

22488

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508
County of Cook and State of Illinois

NURSING COMPREHENSIVE REVIEW
DALEY, KENNEDY-KING, MALCOLM X, OLIVE-HARVEY AND
TRUMAN COLLEGES

THE CHANCELLOR

REPORTS

that the City Colleges of Chicago provides a review for those students who are completing their A.D.N. program before they take the nursing comprehensive examination, and the nursing chairs have voted to provide the same review to those students who are completing their first year of nursing in hopes of remediating deficiencies before they become chronic, and

that Sylvia Rayfield & Associates, a nationally known firm which CCC has used before, agreed to hold a review for freshmen and sophomores for the period of December , 2000 through May, 2001; and

that approximately 530 students and 35 faculty members (all returning) will take the review course, at a cost of \$150.00 for new students, and \$18.00 for returning students.

THE CHANCELLOR

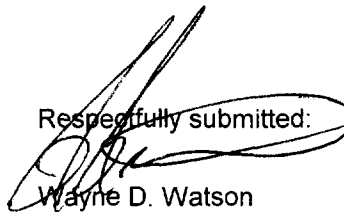
RECOMMENDS

that the Board of Trustees approves using the firm of Sylvia Rayfield & Associates for the comprehensive nursing review, at a cost not to exceed \$72,000, and authorize the Chairman to execute any documents pertaining to these professional services on behalf of the Board.

FINANCIAL

\$72,000 Fund 5 (Special Populations)

Respectfully submitted:



Wayne D. Watson
Chancellor

March 1, 2001

COLLEGE REVIEW: _____ REQ. NO. _____
President

CENTRAL OFFICE REVIEWS & DATES SIGNED:

Purchasing Date	Contract Compl.	Legal	Board Office
<i>DG</i>		<i>YB</i>	
Finance Date	Admin. Svcs.	Academic Aff.	Other

DO-Nursing Review.doc

CITY COLLEGES OF CHICAGO

WAIVER OF COMPETITIVE PROCEDURE REQUIREMENT

Board rules state that it is the general policy of the District to use competitive procedures to select professional service consultants. Section 2 of the Board Rules, Purchasing Policies and Procedures, lists situations in which a waiver of competitive procedure requirement is possible. In order to retain a consultant without competitive procedures, this waiver form must be completed and approved by the College President, the appropriate Vice Chancellor or the Chancellor.

1. Type of consultant/services required:

The students who are completing the Associate Degree in Nursing need a thorough review of the entire nursing curriculum in preparation for both the comprehensive examination they will need to pass in order to graduate and the NCLEX examination they will need for certification. In addition, those completing their freshman year also need a review so that they can not only review what they have studied for the past year, but also get an overview of the year to come.

2. Brief description of the need for a professional services consultant:

A consultant is needed because the students at this point require a fresh way of approaching the curriculum, not simply a hurried rehash of what they had already been taught.

3. Reason that competitive procedures are not appropriate in this situation:

Ms. Rayfield's experience and skill in providing these reviews make it appropriate to engage her without recourse to competitive procedures.

Ms. Rayfield has agreed to provide the review on the schedule approved by the nursing chairpersons, which in the past the other consultant we have used was unable to provide. The nursing chairpersons chose her for the district review last spring because of the reviews that she had provided for some of the colleges. Based on their experience of that review, and the feedback from the students on it, they voted that she continue as our review provider.

The single biggest value that hiring Ms. Rayfield provides is continuity. She is offering reviews not only to our graduating A.D.N. students, but also to those students who are finishing their freshman year in nursing. Furthermore, she will provide reviews for free to those students who have already had her review. This will offer a considerable cost advantage for City Colleges over time - but only if we stay with Rayfield & Associates.

4. Is this firm a certified MBE ? -no certified WBE? -no

Comments Sylvia Rayfield & Associates, Inc., is a woman-owned business that operates out of Gulf Shores, AL.

***Note: The district M/WBE Plan requests that procuring departments make every good faith effort to meet the district's MBE and WBE purchasing goals. The MBE goal for City Colleges of Chicago is 25% and the WBE goal is 7%.**

Person initiating request

Date

College President
(If request is from a college)

Date

Vice Chancellor
(If request is from District Office)

Date