

23928

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

APPROVED

MINUTES
REGULAR MEETING OF THE BOARD

Thursday, July 3, 2003 - 9:00 A.M.

AUG - 6 2003

CITY COLLEGES OF CHICAGO, DISTRICT OFFICE
Board Room 300
226 West Jackson Boulevard, Chicago, Illinois

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, and the Rules of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, the regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was held as scheduled on Thursday, June 12, 2003 in Board Room 300, District Office, City Colleges of Chicago, 226 West Jackson Boulevard, Chicago, Illinois, and was called to order at 9:15 a.m. by the Chairman.

PRESENT

BOARD MEMBER:

James C. Tyree, Chairman
James A. Dyson, Vice Chairman
Terry E. Newman, Secretary
Ralph G. Moore
Rev. Albert D. Tyson, III
Rudy R. Mendez
Elliott Johnson, Student Trustee

Regina M. Hawkins, Assistant Board Secretary

ABSENT

BOARD MEMBERS:

Nancy J. Clawson

PRESENT

CITY COLLEGES OF CHICAGO DISTRICT STAFF:

Wayne D. Watson, Chancellor

Yolande Bourgeois, General Counsel

Vice Chancellors:

Abe Eshkenazi
Deidra Lewis
William Donahue
Maritza Marrero
Maria Moore
Claudine Jones
Michael Mutz

Presidents:

Zerrie Campbell
*Charles Green
John Wozniak (for Nancy DeSombre)
Charles Guengerich
Phoebe Helm
*Clyde El-Amin
Shirley Knazze (for Sylvia Ramos)

*Interim Position

The Chairman declared a quorum was present.

(23881) COLLEGE REPORT - (NO COLLEGE REPORT)

(23882) CHANCELLOR REPORT - (NO REPORT)

(23883) COMMITTEE REPORT – HUMAN RESOURCE SERVICES
[July 1, 2003]

The meeting of the Board Committee on Human Resources was held on Tuesday, July 1, 2003. Board Chair James Tyree called the meeting to order at 10:15 a.m. Minutes of the June 12, 2003 Board Committee meeting were approved. During the meeting, it was reported that:

Human Resources scheduled meetings with RIF staff at various colleges to inform them of post-employment options and entitlements. We will remain available for future consultation.

July begins the new fiscal year and HR will be updating PeopleSoft's Human Resource Management System (HRMS) – such as modifying salary tables to reflect FY 04 collective bargaining increases or Board agreements. Benefits data will also be updated to reflect eligibility records and program plan participation files.

The Staff Development Academy developed a new training program entitled "Discrimination, Diversity and You" which examines CCC, local, state, and federal equal opportunity laws. This course will be a permanent offering for employees.

Finally, the Office of Human Resources processed 986 documents during the month of June.

This concludes my report.

(23884) COMMITTEE REPORT – ACADEMIC AFFAIRS & STUDENT SERVICES

The Board of Committee on Academic and Student Services met on Tuesday, July 1, 2003 to hear staff reports.

STAFF REPORTS:

- **Center for Distance Learning:** Deidra Lewis, Vice Chancellor for Academic Affairs and Nancy DeSombre, President, Harold Washington College reported on the Quality Review and recommendations for the Center for Distance Learning. The presentation highlighted the purpose of the Quality Review, i.e., the effectiveness of the program, a set of basic quality assurance and control practices and the internal and external quality currently in place. Recommendations consisted of but not limited to the following: Institutional Support, (assigning a staff member at each college); Providing resources over the next three years to help develop 60 new CDL courses; Organizational Structure (establishing a CDL Advisory Group to develop strategic direction); Teaching and Learning (evaluate the CDL program and assess student learning); Faculty Support and Professional Development; Course Development; Student Support Services; Technical Components and Support; Financial Services; and Student Outcomes Assessment. President DeSombre reported that of the three delivery systems now utilized at CDL (TVC, WWW and TVC/WWW) there are over 8,000 students and 60 faculty members, and these systems offer primarily general education courses. We will begin to offer Continuing Education courses.
- **WYCC Report:** Maria Moore, General Manager of WYCC presented an update on the activities at WYCC. WYCC reported on partnerships with N'Digo publishing and

Columbia College and indicated they are assisting the Child Development Initiative, the Culinary Institute, Malcolm X College and Wright College with various video productions.

The station completed the de-installation of their old transmitter at the Hancock Center.

