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**BOARD COMMITTEE ON HUMAN RESOURCES SERVICES**

AUG 8 2002

August 6, 2002, 9:00 a.m.

**SUMMARY**

The meeting of the Board Committee on Human Resources was held on Tuesday, August 6, 2002. Committee Chair James Dyson called the meeting to order at 9:23 a.m. Minutes of the July 9, 2002 Board Committee meeting were approved. During the meeting it was reported that:

Several employee groups received pay raises and degree stipends at the beginning of this program year. Among them were Locals 1708 and 3506, and Non-Bargained-For employees. In addition, the automated system for earning leave time in the Non-Bargained-for employee category was initiated with minimal problems. The same staff that handled these two projects also processed almost 1,000 personnel actions during July.

As a result of last month's faculty recoupment report, all faculty with outstanding balances were sent letters for final resolution. The District should be able to put closure on this matter during this program year.

Sexual Harassment training was scheduled for August and September. Olive-Harvey College was the first college to receive training in July.

Staff is negotiating with TIAA-CREF, our group life insurance vendor, for a one-year renewal.

This concludes my report.