

23509

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

TASK ORDER  
MAYOR'S OFFICE OF WORKFORCE DEVELOPMENT

THE CHANCELLOR

REPORTS:

that Chicago will soon be the home to the Chicago Manufacturing Campus (CMC) at 126<sup>th</sup> Street and Torrence Avenue. The CMC will supply parts to Ford Motor Company's Chicago Assembly Plant. The CMC will be comprised of approximately 14 supplier companies, with total employment of more than 1,000 people; and

that the City Colleges of Chicago has been contracted by the Mayor's Office of Workforce Development to assess workforce readiness skills of potential CMC employees using both the ACT's WorkKeys® Readiness Indicators and the WorkKeys® Skills Assessments; conduct EEOC compliant WorkKeys® Job Profiles of selected positions for the suppliers; and through the match of WorkKeys® Skills Assessments and Job Profiles will identify skill gap areas of participants, which may then be addressed by the participants self accessing the KeyTrain computer based learning system which will be installed at 6 CCC sites and one 1-Stop (collectively "Services"); and that a Task Order has been issued by the Mayor's Office of Workforce Development (MOWD) authorizing the City Colleges of Chicago to provide the Services for MOWD's Customized Workforce Solutions, Phase 2, for the CMC; and

that the City Colleges of Chicago must subcontract with ACT/WorkKeys® and Thinking Media/KeyTrain to purchase the tests, licenses and other materials needed to perform the Services;

ACT/WorkKeys	\$94,000	WorkKeys® Readiness Indicator test and Workkeys <sup>R</sup> Customized Skills Assessment Job Profiles
Thinking Media/KeyTrain	\$40,000	7 One-year site licenses, corresponding print materials, three on-site training/management sessions, travel and data base management assistance

RECOMMENDS:

that the Board of Trustees authorizes the Chairman to enter into one or more agreements to perform the services with: (i) the Mayor's Office of Workforce Development in the amount of \$602,039 for 10/1/02 - 9/30/03 with the initial phase for this calendar year authorized in the amount of \$288,972 for 10/01/02 - 12/31/02; and (ii) ACT/WorkKeys® in an amount not to exceed \$94,000; and

that a purchase order be issued to Thinking Media/KeyTrain in an amount not to exceed \$40,000.

FINANCIAL:

ENTERANCE FUND  
~~ACADEMIC~~

CENTRAL OFFICE REVIEWS & DATES SIGNED:

Purchasing Date _____	Treasurer <i>Mauer</i>	Legal <i>YB</i> 10/28/02	Board Office _____
Admin. Svcs. Date _____	Academic Aff. <i>Mauer</i>	HR _____	Finance _____