

AUG 2 2001

PROFESSIONAL CONSULTANT SERVICES
HEALTH CARE & INSURANCE SERVICES
OFFICE OF HUMAN RESOURCES & STAFF DEVELOPMENT
DISTRICT OFFICECOUNTY OF COOK
AND STATE OF ILLINOIS

THE CHANCELLOR

REPORTS

that there is a need to utilize the services of a professional consultant to provide assistance to the Office of Human Resources and Staff Development; and

that these services include:

- * Assisting HR in preparing Requests for Proposals (RFPs) for health care and insurance services,
- * Assisting HR in reviewing responses to any RFPs solicited by the District,
- * Providing advice and guidance on benefit plan contract renewals,
- * Periodical competitive review of the District's benefit plans,
- * Attend meetings with service providers when requested,
- * Preparing a redesign of the District's medical plans,
- * Attend bargaining negotiations as a benefits consultant when required,
- * Researching and providing information regarding feasibility and costs of benefit plans,
- * Providing other HR consulting services as required.

that Molloy Consulting has proposed to provide the services listed above during the period of August 2, 2001 through June 30, 2002 for a total cost of \$20,000; staff has reviewed the proposal and recommends approval.

THE CHANCELLOR

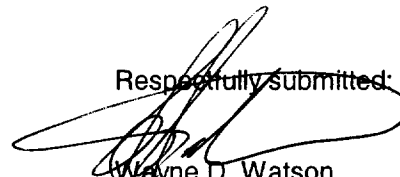
RECOMMENDS

that the Board of Trustees approves a contract in the amount \$20,000 to Molloy Consulting Inc., 20 East Jackson Boulevard #1050, Chicago, for the provision of Human Resources consulting services and that the Chairman is authorized to execute any documents pertaining to these services on behalf of the Board.

FINANCIAL

\$20,000.00 -- Educational Fund

Respectfully submitted:



Wayne D. Watson
Chancellor

August 2, 2001

CITY COLLEGES OF CHICAGO

WAIVER OF COMPETITIVE PROCEDURE REQUIREMENT

Board rules state that it is the general policy of the District to use competitive procedures to select professional service consultants. Section 2 of the Board Rules, Purchasing Policies and Procedures, lists situations in which a waiver of competitive procedure requirement is possible. In order to retain a consultant without competitive procedures, this waiver form must be completed and approved by the College President, the appropriate Vice Chancellor or the Chancellor.

1. Type of consultant/services required:

Consulting Services relating to health and benefit plans.

2. Brief description of the need for a professional services consultant:

Assist HR in preparing Requests for Proposals (RFP) for health care and insurance services; assist HR in reviewing responses to any RFPs solicited by the District; provide advice and guidance on benefit plan contract renewals; periodic competitive review of the District's benefit plan; attend meetings with service providers when requested; prepare redesign of the District's medical plans; attend bargaining negotiations as a benefits consultant when required; research and provide information regarding feasibility and costs of benefit plans; and provide other HR consulting services as required.

3. Reason that competitive procedures are not appropriate in this situation:

This consultant's experience and skill in dealing with public health care and insurance issues makes it appropriate to engage the consultant without recourse to competitive procedures.

4. Is this firm a certified MBE? _____ certified WBE? XXX

Comments _____

*Note: The district M/WBE Plan requests that procuring departments make every good faith effort to meet the District's MBE and WBE purchasing goals. The MBE goal for City Colleges of Chicago is 25% and the WBE goal is 7%.

Maritza Marrero
Person Initiating request

7/19/01
Date

Maritza Marrero
Vice Chancellor

7/19/01
Date

[Signature]
Chancellor

7/20/01
Date