

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

RESOLUTION

AMEND "STUDENT INITIATED WITHDRAWAL POLICY"  
(Amend Board Report No. 22861 Adopted 10-4-2001)

**WHEREAS**, the Student Policy Manual contains a Student Initiated Withdrawal Policy (WTH); and

**WHEREAS**, staff has determined that it is necessary to revise the current "Student Initiated Withdrawal Policy" to better define the time a student may withdraw from a course; and

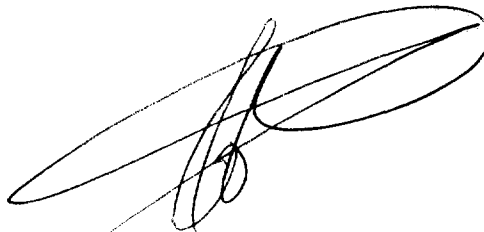
**WHEREAS**, staff recommends the WTH policy be amended to read as follows:

A student may withdraw from a course through 75% of the duration of the course (or until the published withdrawal date) if not already ADW'd or NSW'd by the instructor. Thereafter, the student may withdraw during the remainder of that semester only with approval of the College President or designee upon demonstration of extenuating circumstances. A student initiated withdrawal must be requested on the college's official withdrawal form, which may be obtained in the Registrar's Office. The Withdrawal will appear on the student's permanent academic record but will not be used to calculate cumulative grade point average (GPA). Withdrawals will be counted as registered hours to determine satisfactory progress, academic warning, and exclude status.

**NOW THEREFORE BE IT RESOLVED**, <sup>that</sup> the Board hereby: ✓

1. <sup>0</sup>Adapts the revised Withdrawal policy as stated above; and ✓
2. Authorizes the Chancellor to publish and distribute the revised Withdrawal Policy to all students.

September 11, 2002



BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS

RESOLUTION

AMEND "STUDENT INITIATED WITHDRAWAL" POLICY

**WHEREAS**, on October 4, 2001, the Board approved Resolution #22861 which adopted and authorized for publication a Student Policy Manual; and

**WHEREAS**, the Student Policy Manual contains a Student Initiated Withdrawal Policy (WTH) and;

**WHEREAS**, staff has determined that it is necessary to revise the current "Student Initiated Withdrawal Policy" to better define the time a student may withdraw from a course;

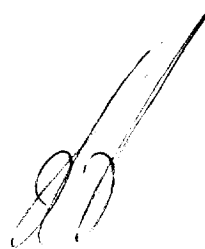
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**NOW THEREFORE BE IT RESOLVED**, the Board hereby:

1. Adapts the revised WTH policy as stated above; and
2. Authorizes the Chancellor to publish and distribute the revised WTH Policy to all students.

August 8, 2002

A handwritten signature in black ink, appearing to be "JD" or similar, written diagonally.Handwritten initials "YB" in black ink.