

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 508
County of Cook and State of Illinois**

**Student Employee Workforce Development Seminar
Malcolm X College**

THE CHANCELLOR

REPORTS

that the Workforce Development and Cooperative Center under the Student Services Division at Malcolm X College has conducted an Employee Workforce Development Seminar for College Work Study students during the Fall Semester, 2002. The seminar enabled students to develop work habits, positive attitudes and skills that employers seek. Seminar instruction was to increase productivity, time management, integrity in the work place, and emphasize the College's commitment to the student employees; and

further, that each student employee completed three (3) hours of seminar instruction and received a Certificate of Achievement and Continuing Education Credit. Thereafter, evaluation of the seminar by students on a scale of:

1 – Unsatisfactory

2 – Poor

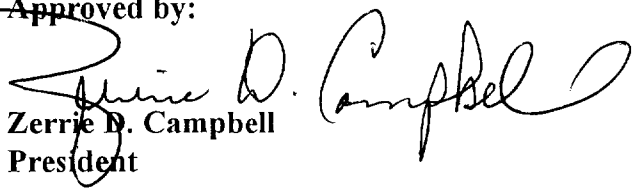
3 – Good, and

4- Excellent, revealed that 95% of the

responses to the questionnaire results were good to excellent. The assessment instrument will measure program effectiveness for future Student Employee Workforce Development Seminars; and

that, one hundred fourteen students completed the three hours of seminar theory and practice.

← Approved by:


Zerrle D. Campbell
President

Respectfully submitted,

Wayne D. Watson
Chancellor

January 9, 2003