

22360

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

DIGITAL COLOR COPIER
DISTRICT OFFICE

THE CHANCELLOR

REPORTS

that there is a need for a color copier for use at District Office; this equipment will be available for network use by various departments, and will reduce District Office outside color copy expenses, which were approximately \$12,000 last fiscal year; various machines were demonstrated in-house (Minolta, Canon, Toshiba), and proposals for purchase of color copying equipment (including the purchase of the network controller for District Office) in the 20-30 copy per minute range with the following results:

Firm	Model #/Copies/Min.(cpm)	Total Cost
Distinctive Business Products Chicago, IL	Toshiba FC22/ 22 cpm	\$39,080.00
Xerox Corporation Chicago, IL	DocuColor 30/ 30cpm	\$48,500.00
Ambassador Canon Chicago, IL	Canon CLC 2400/ 24 cpm	\$65,549.00

that the proposal from Distinctive Business Products is recommended; maintenance is at \$.10 per copy, for an estimated cost of \$3,000 per year (30,000 copies); Distinctive is the Midwest's largest supplier for Toshiba copiers and fax systems and has excellent references; and

that this purchase is exempt from the District's competitive bidding requirements.

THE CHANCELLOR

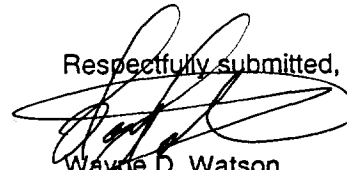
RECOMMENDS

that the Board of Trustees approves the issuance of purchase order in the total amount of \$39,080.00 for the purchase of the color copier from Distinctive Business Products, Chicago, IL and maintenance at \$.10 per copy for an estimated cost of \$3,000.00 per year.

FINANCIAL

\$39,080.00 – Educational Fund
Est. Annual Maintenance - \$3,000.00

Respectfully submitted,



Wayne D. Watson
Chancellor

December 7, 2000