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ADOPTED  
BOARD OF TRUSTEES OF  
COMMUNITY COLLEGE DISTRICT NO. 508

JUL 12 2001

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

COUNTY OF COOK  
AND STATE OF ILLINOIS

FIELDWORK FACILITIES AGREEMENT  
SOCIAL SERVICES (GERONTOLOGY) PROGRAM  
WRIGHT COLLEGE

THE CHANCELLOR

REPORTS

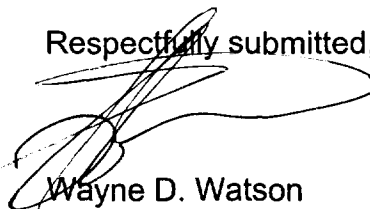
that there is a need for on site facilities in which students enrolled in the basic Certificate or Associate in Applied Science Degree Program in Gerontology can receive fieldwork experience; and that an Agreement has been negotiated to provide such field work facilities at the following facilities:

- > Norridge Health Care and Rehab Center, 7001 W. Cullom, Norridge  
(Effective July 13, 200, renewable after one year)
- > Community Counseling Center of Chicago, 4740 N. Clark, Chicago  
(Effective July 13, 2001, renewable after one year)
- > Senior Assistance Center, 7774 W. Irving Park Rd., Norridge  
(Effective 13, 2001, renewable after one year)
- > The Society of Helpers, 303 Barry, Chicago  
(Effective 13, 2001, renewable after one year)

RECOMMENDS

that the Board of Trustees approve the Agreements negotiated with the above facility for the period indicated, stating the terms and conditions whereby the institution will make facilities available for use in conducting the Associate in Applied Science Degree Program in Social Services (Gerontology) at Wright College; and authorize the Chairman to execute said Agreements on behalf of the Board.

Respectfully submitted,



Wayne D. Watson  
Chancellor

July 12, 2001







**Social Services-Gerontology Program**  
at  
**Wilbur Wright College**  
**Agreement for Fieldwork Affiliation**

This agreement is entered into by the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois on behalf of the Gerontology Program at Wilbur Wright College ("SCHOOL").

Seniors Assistance Center

(Name of Facility)

7774 W. Irving Park Rd., Norridge, IL

(Address)

hereinafter referred to as the "FACILITY." The purpose of this agreement is to provide a practicum experience with field placement for students enrolled in the Social Service (Gerontology) Program of the SCHOOL.

**A. School Responsibilities**

1. Faculty shall have total responsibility for planning and implementing the educational program for Gerontology students, and determining adequate preparation in theoretical knowledge, basic skills, professional ethics, attitude, and behavior. The FACILITY will be informed as to recommended curriculum sequence and established educational objectives for fieldwork experience.
2. A designated faculty member will make visits to the FACILITY, when appropriate, to coordinate the progress of students.
3. Specific and mutually agreed upon information regarding the number of students to be assigned and the dates of their assignment will be provided to the FACILITY.
4. The SCHOOL will assure that health insurance coverage and professional liability insurance coverage for the Gerontology students is in effect.
5. The SCHOOL will provide Fieldwork Supervisors of the FACILITY with appropriate forms for evaluation of student clinical experience and performance.
6. The SCHOOL will advise the assigned student of the responsibility for complying with the existing pertinent rules and regulations of the FACILITY.

**B. FACILITY Responsibilities**

1. The FACILITY agrees to serve as a cooperating agency with the school in order to provide clinical education in Social Service at an appropriate level.
2. The FACILITY agrees to designate as Fieldwork Supervisor the staff member who will be responsible for the planning and implementation of the Fieldwork Experience. Clinical supervisors may delegate specific responsibilities for some of the clinical teaching to other qualified professionals of the staff without waiving his/her responsibilities for the students.
3. The FACILITY agrees to provide the Fieldwork Supervisor with time to plan and implement the Fieldwork Experience, when feasible, and time to attend relevant meetings and conferences.
4. The FACILITY will participate with faculty and students to develop a written description of the Fieldwork Experience being offered, as well as pertinent rules and regulations with which the student is expected to comply.
5. The FACILITY will advise the SCHOOL of any changes in its personnel, operation, or policies which may affect Fieldwork experience.

6. Gerontology students will have the status of trainees, are not to replace FACILITY staff, and are not to render patient care and/or service except as such are identified for educational value as a part of the jointly planned educational program.
7. Whenever possible, the FACILITY will make available emergency health care for the assigned student. (The student will otherwise be responsible for his/her health care.)
8. The Fieldwork Supervisor will evaluate the performance of the assigned student on a regular basis using the evaluation form provided by the SCHOOL. The completed evaluation form will be forwarded to the SCHOOL within one (1) week following conclusion of the student's Fieldwork Experience.

C. Joint Responsibilities

1. Specific and mutually agreed upon information regarding the numbers of students to be assigned, the dates of their assignment, and specific experience to be provided shall be planned jointly by the SCHOOL and the FACILITY.
2. Scheduled meetings will be held to review and evaluate the clinical education program and to resolve specific problems which may interfere with the achievement of the objectives of the program. The meetings shall be attended by appropriate SCHOOL faculty and staff of the FACILITY.
3. Any problem situations involving student trainees shall be resolved jointly by the SCHOOL and the FACILITY.
4. Discrimination against any individual involved in the program because of race, color, religion, sex, or national origin is unacceptable to the SCHOOL and the FACILITY, and if practiced by either party shall be cause for terminating this agreement.
5. A Conference between representatives of both the SCHOOL and the FACILITY shall be held at appropriate intervals to evaluate the function of the program and to review the agreement.
6. This agreement does not contemplate the payment of any fee or remuneration by either party to the other, but is intended to jointly benefit both parties by improving education, professional preparation of the students, and patient care.

TERM OF AGREEMENT: This agreement will become effective June 20, 2001, and will continue its effect until terminated by mutual agreement of the parties or by either party giving three (3) months prior written notice of termination to the other.

FOR THE SCHOOL

Board of Trustees of Community  
College District No. 508  
County of Cook and State of Illinois

\_\_\_\_\_  
Board Chairman

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Board Chairman

\_\_\_\_\_  
President  
Wilbur Wright College

FOR THE FACULTY

  
Executive Director

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Administrator

  
Fieldwork Supervisor