

23363

APPROVED
AUG 8 2002

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

MINUTES
REGULAR MEETING OF THE BOARD

THURSDAY, JULY 11, 2002 – 9:15 A.M.

District Office, City Colleges of Chicago
Board Room 300
226 West Jackson Boulevard, Chicago, Illinois

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, and the Rules of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, the regular July 2002 meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was held as scheduled on Thursday, July 11, 2002 at 9:15 a.m. in Board Room 300, District Office, City Colleges of Chicago, 226 West Jackson Boulevard, Chicago, Illinois, and was called to order at 9:15 a.m. by the Chairman.

PRESENT

BOARD MEMBERS: James C. Tyree, Chairman
Terry E. Newman, Secretary
Ralph G. Moore
Rev. Albert D. Tyson, III
Nancy J. Clawson
Isiah Dalton, Student Trustee
Regina M. Hawkins, Assistant Board Secretary

ABSENT

BOARD MEMBERS James A. Dyson, Vice Chairman
Alberto A. Carrero, Jr.

PRESENT

CCC STAFF: Wayne D. Watson, Chancellor
Yolande Bourgeois, General Counsel
Vice Chancellors: Abe Eshkenazi
Deidra Lewis
William Donahue
Ramona Shaw [for Maritza Marrero]
Claudine Jones,
Sterling Burke
Bruno Bellissimo
Maria Moore
Presidents: Zerri Campbell
Charles Green [for Lawrence Cox]
Nancy DeSombre
Charles Guengerich
Phoebe Helm
*Mark Warden
Wellington Wilson

*Interim Position

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The Chairman declared a quorum was present.

(23307) REPORT OF THE CHANCELLOR (NO REPORT); SIGNING OF ALLIANCE AGREEMENT BETWEEN CITY COLLEGES AND CAPELLA UNIVERSITY.

Chancellor introduced attendees from Capella University, Dr. Halverson, Vice-President of Academics, and Mr. Bill Young, Vice-President of Alliances, who were there to sign an alliance agreement with City Colleges. Dr. Halverson gave a few remarks regarding the alliance agreement. He also mentioned how Capella has met NCA requirements and is one of the largest online universities. Mr. Bill Young also made comments regarding the grant.

**(23308) COMMITTEE REPORT – HUMAN RESOURCE SERVICES
[July 9, 2002]**

The July 9, 2002 Human Resource Committee meeting was called to order by Vice Chairman Dyson. The June 4, 2002 Committee meeting minutes were approved. Discussions were held regarding budgeting and compensation, non-bargained-for employee options, and personnel actions. Other information was discussed regarding the printing and distribution of the 2002-2003 Classification & Pay Plan and staff participation in selecting the Kathy Osterman Award winners. At 9:20 a.m., Vice Chairman Dyson called for a closed session pursuant to Sections 2.c.1, and 2.c.11 of the Open Meetings Act to consider items pertaining to personnel and legal matters. At 9:25 a.m., Vice Chairman Dyson called for an executive closed session with board members and General Counsel. Executive session ended at 9:28 a.m.; closed session was reconvened at 9:29 a.m. At 9:30 a.m., the closed session was adjourned, and the Open Meeting was reconvened at 9:31 a.m. On behalf of the committee, Vice Chairman Dyson forwarded personnel items to the Board for consideration. At 9:32 a.m., the Committee meeting was adjourned.

**(23309) COMMITTEE REPORT – ACADEMIC AFFAIRS & STUDENT SERVICES
[July 9, 2002]**

The July 9, 2002 Academic and Student Services Committee meeting was called to order by Chairman Tyree. The June 4, 2002 committee meeting minutes were approved. Maria Moore, General Manager of WYCC and William McMillan, Associate Vice Chancellor of Workforce Development gave staff reports. Maria Moore gave an update on the activities at WYCC including strategic planning sessions, revenue development, local production, programming, and promotion and transmission standards. She also stated that complimentary memberships will be given to all Board Members, Officers of the District, and some City and State elected officers. Six board reports were then presented for approval. William McMillan presented a Board Report for consideration regarding a conjectural agreement between Daley College and the Electrical Joint Apprenticeship Training Trust. McMillan also gave an update on Construction Trades Training initiative. Vice Chancellor Deldra Lewis indicated that a report on FY 2002 Resource Development would be presented to the Committee in August. Two Agreements were then recommended for Board approval.

