

21938

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

PROFESSIONAL DEVELOPMENT CONFERENCE
INTERGOVERNMENTAL EXECUTIVE DEVELOPMENT PROGRAM
WASHINGTON COLLEGE

THE CHANCELLOR

REPORTS

that the Intergovernmental Executive Development Program at Harold Washington College, in cooperation with the City Department of Personnel, sponsors professional development conferences twice each year [November and June], as a required component of the Program; and

that 26 students and 1 faculty member will be attending the May 31-June 2, 2000 conference as part of the Program requirements; and that the Program is a nine-credit hour class offered for public sector management personnel designed to improve management and leadership skills; and

that College staff solicited quotations for the use of conference meeting space, lodging and meals for the 3-day conference with the following results:

CONFERENCE SITE	TOTAL ESTIMATED COST
Marriott Conference Center at Hickory Ridge, Lisle	\$10,416.00
Harrison Conference Center, Lake Bluff	<u>\$11,140.00</u>
Illinois Beach State Park, Zion	\$11,374.00

Underscore indicates recommended firm

that although the proposal from Harrison Conference Center is not the lowest quotation received, this firm is recommended by College staff on the basis of past favorable experience; the facility is highly conducive to the atmosphere necessary for the Program standards, and use of this facility is enthusiastically supported by the Department of Personnel, City of Chicago.

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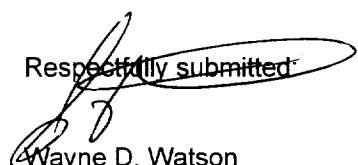
RECOMMENDS

that the Board of Trustees approves the issuance of a purchase order in the estimated total amount of \$11,140.00 to Harrison Conference Center, Lake Bluff, Illinois, for the May 31-June 2, 2000 Executive Development Program conference.

FINANCIAL

\$11,140.00 -- Educational Fund

Respectfully submitted:


Wayne D. Watson

May 4, 2000

