

23957

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

WYCC-TV20 PRODUCTION VEHICLE
DALEY COLLEGE

THE CHANCELLOR

REPORTS

that it is necessary to purchase a new vehicle for WYCC-TV20 for use in the production process; that staff contacted Sutton Ford (MBE firm), Matteson, IL who is an approved City of Chicago contract dealer for staff cars, minivans and SUV's; Sutton Ford provided a quotation for a 2004 4x4 Ford Explorer including additional options (trailer hitch, skid plate package, running boards) for a total cost of \$25,579.00; and

that WYCC staff have reviewed the quote submitted by Sutton Ford, Inc., and report that it meets specifications; and

that this City contract purchase is exempt from the District's competitive bidding requirements.

THE CHANCELLOR

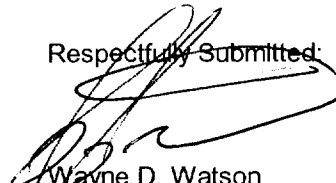
RECOMMENDS

that the Board of Trustees approve the issuance of a purchase order in the amount of \$25,579.00 to Sutton Ford, Matteson, IL for the purchase of the production vehicle for WYCC-TV20.

FINANCIAL

\$25,579.00 – 8075017 WYCC Operating Budget


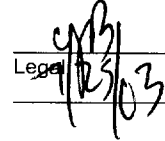
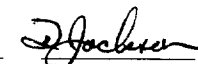
Respectfully Submitted:


Wayne D. Watson
Chancellor

Main-More 7/23/03

DISTRICT OFFICE REVIEWS & DATES SIGNED:

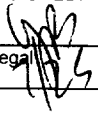
August 6, 2003

 Purchasing Date <u>7-25-03</u>	<u>DJ-RA</u> Treasurer.	 Legal <u>7/23/03</u>	_____ Board Office
_____ Admin. Svcs. Date _____	_____ Academic Aff.	_____ HR	 Finance <u>25-Jul-03</u>

COLLEGE REVIEW: _____
President

REQ. NO. _____

CENTRAL OFFICE REVIEWS & DATES SIGNED:

_____ Purchasing Date _____	_____ Contract Compl. _____	_____ Legal  _____	_____ Board Office _____
_____ Finance Date _____	_____ Admin. Svcs. _____	_____ Academic Aff. _____	_____ Other _____

DO-MAILING