

23207

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT No. 508
County of Cook and State of Illinois

Hotel Reservations
Phi Theta Kappa Regional Convention
November 2002
Wright College

The Chancellor

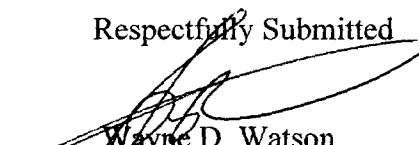
REPORTS That Wright College's Theta Omega Chapter has been elected as the Illinois Regional President of Phi Theta Kappa International and as such is the designated host for 2003 - 2004 regional convention.

That there is a need to reserve hotel space in advance for the three to four hundred convention participants. The Marriott Chicago O'Hare has the space availability for this event and has offered discounted room rates for 250 rooms and is requiring a deposit of \$1,000.00 to reserve the rooms.

That the contract with Marriott has a damage liquidation clause with a potential liability of \$26,480.00 to the District should the event be cancelled.

RECOMMENDS That the Board of Trustees approves the Agreement stating the terms and Conditions herein; and authorizes the Chairman to execute said Agreement.

Respectfully Submitted



Wayne D. Watson
Chancellor