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BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

MICROCOMPUTERS, PRINTERS, SOFTWARE, MIDRANGE COMPUTERS
AND OTHER RELATED EQUIPMENT
ALL COLLEGES AND DISTRICT OFFICE

THE CHANCELLOR

REPORTS that for the past five years, a Board-approved purchase contract has been in place which resulted in competitive pricing, facilitated expeditious ordering, and helped to achieve a districtwide technology standard for the provision of microcomputers, printers, software, and other related equipment; and

that in May, 2002 a Request for Proposals (RFP # SJ0201) was issued by district office staff and seven firms submitted proposals for the following items for a period of three years:

Group A -- Midrange computers - Compaq
Group B ---- Microcomputers - Subgroup 1 – Compaq workstations
- Subgroup 2 – IBM workstations
Group C ---- Hewlett Packard printers
Group D -- Related equipment, e.g., laptops, scanners, projectors, etc.
Group E ---- Software (various manufacturers)

that the proposals were reviewed, evaluated and ranked by OIT staff according to pre-determined selection criteria which were indicated in the RFP: price, vendor's ability to configure equipment, quality of technical staff, quality of proposal, vendor's certification by the equipment manufacturer, and quality of references. Based on this evaluation, Micro City, Lisle, Illinois, is the recommended vendor for Groups A, B, C, D and E; and

that Micro City is in compliance with District M/WBE requirements.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees ratifies the Chairman's pre-approval to issue purchase orders on an as-needed basis for microcomputers, printers and software as listed above, to Micro City, Lisle, Illinois as listed above based on the RFP # SJ0201.

FINANCIAL As needed.

Respectfully submitted,

Wayne D. Watson
Chancellor

June 6, 2002

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 ("Board")
County of Cook and State of Illinois

MICROCOMPUTERS, PRINTERS, SOFTWARE, MIDRANGE COMPUTERS AND OTHER RELATED EQUIPMENT ALL COLLEGES AND DISTRICT OFFICE

THE CHANCELLOR

REPORTS: that for the past five years, the Community College District No. 508, ("District") has purchased the bulk of its hardware and software, from a single vendor pursuant to a purchasing arrangement previously approved by the Board; and

this arrangement has allowed the District to achieve District-wide coordination and standardization of hardware and software technology purchases, expedite the ordering and receipt of purchases and also take advantage of competitive pricing; and

in May, 2002 the District issued a Request for Proposals ("RFP") (RFP # SJ0201) to once again identify a District-wide vendor for the purchase of microcomputers, printers, software, and other related technology equipment; and

seven firms responded to the RFP and submitted three year price proposals for the following items :

Group A -- Midrange computers - Compaq
Group B ---- Microcomputers - Subgroup 1 – Compaq workstations
- Subgroup 2 – IBM workstations
Group C ---- Hewlett Packard printers
Group D -- Related equipment, e.g., laptops, scanners, projectors, etc.
Group E ---- Software (various manufacturers)

and;

that the proposals were reviewed, evaluated and ranked by Office of Technology ("OIT") staff in accordance with selection criteria outlined in the RFP which included: price, vendor's ability to configure equipment, quality of technical staff, quality of proposal, vendor's certification by the equipment manufacturer, compliance with District M/WBE requirements; and quality of references; and

OIT recommends that Micro City, located in Lisle, Illinois, be selected as the District-wide vendor for the hardware and software referenced in the RFP; and

RECOMMENDS: that the Board of Trustees ratifies the Chairman's pre-approval to issue purchase orders on an as-needed basis for microcomputers, printers and software as listed above, to Micro City, Lisle, Illinois as listed above based on the RFP # SJ0201.

FINANCIAL: As needed.

Respectfully submitted:

Wayne D. Watson
Chancellor

June 6, 2002