- **Marketing Update:** Paula Bridges, District Director for Marketing and Public Relations reported on a Board Report requesting funds for advertising City Colleges primarily with CTA reaching approximately 133,000 people. It was requested that these advertisements be aimed at the individual colleges and not CCC in general.
- **Board Report submitted for consideration:** Vice Chancellor Lewis reported on four contracts, three for independent contractors and a programs agreement with the French Pastry School which required correction for the Board meeting on Thursday.

(23885) COMMITTEE REPORT- FINANCE & ADMINISTRATIVE SERVICE

OFFICE OF FINANCE REPORT

- The Projected Operating Cash Flow for fiscal year ended June 2003 was included in the board packet.
- Results of operations for the eleven months ended May 30, 2003 was included in the board packet.
- The following resolutions were presented for board approval:
 - 1A – Authorization for transfer of funds for the Public Community College Act.
- The following Purchasing matters were presented for board approval:
 - 4G – Amendment to the Women's 2003 Summer Head Coaching agreement from board report 23781.
Malcolm X College – from \$15,000 to 15,600
 - 6E – Nursing books and instructional materials each year for the Licensed Practical Nursing Programs
All Colleges – As needed
 - 6G – Adult Education books and career training materials
All Colleges – As needed

OFFICE OF INFORMATION TECHNOLOGY

- The library implementation project is on track with training scheduled for July 22nd through July 24, 2003.
- New equipment has been purchased for each college and Dawson Tech libraries which included 10 PC's, an HP printer and 4 hand held scanners.
- On June 25th, problems were encountered with connection to Olive-Harvey due to failure on Ameritech/SBC microwave equipment.
- OIT organized and held Technology Day, a day seminar for technicians from all colleges and District Office. Technology Day will be held on a quarterly basis.

OFFICE OF ADMINISTRATIVE SERVICES

- The following resolutions were presented to the Board for approval:
 - 4B – Cafeteria and vending agreement with Chartwells Dining Service (a division of Compass Group).
 - 4C – Agreement between ESD and CCC for the review of the proposals and the contract negotiations for the Energy Services Contract.
- The following Purchasing matters were presented to the board for approval:
 - 6A – PBC Project Capital List
 - 6B – District wide Capital Project Funding Report

(23886) CONSIDERATION OF MINUTES, REGULAR MEETING – July 3, 2003

On motion by Tyson, seconded by Dyson, the minutes of July 3, 2003 regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was approved as submitted by a unanimous affirmative voice vote of the five voting members present. The student member cast an affirmative advisory vote.

(23887) RESOLUTION: AUTHORIZING TRANSFER OF FUNDS

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23887, incorporated by reference, authorizing the Board to transfer funds in accordance with Public Community College Act 110ILCS 805/7-15, was placed in the omnibus and adopted by omnibus motion.

(23888) RESOLUTION: TENTATIVE AGREEMENT COLLECTIVE BARGAINING AGREEMENT INTERNATIONAL UNION OPERATING ENGINEERS LOCAL 399, AFL-CIO

On motion by Tyson, seconded by Dyson, a tentative collective bargaining agreement with respect to changes in wages, hours, and other terms and conditions of employment of the employees represented by Local 399.

(23889) RESOLUTION: SUPPLEMENTAL AGREEMENT, COLLECTIVE BARGAINING AGREEMENT, ASFCME LOCAL 3506

On motion by Tyson, seconded by Dyson, a supplemental agreement with respect to changes in wages, hours and other terms and conditions of employment of the employees represented by AFSCME.

(23890) RESOLUTION: TENTATIVE AGREEMENT, COLLECTIVE BARGAINING AGREEMENT, INTERNATIONAL BROTHERHOOD OF FIREMAN AND OILERS LOCAL 7 AFL-CIO

On motion by Tyson, seconded by Dyson, a tentative agreement with respect to changes in wages, hours and other terms and conditions of employment of the employees represented by Local 7.

(23891) RESOLUTION: PERSONNEL REPORT – GENERAL/FUNDED

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23891, incorporated by reference, was placed in the omnibus and adopted by the omnibus motion.

(23892) RESOLUTION: PERSONNEL REPORT – LECTURESHIPS
ASSIGNMENTS

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23892, incorporated by reference was placed in the omnibus and adopted by the omnibus motion.

(23893) RESOLUTION: PERSONNEL REPORT – LECTURESHIPS AND
FACULTY OVERTIME ASSIGNMENTS FACULTY SUMMER
ASSIGNMENTS

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23893, incorporated by reference was placed in the omnibus and adopted by the omnibus motion.