**(23310) COMMITTEE REPORT – FINANCE & ADMINISTRATIVE SERVICES
[July 9, 2002]**

The July 9, 2002 Finance & Administrative Services committee meeting was called to order by Trustee Moore, and the June 4, 2002 committee meeting minutes were approved. Abe Eshkenazi, Vice Chancellor of The Office of Finance, reported that the Projected Operating Cash Flow for FY 2003 and the results of operations ending May 30, 2002 were included in the Board Packet. A resolution and several purchasing matters were presented for Board approval. Budget information was also discussed and it was also reported that the FIT gap analysis has been completed.

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Sterling Burke, Vice Chancellor of The Office of Information Technology, reported on the departments core projects and goals, OIT's assistance to District Staff including e-mail availability expansion and the completion of OIT's first semi-annual security review of key components and networks. He also reported that the new phone registration system has been activated and used by the students, and that OIT has completed a technology review for West Side Technical Institute, which has been presented to President Warden of Daley College.

William Donahue, Vice Chancellor of The Office of Administrative Services, reported that several of the College's renovation and construction projects are underway, along with reports regarding issues that need to be done before renovation can take place at the South Shore location for the Culinary Institute and Washington College. Information was also reported regarding the June 11th, 2002 Public Building Commission meeting and the RAMP report.

The Chairman announced that all Committee Reports were received and will be placed on file.

(23311) CONSIDERATION OF MINUTES, REGULAR MEETING – JUNE 6, 2002

On motion by Tyree, seconded by Newman, the minutes of June 6, 2002, regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, were approved as submitted by a unanimous affirmative voice vote of the five voting members present. The student member cast an affirmative advisory vote.

(23312) RESOLUTION: 2002-2003 REGULAR BOARD MEETINGS

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23312, incorporated by reference, concerning the dates for FY 2003 Board Meetings, was placed in the omnibus and adopted by omnibus motion.

(23313) RESOLUTION: RESOURCES ALLOCATION MANAGEMENT PLAN (RAMP) FISCAL YEAR 2004

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23313, incorporated by reference, regarding the approval of the Capital Project requests for Resources Allocation Management Plan for the Fiscal Year 2004 for the City Colleges of Chicago, was placed in the omnibus and adopted by omnibus motion.

(23314) RESOLUTION: AUTHORIZE SETTLEMENT OF KIM RIVERS

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23314, incorporated by reference, authorizing settlement of case No. 99 WC 685 11 upon execution of the lump sum settlement agreement, was placed in the omnibus and adopted by omnibus motion.

(23315) RESOLUTION: AUTHORIZING TRANSFER OF FUNDS

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23315, incorporated by reference, authorizing the transfer of funds in accordance with Public Community College Act 110 ILCS 805/7-15, was placed in the omnibus and adopted by omnibus motion.

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(23316) RESOLUTION: ADOPT RULES FOR THE MANAGEMENT AND GOVERNMENT OF THE CITY COLLEGES OF CHICAGO 2002-2003

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23316, incorporated by reference, approving the adoption of the Rules for the Management and Government of the City Colleges of Chicago 2002-2003, was placed in the omnibus and adopted by omnibus motion.

(WITHDRAWN) PROPOSED STANDARDIZATION OF CHARGES FOR CREDIT FOR LIFE EXPERIENCE SERVICES, ALL COLLEGES (formerly item 1F)

(23317) RESOLUTION: RE-APPOINT WAYNE D. WATSON, CHANCELLOR

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23317, incorporated by reference, authorize the re-appointment of Dr. Wayne D. Watson to serve as Chancellor of Community College District No. 508, was placed in the omnibus and adopted by omnibus motion.

