

23644

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

AMERICAN EXPRESS TAX AND BUSINESS SERVICES, INC.
ENTERPRISE MANAGEMENT PLANNING AND FINANCIAL MANAGEMENT SYSTEM
OFFICE OF INFORMATION TECHNOLOGY
DISTRICT OFFICE

THE CHANCELLOR

REPORTS

that in Board Report No. 23336, dated July 11, 2002, the Board approved the amendment of an agreement with American Express Tax and Business Services, Inc. to provide continued coordination of the functional activities for the PeopleSoft Financial System Phase II Implementation Project; and

that OIT is developing an Enterprise Management Plan which will define over a three year period, the implementation and updates to the PeopleSoft systems – Student Administration, Financial and Human Resources, the integration between the systems and define the necessary resources for implementation and continuous operational support; and

that the planning process will require the facilitation, collection and formulation of information pertaining to the Enterprise Management Plan, its sub plans and financial plan, namely, conduct groupware sessions, the documentation of sizing activities, infrastructure requirements, software tool selection, and of high-level integration points to define milestones between the Student Administration, Financial, and Human Resource Systems, and

that further the CCC executive committee has recommended that the district proceed with an evaluation of additional functionalities of the Financial System, document improvement requests to the system, define functional support costs and have functional assistance on the Financial System for the Enterprise Management Plan; and

that American Express Tax and Business Services, Inc. has the expertise and staff to assist in the facilitation of the Enterprise Management Plan and can provide the functional resources relating to the Financial System; and

that this professional service agreement is exempt from competitive procurement.

THE CHANCELLOR

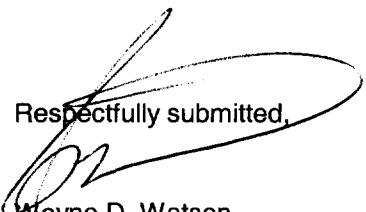
RECOMMENDS

that the Board of Trustees approve the negotiation and execution of an extension of the agreement with American Express Tax and Business Services, Inc. through June 30, 2003 for professional services relating to the functional support of the Financial System and the Enterprise Management Plan in a total amount not to exceed \$164,830.00 including expenses and authorizes the Chairman of the Board to execute any documents pertaining to these professional services.

FINANCIAL

\$164,380.00 Unexpended PBC Funds

Respectfully submitted,


Wayne D. Watson
Chancellor

February 6, 2003

DISTRICT OFFICE REVIEWS & DATES SIGNED:

Board Office	_____
Finance	_____
Legal	_____
HR	_____
Treasurer	_____
Academic Aff.	_____
Purchasing	_____
Admin Svcs	_____
Date	1-28-03
OIT	_____
Date	1-28-03

COLLEGE REVIEW: _____ President

REQN.# _____