

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

WYCC CH 20 PROGRAM GUIDE OUTSOURCING PROJECT
DALEY COLLEGE

THE CHANCELLOR

REPORTS

that there is a need to continue to outsource the writing, design, printing and mailing of the WYCC monthly program guide; a Request for Proposals (RFP) was issued to identify qualified firms with the capacity to manage the Program Guide project for a two-year period - the RFP includes an option to renew for an additional year if necessary; the following responsive proposals were submitted:

| Firms | Total Cost – Per Mo. Issue |
|--|----------------------------|
| A+ Media Northbrook, IL | \$9,985.00 |
| Faust Associates Chicago, IL | \$15,251.00 |
| Tamada Brown & Associates (MBE) Chicago, IL | \$16,650.00 |

that staff has reviewed the proposals, including the representative samples, and recommends acceptance of the proposal from A+ Media to manage the Program Guide outsourcing project; this firm has significant experience in creating educational materials that are of high content and quality; A+ Media is also a minority-owned firm (pending certification) that has successfully completed this project for the past two years.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorizes the Chairman to enter into an agreement with A+ Media, Northbrook, IL to provide outsourcing services for the WYCC Program Guide for the period of July 1, 2003 through June 30, 2005, and that the Chairman is authorized to execute any documents pertaining to this agreement.

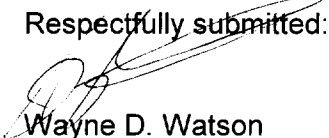

FINANCIAL \$119,820.00 (Annually) – Educational Fund

COLLEGE REVIEW: _____ REQN.# _____
President

Respectfully submitted:

DISTRICT OFFICE REVIEWS & DATES SIGNED:

Purchasing Treasurer Legal Board Office
Date 6/3/03


Wayne D. Watson
Chancellor


Admin. Svcs. Academic Aff. HR Finance
Date

OIT _____ Date _____

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Illinois Arts Council Grant FY03

Respectfully submitted:

Wayne D. Watson
Chancellor

Signatures
on reverse

June 12, 2003