

**SUMMARY OF THE MEETING OF
THE BOARD COMMITTEE ON FINANCE & ADMINISTRATIVE SERVICES**

July 01, 2003

JUL 3 - 2003

In attendance:**Chancellor/Board of Trustees**

Wayne Watson
Chancellor

Board Members:

James Tyree
James Dyson
Ralph Moore
Nancy Clawson

Student Board Member
Elliot Johnson

Officers of the District

Yolande Bourgeois
William Donahue
Abe Eshkenazi
Claudine Jones
Deidra Lewis
Maritza Marrero
Michael Mutz
Ramona Shaw

Presidents/Representatives

Charles Green, OH
Nancy DeSombre, HW
Charles Guengerich, WR
Phoebe Helm, TR
Zerrie Campbell, MX
Diane Smith, KK
Martin Faber, DA

Other

Bruno Bellissimo
Paula Bridges
Kevin Fair
Maggie Garcia
Jim Gonsiorek
Antonio Gutierrez
Eugenia Krzyzanski
Pam Lattimore
Diana Madryzk
Maria Moore
Bill Reynolds
Valerie Roberson
Ramona Shaw
Cynthia Sexton
Kay Walker

The meeting was convened at 10:40 a.m. in room 300 of the Board's district offices, 226 W. Jackson Blvd., Chicago, IL.

Office of Finance Report

- The Projected Operating Cash Flow for fiscal year ended June 2003 was included in the board packet.
- Results of operations for the eleven months ended May 30, 2003 was included in the board packet.
- The following resolutions were presented for board approval:
 - 1A - Authorization for transfer of funds for the Public Community College Act.
- The following Purchasing matters were presented for board approval:
 - 4G – Amendment to the Women's 2003 Summer Head Coaching agreement from board report 23781.
Malcolm X College – from \$15,000 to \$15,600.
 - 6E – Nursing books and instructional materials each year for the Licensed Practical Nursing Programs
All Colleges – As needed
 - 6G – Adult Education books and career training materials
All Colleges – As needed.

Office of Information Technology

- The library implementation project is on track with training scheduled for July 22 through July 24, 2003.
- New equipment has been purchased for each college and Dawson Tech libraries which included 10 PC's, an HP printer and 4 hand held scanners.

Office of Information Technology (cont'd)

- On June 25th, problems were encountered with connection to Olive Harvey due to failure on Ameritech/ SBC microwave equipment.
- OIT organized and held Technology day, a day seminar for technicians from all colleges and District Office. Technology day will be held on a quarterly basis.

Office of Administrative Services

- The following resolutions were presented to the Board for approval:
 - 4B – Cafeteria and vending agreement with Chartwells Dining Service (a division of Compass Group).
 - 4C – Agreement between ESD and CCC for the review of the proposals and the contract negotiations for the Energy Services Contract.
- The following Purchasing matters were presented for board approval:
 - 6A – PBC Project Capital List
 - 6B – District wide Capital Project Funding Report.