

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

AUDIO-VISUAL EQUIPMENT CONTRACT-CPS  
ALL COLLEGES

THE CHANCELLOR

REPORTS

that there is a need for the colleges to purchase audio-visual equipment throughout the year for various instructional and administrative programs and presentations; these purchases occur at various times throughout the year and are funded through several grant programs; and

that Chicago Public Schools (CPS) has awarded two-year contracts (September, 2000 through September 2002) to two firms for the purchase of audio-visual equipment: Systems Concepts, Inc., Chicago, IL and Central Audio-Visual, Inc., Palatine, IL; Board approval is recommended to utilize the CPS contract vendors throughout the year to purchase audio-visual equipment; the intent is for the colleges to get competitive quotations from these vendors as needed for their equipment requirements; each contract vendor meets CPS M/WBE requirements and System Concepts, Inc. is a certified WBE; in addition, this will increase the opportunity for Chicago M/WBE firms to provide service to the District; and

that staff contacted both firms, and they have agreed to provide CPS contract pricing to CCC throughout the term; this contract includes two one-year renewal options; and

that this request is exempt from District's competitive bidding requirements.

THE CHANCELLOR

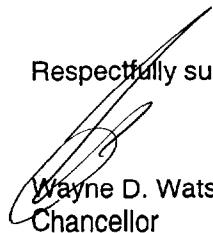
RECOMMENDS

that the Board of Trustees approve the issuance of purchase orders on an as-needed basis to the above companies for the purchase of audio-visual equipment through September 27, 2002.

FINANCIAL

As Needed - Various Grants and Educational Fund

Respectfully submitted:



Wayne D. Watson  
Chancellor

22444

City Colleges of Chicago

Department of Purchasing  
226 West Jackson Blvd., 10th Floor  
Chicago, Illinois 60606-6998

VOICE: (312) 553-2590  
FAX: (312) 553-2594

TO: Prospective Audio-Visual Providers

DATE: January 10, 2001

RE: City Colleges of Chicago

On February 1, the Board of Trustees of the City Colleges of Chicago (CCC) wants to approved the City Colleges of Chicago to access the Chicago Public Schools (CPS) audio-visual contract, including all the terms and conditions of that contract. For the period February 1 2001 through July 30, 2002. Our intention is that various colleges (see map) will contact firms from the CPS audio-visual contract list on an as-needed basis to get quotations for equipment for our various program needs.

CCC welcomes you to participate in this program. Your agreement to participate in this contract and provide audio-visual equipment to CCC is requested and a signature line is provided below. Please also identify the contact persons, phone and fax numbers so that the Colleges can contact your firm. Once we have received your agreement, District Purchasing will include your firm's information on the CCC audio-visual companies list for the colleges. Colleges can then contact you and provide quotation forms for you to complete when they require services. If your firm is selected to provide service, you will receive a purchase order from the particular college requesting service. Please do not provide any service to the colleges without receiving a signed purchase orders.

Upon receipt of your signed agreement, our office will send you a list of the College Business managers, which will be your primary source of contact for this program and a standard college quotation form to be used for providing quotes.

We look forward to working with your company. To be considered, please return this form signed no later than January 16, 2001. If you have any questions, please contact P.J. Williams, Buyer, Purchasing Department, at (312) 553-2589.

Agreement:

We the undersigned agree to provide service to the City Colleges of Chicago at the same terms and conditions as being provided to the Chicago Public Schools, reference Award #00-0927-PR1, copy attached, with pricing to be solicited on a competitive basis as needs arise.

