

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook, State of Illinois

OWP&P TRAINING CENTER AS OFF-SITE LOCATION FOR AUTO CAD CLASSES
Continuing Education Department
TRUMAN COLLEGE

THE CHANCELLOR

REPORTS

that there is a demand for AutoCAD instruction, but that the Truman College Continuing Education Department lacks the facilities in which to provide that instruction; and

that the Truman College Continuing Education Department staff has met with the representatives of OWP&P, Inc., the largest architectural firm in Chicago to explore the possibility of using of their training center at no cost for Auto CAD classes; and

that the instructor of these classes will be a staff members of OWP & P working for Truman College as a lecturer on a contractual basis.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves a letter of agreement with OWP & P, Inc. at 111 W. Washington Street, Suite 2100, Chicago, to use their training center at no cost to offer AutoCAD classes through the Truman College Continuing Education Department; and

that the Chairman of the Board of Trustees is authorized to execute the agreement.

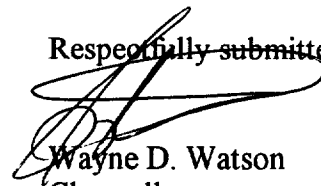
three year
MEETING MAR 20, 2004

Approved:



Phoebe K. Helm
Truman College, President

Respectfully submitted



Wayne D. Watson
Chancellor