(23894) RESOLUTION: PERSONNEL REPORT – CONTINUING EDUCATION
ASSIGNMENTS SUMMARY

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23894, incorporated by reference was place in the omnibus and adopted by the omnibus motion.

(23895) PERSONNEL REPORT – MILITARY PROGRAM

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23895, incorporated by reference was place in the omnibus and adopted by the omnibus motion.

(23896) RESOURCE DEVELOPMENT, CITY COLLEGES OF CHICAGO

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23896, incorporated by reference, concerning program/project funding and continuation grants, was place in the omnibus and adopted by the omnibus motion.

(23897) RESOURCES DEVELOPMENT – SUPPLEMENTAL

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23897, incorporated by reference, concerning additional funding and continuation grants, was place in the omnibus and adopted by the omnibus motion.

(23898) DUAL ENROLLMENT AGREEMENT, ST. FRANCIS UNIVERSITY,
MALCOLM X COLLEGE

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23898, incorporated by reference, authorizing approval of the dual enrollment of the Physician Assistant program, was place in the omnibus and adopted by the omnibus motion.

(23899) CAFETERIA AND VENDING SERVICES, DISTRICT-WIDE
(Amend Board Report No. 22027 Adopted 6-1-2000)

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23899, incorporated by reference, authorizing approval of an agreement with Chartwells Dining Services to provide District-wide cafeteria and vending services from January 1, 2003 to May 31, 2006, was place in the omnibus and adopted by the omnibus motion.

(23900) OWNER'S ENGINEERING SERVICE FOR ENERGY SERVICES
PERFORMANCE CONTRACTING, DA, O-H, TR AND WR COLLEGES,
DAWSON TECHNICAL INSTITUTE AND DISTRICT OFFICE

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23900, incorporated by reference, authorizing approval of an agreement with Environmental Systems Design, Inc. for the required Owner's Engineering Services for an amount not-to-exceed \$57,300.00 for Energy

Services Performance Contracting with the project scope dated June 20, 2003, was place in the omnibus and adopted by the omnibus motion.

(23901) GRANT WRITER AND TECHINCAL ASSISTANCE, ACADEMIC AFFAIRS AND STUDENT SERVICES

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23901, incorporated by reference was place in the omnibus and adopted by the omnibus motion.

(23902) TECHNICAL ASSISTANCE, NANCY BELLEW, DISTRICT OFFICE

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23902, incorporated by reference was place in the omnibus and adopted by the omnibus motion.

(23903) EDUCATIONAL TECHNOLOGY SPECIALIST AND GRANT FACILITATOR, CLARISSE CROTEAU-CHONKA, DISTRICT OFFICE

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23903, incorporated by reference, authorizing approval of an agreement with Dr. Clarisse Croteau-Chonka to continue providing necessary educational technology training, support and research services, and grant facilitation services to CCC students during the period of July 1, 2003 - December 31, 2003 at a cost not to exceed \$25,000.00, was place in the omnibus and adopted by the omnibus motion.

(23904) WOMEN'S 2003 SUMMER HEAD COACHING AGREEMENT, KIMBERLY McQUARTER, MALCOLM X COLLEGE (Amend Board Report No. 237881 Adopted 5-8-2003)

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23904, incorporated by reference, authorizing approval of an agreement with Kimberly McQuarter to perform the services of the Malcolm X College Women's Basketball Team Head Coach for the 2003 Summer Season and the 2003-2004 regular season governing the period of May 1, 2003 to and including April 30, 2004 at a cost not to exceed \$15,600.00, was place in the omnibus and adopted by the omnibus motion.

(23905) PROFESSIONAL CONSULTANT SERVICES, SYNCHSOLUTIONS, OIT

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23905, incorporated by reference, authorizing approval of amending an existing agreement with Synch-Solutions Inc. to provide professional services including computer managed services, the actual computer equipment and data lines for the period of July 1, 2003 – August 7, 2003 at a cost not to exceed \$150,000.00, was place in the omnibus and adopted by the omnibus motion.

(23906) PROGRAM AGREEMENT – CERTIFICATE IN PASTRY ARTS AND CONTINUING EDUCATION CLASSES IN BAKING & PASTRY ARTS

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23906, incorporated by reference, authorizing the Chairman to negotiate and execute a three-year agreement with the French Pastry School to provide classes leading to an Associate Degree in Pastry Arts and continuing education classes in the baking and pastry arts, was place in the omnibus and adopted by the omnibus motion.

(23907) PAYMENT OF INVOICES

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23907, incorporated by reference, approving payment of attorney/legal fees totaling \$13,449.20.

