

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

Nursing Comprehensive Review
Daley, Kennedy-King, Malcolm X, Olive-Harvey and Truman Colleges

THE CHANCELLOR

REPORTS

that the nursing chairpersons have voted to move the review given before the nursing comprehensive examination to the 16th week of class, and that they have rescheduled class hours and clinical time to support this move, which they feel will be less disruptive to the students,

that Education Enterprises, the firm which normally provides the review, is unable to schedule a review at that time,

that Sylvia Rayfield & Associates, a nationally known firm which some of the nursing departments have used for faculty in-service workshops, has agreed to schedule the review at the requested time, at a cost of \$239 each for the first 50 students, \$200 each for the second 50 students, \$150 each for the third 50 students, and \$30 each for faculty members who wish to attain, and

that approximately 144 students and 35 faculty members will take the review, scheduled for May 10, 11, and 12; and

that this purchase is exempt from the District's competitive bidding requirements.

THE CHANCELLOR

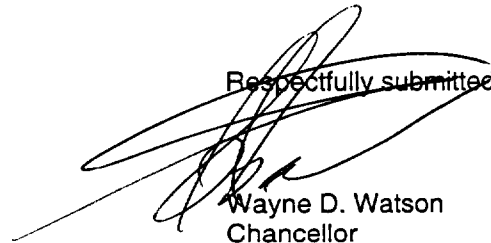
RECOMMENDS

that the Board approve using the firm of Sylvia Rayfield & Associates for the comprehensive nursing review this spring, at a cost not to exceed \$30,000.

FINANCIAL

\$30,000 – Fund 5 (Special Populations and Carl Perkins Grants)

Respectfully submitted:


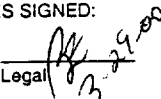
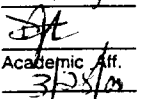


Wayne D. Watson
Chancellor

April 6, 2000

COLLEGE REVIEW: _____ REQ. NO. _____
President

CENTRAL OFFICE REVIEWS & DATES SIGNED:

 Purchasing Date <u>3/18/00</u>	Contract Compl.	Legal  Date <u>3/23/00</u>	Board Office
Finance Date _____	Admin. Svcs.	Academic Aff.  Date <u>3/28/00</u>	Other

Nursing_Review.doc

21897



February 25, 2000

Penny Schaefer
Chicago City Colleges
Chicago, Illinois

Dear Penny,

As we discussed by phone we were thrilled to have a 99.2% pass rate last year, especially in a year that the national average was below 90. We are pleased with our NCLEX reviews and are adamant that they are current and of the highest quality. We now have 15 associates working with us. Most of them have been with us for 10 years and all are specialists in the area of NCLEX. We have worked with nursing faculty and students since 1980.

We will be very pleased for the opportunity to work with you in providing an NCLEX-RN™ review for your student group in Chicago. We understand that there are 5 schools involved and that your major focus is to increase the pass rate of this group. Our recommendation is to start in May of this year.

Sylvia Rayfield & Associates Inc
Agrees to:

- Present an NCLEX review for spring graduates based on the activities as outlined in the *Job Analysis* of the National Council of State Boards of Nursing on May 10-12, 2000. Workshop hours are from 8am-4pm with frequent breaks and an hour lunch break.
- Recommend that junior students attend this review. We have experience demonstrating that students attending the review as juniors and seniors have a higher pass rate than students attending only during their senior year. We work with schools that have 100% pass rates that are using this strategy.
- Provide a facilitator for this presentation that holds a minimum of a master's degree in nursing and is a specialist in the NCLEX activities as well as the accelerated learning teaching style.
- Provide for each participant *Nursing Made Insanely Easy 2nd Edition*, and *NCLEX-RN™ 101: How To Pass 3rd Edition*. These books retail at a cost of \$50.90 and are sold nationwide.

focusing on your success!

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- Invite faculty from your system to observe the entire review at no cost with the exception of the books. Should they wish to purchase the books we will make them both available for \$30.00 per person.
- Provide a free set of audiotapes and an analysis of the NCSBN Diagnostic Profile Sheet to any graduate that does not pass the exam the first time.
- Conduct, at a date to be negotiated, a faculty development workshop to clarify with this group the nursing standard as set by the National Council of State Boards, how to analyze their teacher made exams and how to write critical thinking items that reflect the actual activities tested. This workshop will be offered for \$1,500 plus travel expenses (a 50% reduction of our normal honorarium).

Chicago City College
Agrees to


- Provide a contact person responsible for communication with the corporation. This person will accept shipment of books and make the classroom and books available to the facilitator by 7:30am of the first day of the review.
- Provide classroom space for 200 people. Classroom includes overhead projector, screen, VCR and lavalier microphone.
- Provide adequate parking space for participants.
- Market the review by disseminating brochures and information to system nursing schools.
- Pay fees on a sliding scale per workshop of
\$239 for the first 50 students,
\$200 for the second 50,
\$150 for the third 50,
\$100 for the fourth 50.

Total fees with accompanying registration forms are payable on the first day of the workshop. (We have mailed 200 brochures describing our reviews for distribution to your students. The registration forms are in these brochures.)

Should students pay the fees directly to the company they should be paid 45 days in advance in one envelope accompanied by the registration forms. The registration forms are imperative for our records. All students attending the course must pay tuition.

As indicated in our phone conversation we are interested in working with the Chicago Colleges to improve the NCLEX pass rates. Penny, we can't teach nursing in 3 days, but we can focus on this exam with both the students and faculty. By using this approach we believe that we can effect a change in the pass rate.

Thank you for this opportunity.


Sylvia Rayfield, President