

22718

ADOPTED
BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 508

JUL 12 2001

COUNTY OF COOK
AND STATE OF ILLINOIS

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

CLINICAL FACILITY AGREEMENT
OCCUPATIONAL THERAPY ASSISTING PROGRAM
WRIGHT COLLEGE

THE CHANCELLOR

REPORTS

that there is a need for facilities in which students enrolled in the Associate in Applied Science Degree Program in Occupational Therapy Assisting Program at Wright College can receive clinical experience; and than an Agreement as been negotiated to use facilities at:

- > Condell Health Network, 801 S. Milwaukee Ave., Libertyville,
IL
(Effective March 31, 2001 through March 31, 2002)

RECOMMENDS

that the Board of Trustees approve the Agreement stating the terms and conditions whereby the facilities will be available to conduct the Occupational Therapy Assisting Program at Wright College; and authorizes the Chairman to execute said Agreement on behalf of the Board.

Respectfully submitted,



Wayne D. Watson
Chancellor

July 12, 2001

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BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

CLINICAL FACILITIES AGREEMENT
AAS IN OCCUPATIONAL THERAPY ASSISTING PROGRAM
WRIGHT COLLEGE

THE CHANCELLOR

REPORTS

that there is a need for hospital facilities in which students enrolled in the Associate in Applied Science Degree Program in Occupational Therapy Assisting can receive clinical experience; and

that an Agreement has been negotiated to provide such clinical facilities at the following facility:

Condell Health Network
801 S. Milwaukee Avenue, Libertyville, IL 60048-3199
(effective March 31, 2001, until March 31, 2002, subject to annual review and renewal)

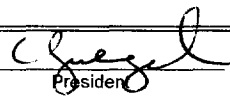
RECOMMENDS

that the Board of Trustees approve the Agreement negotiated with the above named facility for the period indicated, stating the terms and conditions whereby the Hospital will make facilities available for use in conducting the Associate in Applied Science Degree Program in Occupational Therapy Assisting at Wright College; and authorize the Chairman and the Secretary to execute said Agreement on behalf of the Board.

Respectfully submitted,

Wayne D. Watson
Chancellor

July 12, 2001

COLLEGE REVIEW:  REQ. NO. _____
President

CENTRAL OFFICE REVIEWS & DATES SIGNED:

Purchasing Date _____	Contract Compl. _____	Legal _____	Board Office _____
Finance Date _____	Admin. Svcs. _____	Academic Aff. _____	Other _____

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois**

**CLINICAL FACILITIES AGREEMENT
AAS IN OCCUPATIONAL THERAPY ASSISTING PROGRAM
WRIGHT COLLEGE**

THE CHANCELLOR

REPORTS

that there is a need for hospital facilities in which students enrolled in the Associate in Applied Science Degree Program in Occupational Therapy Assisting can receive clinical experience; and

that an Agreement has been negotiated to provide such clinical facilities at the following facility:

**Condell Health Network
801 S. Milwaukee Avenue, Libertyville, IL 60048-3199
(effective March 31, 2001, until March 31, 2002, subject to annual review and renewal)**

RECOMMENDS

that the Board of Trustees approve the Agreement negotiated with the above named facility for the period indicated, stating the terms and conditions whereby the Hospital will make facilities available for use in conducting the Associate in Applied Science Degree Program in Occupational Therapy Assisting at Wright College; and authorize the Chairman and the Secretary to execute said Agreement on behalf of the Board.

Respectfully submitted,

**Wayne D. Watson
Chancellor**

July 12, 2001

**AGREEMENT BETWEEN
WILBUR WRIGHT COLLEGE
AND
CONDELL HEALTH NETWORK**

This agreement is entered into this 31st day of March, 2001, by and between the authorities of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, **Wilbur Wright College, Occupational Therapy Program**, hereinafter called "**Wilbur Wright College**", and **Condell Health Network**.

WHEREAS, **Wilbur Wright College** has established an academic training program and requires facilities for its students.

WHEREAS, **Condell Health Network** has facilities suitable for such students.

WHEREAS, **Wilbur Wright College** and **Condell Health Network** desire to enter into agreement for the use of **Condell Health Network** for such training:

THEREFORE, the parties agree as follows:

I. TERMS AND CONDITIONS

1.1 This agreement shall become effective as of the date written above and will continue in full force and effect until March 31, 2002 and shall be subject to annual review and renewal. This agreement shall be renewed for additional one-year periods and may be modified or revised at any time if both parties agree in writing to the revisions.