(23318) RESOLUTION: ELECTION OF OFFICERS OF THE BOARD OF TRUSTEES OF THE CITY COLLEGES OF CHICAGO 2002-2003

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23318, incorporated by reference, authorize the election of Officers of The Board of Trustees of City Colleges of Chicago, was placed in the omnibus and adopted by omnibus motion.

(23319) PERSONNEL REPORT - GENERAL/ FUNDED

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23319, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(23320) PERSONNEL REPORT - LECTURESHIPS ASSIGNMENTS

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23320, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(23321) PERSONNEL REPORT - LECTURESHIPS AND FACULTY SUMMER ASSIGNMENTS

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23321, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(23322) PERSONNEL REPORT - CONTINUING EDUCATION ASSIGNMENT SUMMARY

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23222, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(23323) RESOURCE DEVELOPMENT - CITY COLLEGES OF CHICAGO

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23323, incorporated by reference, concerning program/project funding and applications submitted by City Colleges of Chicago, was placed in the omnibus and adopted by omnibus motion.

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(23324) RESOURCE DEVELOPMENT – SUPPLEMENTAL

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23324, incorporated by reference, concerning program/project funding and applications submitted by City Colleges of Chicago, was placed in the omnibus and adopted by omnibus motion.

(23325) ALLIANCE AGREEMENT WITH CAPELLA UNIVERSITY

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23325, incorporated by reference, regarding approval of the agreement with Capella University, was placed in the omnibus, and adopted by omnibus motion.

(23326) TRANSIT ADVERTISEMENTS, MARKETING AND PUBLIC RELATIONS, DISTRICT OFFICE

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23326, incorporated by reference, authorize an agreement in the total amount of \$36, 800 with Viacom Outdoor for the placement of City Colleges of Chicago advertisements for the Fall registration campaign, was placed in the omnibus and adopted by omnibus motion.

(23327) PROFESSIONAL SERVICES – WEBSITE DEVELOPMENT INSTITUTE FOR BUSINESS AND TECHNICAL CAREERS, DALEY COLLEGE

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23327, incorporated by reference, authorize an agreement with Chicago Manufacturing Center, Chicago, in the total amount of \$13,000, to complete the website development project, was placed in the omnibus and adopted by omnibus motion.

(23328) DIESEL FUEL FOR TRUCKS, TRUCK DRIVER TRAINING PROGRAM, OLIVE-HARVEY COLLEGE

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23328, incorporated by reference, authorize an agreement with Bell Fuels, Chicago, in the amount of \$35,000, for the purchase of truck fuel for the Truck Driver Training Program at Olive-Harvey College, was placed in the omnibus and adopted by omnibus motion.

(23329) PROFESSIONAL SERVICES AGREEMENT WITH ED MENAKER, DEVELOPMENT, WYCC-TV CHANNEL 20

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23329, incorporated by reference, authorize an agreement with Ed Menaker at a base pay of \$80,000 annually with quarterly bonuses of \$2,500 and an annual bonus of \$5,000, based on specific requirements, was placed in the omnibus and adopted by omnibus motion.

(23330) TALENT AND PRODUCTION AGREEMENT BETWEEN BEN HOLLIS AND WYCC-TV CHANNEL 20

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23330, incorporated by reference, authorize a professional services agreement with Ben Hollis in an amount not-to-exceed \$40,000, was placed in the omnibus and adopted by omnibus motion.

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(23331) OPENING, TITLING AND CLOSING GRAPHICS AND MUSIC FOR "COVER TO COVER", WYCC-TV, CHANNEL 20

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23331, incorporated by reference, authorizing an agreement with Post Effects in the amount of \$19,000 for graphic services, was placed in the omnibus and adopted by omnibus motion.

(23332) NOVANET SERVICES RENEWAL, ALL COLLEGES

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23332, incorporated by reference, approving the Agreement with NCS Pearson for the continuation of NovaNET during the period of July 1, 2002 to June 30, 2003, in the amount of \$253,250 and that the Chairman be authorized to execute said Agreement on behalf of the Board, was placed in the omnibus and adopted by omnibus motion.