Signature Jennifer A. Bashir Printed Jennifer A. Bashir

Title Sales Manager

Firm Name Central Audio-Visual (CAV, Inc.) Date 1/12/01

Attachments:  
CCC Map  
CPS Award#00-0927-PR1

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00-0927-PR1

September 27, 2000

**APPROVE ENTERING INTO AGREEMENTS WITH SYSTEMS CONCEPTS, INC. AND CENTRAL AUDIO-VISUAL, INC. FOR THE PURCHASE OF AUDIOVISUAL EQUIPMENT****THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into agreements with System Concepts, Inc. and Central Audio-Visual, Inc. for the purchase of audiovisual equipment, both digital and analogue, including but not limited to LCD projectors, TVs, VCRs, audio equipment, other recording and playback devices, equipment for interconnecting audiovisual equipment with computer networks, and associated maintenance and repair for use by all regional and central office departments and schools, at an aggregate cost not to exceed \$6,000,000.00. Vendors were selected pursuant to a duly advertised Request for Proposal. These contracts are subject to the Board's Strategic Sourcing Policy. A written agreement for Systems Concepts, Inc. and Central Audio-Visual, Inc. is currently being negotiated. No goods may be ordered or received and no payment shall be made to Systems Concepts, Inc. or Central Audio-Visual, Inc. prior to the execution of the written agreement. The authority granted herein shall automatically rescind as to each vendor in the event a written agreement is not executed by such vendor within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**SPECIFICATION NO.: 00-250499**

**VENDORS:** 1. Systems Concepts, Inc.  
6516 West Higgins Road  
Chicago, IL 60656  
Contact Person: Cynthia Nielsen-Morgan  
773-774-0756

2. Central Audio-Visual, Inc.  
271 East Helen Road  
Palatine, IL 60067  
Contact Person: Jennifer Bashir  
847-776-9200

**USER:** All schools, regional, and central office departments.  
Contact Person: Jacqueline Daley - 773-553-2274

**TERM:** The term of each agreement shall commence on the date the agreement is signed and each agreement shall end twenty-four months (24) months thereafter. Each agreement shall provide 2 options to renew for periods of one year each upon the same terms and prices in the written contract.

**EARLY TERMINATION RIGHT:** Thirty days written notice by the Board of Education.

**DESCRIPTION OF PURCHASE:** Vendors will provide audiovisual equipment, both digital and analogue, including but not limited to LCD projectors, TVs, VCRs, audio equipment, other recording and playback devices, equipment for interconnecting audiovisual equipment with computer networks, and associated maintenance and repair. Schools, regional and central office departments shall purchase educational supplies at their option via requisition to Procurement and Contracts who will mail the purchase order to the vendor. School purchases that exceed \$10,000.00 must be approved by the REO. Central Office purchases over \$10,000.00 must be approved by the appropriate Chief.

**PRICES:** Vendors will provide all equipment at the prices indicated in their written contracts which prices shall remain fixed throughout the term and any renewal terms of the contracts. Total contract amount shall not exceed \$6,000,000.00, in the aggregate.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this agreement.

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00-0927-PR1

**AFFIRMATIVE ACTION:** The products and services to be delivered by these vendors are subject to the provisions of the Revised Remedial Plan for M/WBE Economic Participation. Every good faith effort will be made by these vendors to achieve compliance with the applicable goals.

**LSC REVIEW:** Not applicable.

**FINANCIAL:** Charge to: Various schools and departments  
Fiscal Years: 2001-2001  
Budget Classification: 5730 - Equipment, 5470 - Services/Repair Contracts  
Sources of Funds: Various

**GENERAL CONDITIONS:**

**Inspector General -** Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

**Conflicts -** The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

**Indebtedness -** The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

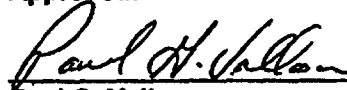
**Ethics -** The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Contingent Liability -** The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

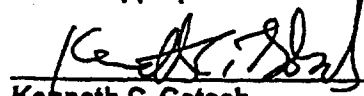
**Approved for Consideration:**

  
Natalie Paquin  
Chief Purchasing Officer

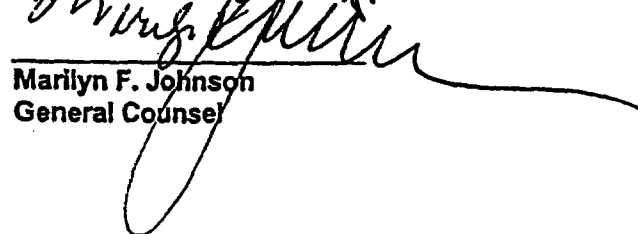
**Approved:**

  
Paul G. Vallas  
Chief Executive Officer

**Within Appropriation:**

  
Kenneth C. Gotsch  
Chief Fiscal Officer

**Approved as to legal form:**

  
Marilyn F. Johnson  
General Counsel