

23415

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

TRAVEL AGENCY SERVICES
ALL COLLEGES AND DISTRICT OFFICE
(Amend Board Report #23288 Dated June 6, 2002)

THE CHANCELLOR

REPORTS that in Board Report #23288 dated June 6, 2002 the Board approved the low bid from Sanger Tours, Chicago to provide District wide travel agency services; since that time, Sanger Tours has determined that it is unwilling to do business with CCC other than through corporate credit cards, and has released the District from any obligations related to the acceptance of their original bid; and;

that for this reason staff has contacted and received agreement from the second low bidder, Black Tie Travel (a certified MBE firm), Chicago, to provide travel agency services for the District, and to accept CCC purchase orders as well as corporate credit cards (once that program has been fully implemented); staff recommends acceptance to utilize Black Tie Travel to provide on-going travel agency services to the District; and

that Black Tie Travel, Chicago Inc is in compliance with the District's M/WBE plan.

RECOMMENDS that the Board of Trustees approve the issuance of a purchase order on an-as-needed basis to Black Tie Travel, Chicago, for travel agency services.

FINANCIAL As Needed


Respectfully Submitted:


Wayne D. Watson
Chancellor

September 11, 2002

COLLEGE REVIEW _____ Req. NO _____
President

CENTRAL OFFICE REVIEWS & DATES SIGNED:

Purchasing _____ Contract Compl. _____ Legal  _____ Board Office _____

Date _____

Finance _____ Admin. Svcs. _____ Academic Aff _____ Other _____

Date _____

Board memo- Travel Agency Services-IW