(23333) MODIFICATION OF SCHOLARSHIPS, WASHINGTON COLLEGE

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23333, incorporated by reference, regarding establishment of a Washington Grant Program, separate from the Washington Scholarships, was placed in the omnibus and adopted by omnibus motion.

(23334) FY 2003 PROGRAM DIFFERENTIATION PLAN (PDP) FOR WYCC-TV, CHANNEL 20

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23334, incorporated by reference, regarding the approval of WYCC participation in the PDP for FY 2003 in the amount of \$185,779, was placed in the omnibus and adopted by omnibus motion.

(23335) INDEPENDENT CONTRACTOR, KAREN YELLIN DILLON, SMALL TALK FOR PARENTS, WYCC-TV, CHANNEL 20

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23335, incorporated by reference, authorizing payment to Ms. Dillon in the amount of \$11,500 for her services as producer for "Small Talk With Parents", was placed in the omnibus and adopted by omnibus motion.

(23336) AMERICAN EXPRESS TAX AND BUSINESS SERVICES, INC. FINANCIAL MANAGEMENT SYSTEM (Amend Board Report No. 23210 Adopted 5-2-2002)

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23336, incorporated by reference, authorizing an agreement, in the amount not to exceed \$306,000 including out-of-pocket expenses, with American Express Tax and Business Services, Inc. beginning August 1, 2002 to March 31, 2003, was placed in the omnibus and adopted by omnibus motion.

(23337) PEOPLESOFT FINANCIAL MANAGEMENT SYSTEM (Amend Board Report No. 23209 Adopted 5-2-2002)

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23337, incorporated by reference, authorizing an agreement with People soft commencing on August 1, 2002 ending December 31, 2002 in the amount of not to exceed \$1,700,000 including out-of-pocket expenses, was placed in the omnibus and adopted by omnibus motion.

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(23338) AON CONSULTING, INC. EMPLOYEE BENEFIT CONSULTING AGREEMENT

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23338, incorporated by reference, authorizing an agreement with AON Consulting Inc to complete the actuarial valuation of the liability under the Early Retirement Sick Pay Plan as of June 30, 2002 through August 31, 2002 for an amount not to exceed \$12,000 including out-of-pocket expenses.

(23339) CIBER, INC. FINANCIAL MANAGEMENT SYSTEM AGREEMENT

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23339, incorporated by reference, approving the negotiation and execution of an agreement with Ciber, Inc. through March 31, 2003 for overall project management and for professional services in the total amount not to exceed \$956,400 including expenses; and authorize the Chairman to execute any documents pertaining to these professional services, was placed in the omnibus and adopted by omnibus motion.

(23340) BLACKWELL CONSULTING SERVICES, FINANCIAL MANAGEMENT SYSTEM END USER TRAINING AGREEMENT, DISTRICT OFFICE

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23340, incorporated by reference, approving the negotiation and execution of an agreement with Blackwell Consulting Services through March 31, 2003 to modify existing documentation and deliver end user training on the PeopleSoft Financial System in a total amount not to exceed \$340,000.00 including expenses; and authorizes the Chairman to execute any documents pertaining to these professional services, was placed in the omnibus and adopted by omnibus motion.

(23341) ARCHITECTURAL ENGINEERING SERVICES AGREEMENT, SCHOENGART ASSOCIATES, CRITICAL INSPECTION OF BUILDING EXTERIOR, WASHINGTON COLLEGE

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23341, incorporated by reference, authorizing an agreement with Schoengart Associates, Inc. for professional services in an amount not to exceed \$39,000 in accordance with the terms, conditions and scope defined in the proposal by Shoengart Associates, Inc, was placed in the omnibus and adopted by omnibus motion.

(23342) MK (MARILYN KATZ) COMMUNICATIONS PROFESSIONAL SERVICE AGREEMENT

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23342, incorporated by reference, authorizing an agreement with MK Communications to provide services in the amount of \$24,000.00 plus expenses during the three-month period of July 1, 2002 through September 30, 2002; the entire contract shall not exceed \$25,000, was placed in the omnibus and adopted by omnibus motion.