1.2 This agreement may be terminated by either party, for any reason upon thirty (30) day written notice of termination to the other party. Notice of intent to terminate shall be mailed to the Vice President of Instruction in the case of **Wilbur Wright College** and to the President in the case of **Condell Health Network**.

1.3 Students will not be assigned to **Condell Health Network** after receipt of notice of intent to terminate by either party. Students already assigned to a rotation at **Condell Health Network** prior to termination notice will be permitted to complete said training segment at **Condell Health Network** upon agreement of both **Wilbur Wright College** and **Condell Health Network**.

II. OBLIGATIONS OF THE PARTIES

2.1 **Wilbur Wright College** shall:

- a. Provide an Education Coordinator who will:
 - act as liaison between **Wilbur Wright College** and **Condell Health Network**.
 - maintain ongoing communications with an identified **Condell Health Network** liaison, as needed, regarding students.
 - have full responsibility for coordinating placement of students in the clinical facility.

- supply **Condell Health Network** with copies of any appropriate forms to be used for student evaluations.
- at mutually agreed periods, review student documentation.
- inform students regarding their responsibilities under this agreement

b. Require students to:

- maintain work standards set by the clinical supervisor.
- abide by the existing rules and regulations, policies and procedures of **Condell Health Network**.
- attend work experiences, classes, seminars, and individual conferences with the instructor as required by the academic program.
- maintain and show proof of health insurance.
- keep supervising professional informed of patient's condition at all times.

c. Instruct all students with respect to the confidential nature of all **Condell Health Network**, patient, and employee records, including but not limited to:

- no medical records, copies or originals, may leave the premises of **Condell Health Network** without proper written authorization from the Health Information Management Department.
- no patient names may be used in student journals or papers.
- copies of work products may not be retained without prior written authorization of the patient or their legal guardian.
- requiring students to sign a statement of confidentiality.

d. Advise students that this agreement applies to the entire training experience or portion thereof completed under the sponsorship of **Condell Medical Center**, including off-site activities at other locations arranged through **Condell Health Network**.

e. Be responsible for:

- the admission and discharge of all students involved in the program.
- the awarding of college credit and degrees.
- planning and coordinating student clinical experiences, hours, and assignments with the assistance of a person designated by **Condell Health Network**.

- adequate preparation in theoretical background, basic skills, proper professional ethics, attitude and behavior.

2.2 **Condell Health Network** agrees to:

- Provide opportunities for meaningful work experience for students.
- Ensure that sufficient equipment and/or materials are available to complete work assignments.
- Provide selected instructors for student supervision.
- Orient program staff to **Condell Health Network** policies and procedures.
- Assist faculty in the evaluation of the student.

III. INSURANCE

3.1 **Wilbur Wright College** will ensure that each student and faculty/administrative member using **Condell Health Network** for training purposes has professional liability insurance in the minimum amounts of One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate with an insurance company legally entitled to conduct business in the State of Illinois by the Department of Insurance. Upon request, **Wilbur Wright College** shall provide **Condell Health Network** with Certificates of Insurance indicating continuous current coverage. **Wilbur Wright College** will notify **Condell Health Network** immediately of any cancellation, reduction, or material change to insurance coverage. **Condell Health Network** may terminate this agreement immediately if insurance coverage is not maintained in compliance with this section.

3.2 **Condell Health Network** agrees to maintain general liability and malpractice insurance with minimum limits of One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate with an insurance company legally entitled to conduct business in the State of Illinois by the Department of Insurance. Upon request, **Condell Health Network** shall provide **Wilbur Wright College** with Certificates of Insurance indicating continuous current coverage

IV. GENERAL COVENANTS AND CONDITIONS

4.1 At all times, students will be under the supervision of a faculty member from **Wilbur Wright College**. **Wilbur Wright College** will ensure the faculty member is currently licensed and credentialed appropriate to the level of students they are supervising.

4.2 **Condell Health Network** retains the right, for reasons of client safety or other reasonable cause, after notice to **Wilbur Wright College**, to remove immediately from **Condell Health Network** any student who fails to comply with pertinent **Condell Health Network** policies, rules or regulations or whose work is not in full accord with **Condell Health Network's** standards of performance or whose health poses a threat to **Condell Health Network** clients or employees.

4.3 No assigned student or **Wilbur Wright College** faculty member under this agreement shall in any way be considered a servant, agent or employee of **Condell Health Network**, nor shall any such individual be entitled to any fringe benefits, Workers' Compensation, disability benefits, or other rights normally afforded to employees of **Condell Health Network**.