

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

OFFICE SUPPLIES CONTRACT-CITY OF CHICAGO
ALL COLLEGES

THE CHANCELLOR

REPORTS

that there is a need for the colleges to purchase office products and supplies on a ongoing basis throughout the year; and

that the City of Chicago though its Target Market Program has awarded a three-year contract (December, 2000 through December, 2003) to Ready Computer Source, a Chicago-based MBE firm for the purchase of office products and supplies; this contract includes approximately 34,000 items at discounts from list ranging from 40 – 80% and is specifically available to CCC as well as other local government agencies; in addition, Ready Computer Source has performed successfully since 1996 as an MBE subcontractor and has supplied products Districtwide on CCC's office supplies contract; for these reasons, Board approval is recommended to utilize the City of Chicago contract with Ready Computer Source for the purchase of office products and supplies for the length of the contract, which is through December 22, 2003; and

that staff has contacted Ready Computer Source, and the firm has agreed to provide contract pricing to CCC according to the terms of the City contract; and

that this request is exempt from District's competitive bidding requirements. ✓

THE CHANCELLOR

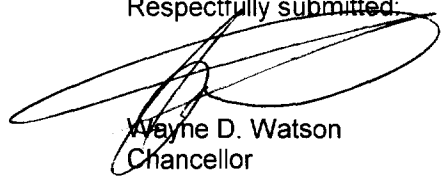
RECOMMENDS

that the Board of Trustees approve the issuance of purchase orders on an as-needed basis to Ready Computer Source for office products and supplies through the end of the current City of Chicago contract, which is December 22, 2003.

FINANCIAL

As Needed - Various Grants and Educational Fund

Respectfully submitted:



Wayne D. Watson
Chancellor

COLLEGE REVIEW: _____ REQ. NO. _____
President

CENTRAL OFFICE REVIEWS & DATES SIGNED:

_____	_____	_____	_____
Purchasing	Contract Compl.	Legal	Board Office
Date			
_____	_____	_____	_____
Finance	Admin. Svcs.	Academic Aff.	Other
Date			

February 7, 2002