(23343) ELECTRICAL JOINT APPRENTICESHIP TRAINING TRUST, WORKFORCE DEVELOPMENT, DALEY COLLEGE

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23343, incorporated by reference, authorizing an agreement with Daley College and the Electrical Joint Apprenticeship Training Trust, was placed in the omnibus and adopted by omnibus motion.

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(23344) PAYMENT OF INVOICES

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23344, incorporated by reference, approving payment of attorney/legal fees totaling \$64,150.77, was placed in the omnibus and adopted by omnibus motion.

(23345) MEMBERSHIP RENEWAL IN ASSOCIATION OF PUBLIC TELEVISION STATIONS FOR WYCC-TV, CHANNEL 20

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23345, incorporated by reference, approving the service fee renewal in the amount of \$10,581 for FY 2003, was placed in the omnibus and adopted by omnibus motion.

(23346) PURCHASING PROCUREMENT CARD PROPOSAL OFFICE OF FINANCE, ALL COLLEGES AND DISTRICT OFFICE (Rescind Board Report No. 22967 Adopted 12-7-2001)

On motion by Newman, seconded by Tyson, the foregoing Board Report No. 23346, incorporated by reference, rescind Board Report No. 22967, Adopted 12-7-2001 and approve a contract with Bank One, Chicago, Illinois for the provision of a Purchasing Card Program for City Colleges of Chicago, and that the Chairman is authorized to execute any documents pertaining to these services on behalf of the Board, was placed in the omnibus and adopted by omnibus motion.

(23347) NO CONSULTANT & PROFESSIONAL SERVICES REPORT FOR JULY, 2002

(WITHDRAWN) PROPOSED STANDARDIZATION OF CHARGES FOR CREDIT FOR LIFE EXPERIENCE SERVICES, ALL COLLEGES (formerly 7C)

(23348) CLINICAL AND TRAINING AGREEMENTS – MONTHLY SUMMARY

This informational report was received and placed on file.

(23349) PARTNERSHIP WITH WEST SIDE CONSORTIUM TRAINING INSTITUTE, MALCOLM X COLLEGE

This informational report was received and placed on file.

(23350) AUTOMOTIVE TECHNOLOGY EARNS TOP CERTIFICATION, TRUMAN COLLEGE

This informational report was received and placed on file.

(23351) WEB-ENHANCED CLASSES SET NEW EDUCATIONAL STANDARDS, TRUMAN COLLEGE

This informational report was received and placed on file.

(23352) ANNUAL JOB FAIR, PLACEMENT AND CAREER SERVICES CENTER, WRIGHT COLLEGE

This informational report was received and placed on file.

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(23353) DYNAMIC WEB APPLICATIONS IMPROVE INTERNAL COMMUNICATIONS,
TRUMAN COLLEGE

This informational report was received and placed on file.

(23354) 2002 SUMMER ENROLLMENT SURPASSES BEST YEAR TO DATE, TRUMAN
COLLEGE

This informational report was received and placed on file.

(23355) BUNGALOW EXPO, WASHINGTON COLLEGE

This informational report was received and placed on file.

(23356) ACCREDITATION VISITATION, WRIGHT COLLEGE

This informational report was received and placed on file.

OMNIBUS MOTION

On the motion by Newman, seconded by Tyson, the foregoing Board Reports and Resolutions from No. 23307 to No. 23356 were ordered to final vote and declared adopted by a unanimous affirmative voice vote of the five voting members present. The student member cast an affirmative advisory vote.

(23357) FACULTY COUNCIL UPDATE

This informational report by Prof. Jack Lombard was received and placed on file.

REQUEST TO ADDRESS THE BOARD (No Request)

ADJOURNMENT

On motion by Tyson, seconded by Newman, the July 11, 2002, regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was adjourned at 10:45 a.m. by a unanimous affirmative voice vote of the seven voting members present.

Terry E. Newman
Secretary