

LIBRARY BOOKS, PERIODICALS, REFERENCE BOOKS, BUSINESS REPORTS,
INFORMATION SERVICES, AND INSTRUCTIONAL MATERIALS
ALL COLLEGES

all
as needed
2/1/01
Nov. 10/06

THE CHANCELLOR

REPORTS

that during FY01 it will be necessary to purchase books, periodicals, reference books, instructional materials, business reports, online databases and information services for the libraries at all colleges; and

that the Office of Contract Compliance completed the M/WBE compliance process for these estimated purchases and determined that no MBE or WBE firms were available in this marked to supply the materials requested. All items supplied are considered sole source; therefore, this purchase does not apply to the M/WBE requirements; and

that according to the Illinois Public Community College Act, these materials are exempt from formal competitive bidding; and

that the following firms have been identified as the most qualified and necessary vendors:

<u>VENDOR/SUPPLIER</u>	<u>TYPE OF DOCUMENT</u>	<u>EST. AMOUNT</u>
Baker and Taylor Cont. Serv. Somerville, NJ	Annual reference books and reports	\$ 23,800
Baker and Taylor Mokenca, IL	Books	\$ 240,500
Bell and Howell Ann Arbor, MI	Microforms, online databases	\$ 148,240
Bernan and Associates Lanham, MD	Government documents	\$ 6,400
Congressional Quarterly, Inc. Washington, DC	Periodicals, books	\$ 6,000
EBSCO Cary, IL	CD-ROM services, periodicals with CD-ROMs	\$ 50,000
Elsevier	Reference books	\$ 28,000
Encyclopedia Britannica Chicago, IL	Reference books	\$ 5,000
Faxon Subscription Agency Norwood, MA	Periodicals	\$ 45,000
Gale Group Farmington Hills, MI	Books, reference books, CD-ROMs, online databases	\$ 134,650
Grove's Dictionaries [Macmillan] New York, NY	Reference books	\$ 18,000
H. W. Wilson Bronx, NY	Books, reference books, online databases	\$ 22,600
Heartland Audiovisual	Equipment	\$ 5,000

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Olathe, KS

Minolta Business Systems	Microfilm service	\$ 37,400
Moody's Investor Services Chicago, IL	Business reports, information services, CD-ROMs	\$ 5,000
Newsbank New Canaan, CT	CD-ROM services	\$ 35,000
NILRC Sugar Grove, IL	Reference books, online databases	\$ 67,750
R. R. Bowker Philadelphia, PA	Books, reference books	\$ 5,690
Reed Reference Publisher New Providence, NJ	Reference books, CD-ROMs	\$ 7,650
Standard & Poors New York, NY	Business reports, information services, CD-ROMs	\$ 5,100
Turner Subscription Agency New York, NY	Periodicals	\$ 16,000
United Visual Itasca, IL	Audiovisual sales, service, and rentals	\$ 17,350
University Park Media	Reference books	\$ 9,000
West Publications	Books	\$ 6,000

RECOMMENDS that the Board of Trustees approve issuance of purchase orders on an as-needed basis to the aforementioned vendors for books and other required library materials for FY01, and

that all purchases of online databases be made at the district level.

FINANCIAL As needed -- Educational Fund

Respectfully submitted:

Wayne D. Watson
Wayne D. Watson
Chancellor

June 1, 2000

COLLEGE REVIEW: _____ PRESIDENT _____ REQ. NO. _____


CENTRAL OFFICE REVIEWS & DATES SIGNED:

Purchasing Date _____	Contract Compl. _____	Legal <i>[Signature]</i> 5/20/00	Board Office _____
Finance Date <i>5-23-00</i>	Admin. Svcs. _____	Academic Aff. _____	Other _____

Library Vendors 2001.doc

City Colleges of Chicago

Deidra J. Lewis
 Vice Chancellor
 Academic Affairs, Planning and Research

To: Chuck Guengerich
 From: Deidra J. Lewis 
 Date: April 14, 2000
 Subject: **Library Online Database Purchases**

In a recent list Tom Bauhs sent to Penny Schaefer in my department listing projected library purchases for next fiscal year, a number of online database purchases were included:

EBSCO	\$ 3,399
Gale Group	953
IAC (NILRC)	5,660
Newsbank	<u>2,267</u>
	\$ 12,279

Please be aware that has been district policy for years that colleges not be allowed to purchase their own online databases. The reason is that there is no way to separate off one college's IP addresses from another's. Once a database is available anywhere in the district, it is available anywhere in the district. Individual college purchases only make us susceptible to lawsuits.

These restrictions should not handicap the Wright library:

- EBSCO has been available for free through IDAL (a statewide consortium) for the last few months. I believe they have a 3-year contract.
- Gale Group and IAC are actually the same company. (It may be more advantageous to buy some things through NILRC, another consortium.) The librarians are considering replacing Proquest, the large general-purpose database the district currently uses, with Gale.
- We have already made an agreement with Newsbank to purchase the *Chicago Tribune* online for next year for the district.

We look forward to Mr. Bauh's coming to meetings next year and participating in e-mail discussions on which databases to buy in order to meet Wright's needs, as well as those of the rest of the district.

One last word: Mr. Bauhs has also listed Bell & Howell and H.W. Wilson as potential vendors.

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You should be aware that – in addition to the books and microfilms that Mr. Bauhs has listed as his planned purchases – these vendors also sell online databases. Please have someone check the purchase orders before they are sent out to make sure that they are not for online databases.

If you have any questions, you may call Ms. Schaefer at x2761 after her return on May 4th.

DJL/CDA/pas

cc: Dr. Charles Guengerich
Tom Bauhs
Ilee Rhimes
Cynthia Armster
Penny Schaefer