(23908) PUBLIC BUILDING COMMISSION, CAPITAL PROJECT
UNDERTAKING APPROVAL

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23908, incorporated by reference approving issuance of purchase order for the City of Chicago's Public Building Commission Projects in the amount of \$295,768,704, was place in the omnibus and adopted by the omnibus motion.

(23909) CAPITAL PROJECT FUNDING REPORT, DISTRICT-WIDE

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23909, incorporated by reference, approving issuance of purchase order for the District-wide capital Project Funding Report for implementation on Behalf of Community College District 508 in the amount of \$417,348,330.00, was place in the omnibus and adopted by the omnibus motion.

(23910) TRANSIT ADVERTISING, DA, KK, MX, OH, WA, TR, WR COLLEGES
AND DISTRICT OFFICE

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23910, incorporated by reference, authorizing the Chancellor's office to purchase CTA transit advertising to promote enrollment for FY 2003-2004 in an amount not to exceed \$47,000.00, was place in the omnibus and adopted by the omnibus motion.

(23911) NURSING COMPREHENSIVE REVIEW, DA, KK, MX, OH, TR
COLLEGES (Amend Board Report No. 23572 Adopted 12-5-2002)

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23911, incorporated by reference, approving an amendment to the contract with Rayfield & Associates in the amount of \$5,956.00 for the comprehensive nursing review, for a total cost of \$30,956.00, was place in the omnibus and adopted by the omnibus motion.

(23912) NURSING BOOKS AND INSTRUCTIONAL MATERIALS, ALL
COLLEGES

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23912, incorporated by reference, approving the issuance of annual purchase orders to the above publishers on an as-needed basis in accordance with ISBE grant allocations, with each College issuing its own purchase order for the nursing books and instructional materials during FY 2004, was place in the omnibus and adopted by the omnibus motion.

(23913) SCAVENGER SERVICES, ALL COLLEGES AND DISTRICT OFFICE

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23913, incorporated by reference, approving the issuance of purchase orders on a as-needed basis to Flood Brothers, Chicago, for scavenger services for a 3-year period and a one-year optional extension in accordance with the specifications dated 5-9-03, was place in the omnibus and adopted by the omnibus motion.

(23914) ADULT EDUCATION BOOKS & CAREER TRAINING MATERIALS, ALL
COLLEGES

On motion by Tyson, seconded by Dyson, the foregoing Board Report No. 23914, incorporated by reference, approving the issuance of annual purchase orders to the specified listing of publishers on an as-needed basis, and in accordance with FY 2003 ISBE grant allocations, with each College issuing its own purchase orders for the books and instructional materials during FY 2004, was place in the omnibus and adopted by the omnibus motion.

(23915) CLINICAL AND TRAINING AGREEMENTS

This informational report was received and placed on file.

(23916) OPERATION ABLE, MACLCOLM X COLLEGE

This informational report was received and placed on file.

(23917) ILLINOIS STATE SOCIETY OF RADIOLOGIC TECHNOLOGIES
(ISSRT), MALCOLM X COLLEGE

This informational report was received and placed on file.

(23918) BREAKFAST FOR HIGH SCHOOL SENIORS, MALCOLM X COLLEGE

This informational report was received and placed on file.

(23919) PROGRAM FOR THE MILITARY GRADUATIONS, CHARLESTON,
SOUTH CAROLINA AND GUANTANAMO BAY, CUBA, WASHINGTON
COLLEGE

This informational report was received and placed on file.

(23920) FACULTY COUNCIL UPDATE

This informational report was given by Professor Polly Hoover from Wright College was received and placed on file.

NO CLOSED SESSION

OMNIBUS MOTION

On the motion by Tyson, seconded by Dyson, the foregoing Board Reports and Resolutions from No. 23881 to No. 23920, were ordered to final vote was declared adopted by a unanimous affirmative voice vote of the seven voting members present. The student member cast an affirmative advisory note

PRESENTATIONS

Chancellor Watson acknowledged Interim President Dr. Chuck Green of Olive-Harvey College for his year plus of service.

Chancellor Watson also acknowledged Chairman Jim Tyree for his third anniversary and presented him with two Sponge Bob Square Pants action figures for his sons.

ADJOURNMENT

On motion by Tyson, seconded by Dyson, the July 3, 2003 regular meeting of the Board of Trustees of Community College District No. 508, County of Cook, and State of Illinois, was adjourned at 10:00 a.m. by unanimous affirmative voice vote of the seven voting members. The student member cast an affirmative advisory vote.

TERRY E. NEWMAN
Secretary

July 3, 2003