henry Training Specialist	Wright	01/21/03 – 02/17/03
De la Torre, Aurora College Advisor	Truman	01/06/03 – 03/28/03
Downs, E. Bernice Dean – Continuing Education	Truman	02/19/03 – 03/19/03
Gibson, George Janitor	Olive-Harvey	02/17/03 – 03/28/03
Janicke, James F. Instructor – Biology	Olive-Harvey	01/23/03 – 03/21/03
Medina, Ana P. College Clerical Assistant II	Wright	02/10/03 – 08/08/03
Mitchell, Daisy Dean – Adult Education	Wright	01/23/03 – 03/03/03
Perez, Rosa L. College Clerical Supervisor I	Daley (WSTI)	02/03/03 – 02/14/03
Randolph, Sandra Janitor	Malcolm X	02/02/03 – 08/02/03
Trujillo-Bland, Rochelle D. College Secretary I	Olive-Harvey	02/20/03 – 03/20/03
Wakefield, Barbara J. College Library Assistant II	Olive-Harvey	01/24/03 – 03/16/03
Ward, Annette Financial Aid Advisor I	Truman	02/10/03 – 05/30/03

LEAVES OF ABSENCE (cont)

Grant a **Medical Leave of Absence** to the following employee for the time indicated:

<u>Name</u>	<u>Location</u>	<u>Period</u>
Cline, Agatha College Clerical Supervisor I	Wright	01/13/03 – 06/01/03

Grant a **Military Leave of Absence** to the following personnel:

<u>Name</u>	<u>Location</u>	<u>Period</u>
White, Michael L. Instructor – Health Science	Malcolm X	02/20/03 – 03/02/04

EXTENDED LEAVE OF ABSENCE

Grant an **extended leave** of absence to the following personnel:

<u>Name</u>	<u>Location</u>	<u>Period</u>
Edler, Mary E. Laboratory Technician	Kennedy-King	03/01/03 – 11/14/03
Mitchell, Daisy M. Dean – Adult Education	Wright	03/03/03 – 03/31/03
Smith, Cecelia E. College Secretary I	Malcolm X	02/01/03 – 06/30/03

RESIGNATIONS

<u>Name</u>	<u>Location</u>	<u>Date</u>
Hildago, Elena Project Secretary	Washington	02/03/03
Hodari, Mariama College Advisor	Kennedy-King	03/17/03
Lopez, Marta E. College Clerical Assistant II	Wright	01/31/03

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RESIGNATIONS (cont)

<u>Name</u>	<u>Location</u>	<u>Date</u>
Miller, Cynthia Director – Transfer Center	Kennedy-King	03/14/03
Moeser, Beverly College Advisor	Truman	10/11/02
Robinson, Tenisha College Receptionist II	Washington	02/05/03
Stanke, Kevin Janitor	Truman	08/11/02
Waner, Robin Instructor – Dental Hygiene	Kennedy-King	01/31/03

TERMINATIONS

<u>Name</u>	<u>Location</u>	<u>Date</u>
Ballard, Steve E. Director-Reprographic Services	Kennedy-King	01/31/03
Rosario, Chastety Assistant Dean – Student Services	Truman	03/07/03
Ruelas, Edward Janitor	Daley	03/06/03

RETIREMENTS

<u>Name</u>	<u>Location</u>	<u>Date</u>
Ferreri, Bernard M. Associate Vice Chancellor – Arts & Sciences	District Office	03/31/03
Lozada, Celia College Clerical Assistant II	Truman	06/30/03
Patterson-Smith, Theresa College Clerical Assistant II	Olive-Harvey	03/01/03

AMENDMENTS

Amend the General Personnel Report adopted February 6, 2003 as Board Report #23633 as follows:

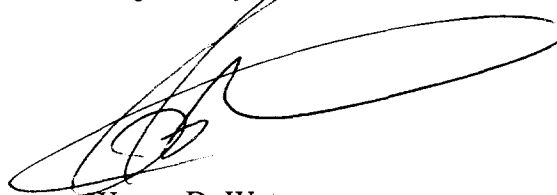
Change the start date for **Ms. Cecilia L. Lopez**, Vice President-Academic & Student Affairs, Washington College, from February 24, 2003 to March 3, 2003.

Correct the salary for **Ms. Teresa B. Phillips**, Temporary College Clerical Supervisor I, Truman College, from \$30,524.21 to \$32,660.57, effective February 10, 2003 through March 9, 2003.

Correct the start date for the leave of absence for **Mr. Norman Ruano**, Director- Business & Industry Services, Truman College, from February 17, 2003 to February 10, 2003.

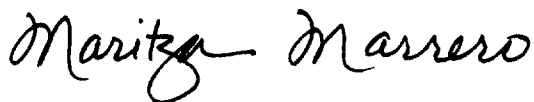
The Board of Trustees authorizes the Chancellor to inform all affected personnel of action taken.

Respectfully submitted,



Wayne D. Watson
Chancellor

Approved:



Maritza Marrero
Vice Chancellor
Human Resources & Staff Development

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