

SEP 2 - 1999

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

MINUTES
REGULAR MEETING OF THE BOARD

Thursday, August 5, 1999 - 9:00 a.m.

Central Administrative Offices, City Colleges of Chicago
Board Room 300
226 West Jackson Boulevard, Chicago, Illinois

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, and the Rules of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, a regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, which was scheduled for 9:00 a.m. on Thursday, August 5, 1999 in Board Room 300, Central Administrative Offices, City Colleges of Chicago, 226 West Jackson Boulevard, Chicago, Illinois, was called to order at 10:19 a.m. by the Vice Chairman, in the absence of a Chairman and in accordance with Section 1.4.3 of the Rules of the Board.

PRESENT: Ferdinand W. Hargrett
Ralph G. Moore
Roxanne Nava
Terry E. Newman, Secretary
James A. Dyson, Vice Chairman [presiding]

ABSENT: Kimberly Johnson, Student
Edward W. Czadowski

VACANCY: One

ALSO PRESENT: Wayne D. Watson, Chancellor
Vice Chancellors: D. Lewis, M. Marrero, C. McGee, Ray Vazquez
Presidents: Z. Campbell, L. Cox, N. DeSombre, P. Helm,
C. Guengerich for R. LeFevour, W. Wilson [Interim]
Mark Warden [Interim]
Respicio Vazquez, General Counsel
Patricia A. Buck, Assistant Secretary
Dolores Javier, Treasurer

The Vice Chairman declared a quorum was present.

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CLOSED SESSION

Hargrett moved, seconded by Newman that the Board of Trustees hold a closed session pursuant to Sections 2.C.1 and 2.C.2 of the Open Meetings Act to consider personnel and collective bargaining matters. It was so ordered at 10:20 a.m. by a unanimous affirmative voice vote of the five voting members present.

The Board members returned, and the Vice Chairman reconvened the open Board meeting at 11:55 a.m. He announced for the record that Moore departed at 11:53 a.m. during the closed session.

PRESENT: Ferdinand W. Hargrett
Roxanne Nava
Terry E. Newman, Secretary
James A. Dyson, Vice Chairman [presiding]

ABSENT: Kimberly Johnson, Student
Edward W. Czadowski
Ralph G. Moore

VACANCY: One

The Vice Chairman declared a quorum was present.

(21417) COLLEGE REPORT [NO REPORT]

(21418) REPORT OF THE CHANCELLOR [NO REPORT]

(21419) COMMITTEE REPORT - ACADEMIC AND STUDENT SERVICES [See p.8]

(21420) COMMITTEE REPORT - FINANCIAL AND ADMINISTRATIVE SERVICES [See p.9]

(21421) COMMITTEE REPORT - HUMAN RESOURCE SERVICES [See p.9]

(21422) EXECUTIVE COMMITTEE [NO REPORT]

(21423) CONSIDERATION OF MINUTES, REGULAR MEETING JULY 1, 1999

On motion by Newman, seconded by Nava, the minutes of the July 1, 1999 regular meeting of the Board of Trustees were approved as submitted by a unanimous affirmative voice vote of the four voting members present.

(21424) RESOLUTION: AMEND THE RULES FOR THE MANAGEMENT AND GOVERNMENT OF CCC, STUDENT POLICY MANUAL [Article IV, Section 4.1 and Appendix 14]

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21424, incorporated by reference, approving the addition of a subsection to Appendix 14 for a clarification of the Board Rule concerning student-initiated withdrawals, to be effective with the 1999 Fall Semester registrations, was placed in the omnibus and adopted by omnibus motion.

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(21425) RESOLUTION: AUTHORIZATION TO RECEIVE ASSET DISTRIBUTION, ESTATE OF FLORENCE COLE BALLENGER

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21425, incorporated by reference, authorizing the Vice Chancellor for Finance & Chief Financial Officer and/or the Treasurer to act on behalf of the Board concerning assets from the Estate for the benefit of Kennedy-King College, was placed in the omnibus and adopted by omnibus motion.

(21426) RESOLUTION: AMEND THE RULES FOR THE MANAGEMENT AND GOVERNMENT OF CCC, INVESTMENT AND DEPOSITORY POLICIES [Article IV, Section 5.4.4 and Appendix 28]

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21426, incorporated by reference, replacing attachments to Resolution No. 21366 with updated data, was placed in the omnibus and adopted by omnibus motion.

(21427) RESOLUTION: AMEND CHANCELLOR'S EMPLOYMENT CONTRACT [Board Report No. 20728 dated 7-2-1998] [See p.8]

(21428) PERSONNEL REPORT - GENERAL/FUNDED

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21428, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(21429) PERSONNEL REPORT - LECTURESHIPS AND FACULTY OVERTIME ASSIGNMENTS

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21429, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(21430) PERSONNEL REPORT - CONTINUING EDUCATION COURSES

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21430, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(21431) PERSONNEL REPORT - HOURLY EMPLOYEES

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21431, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(21432) RESOURCE DEVELOPMENT, CCC

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21432, incorporated by reference, concerning grant programs/project funding and applications submitted by CCC, was placed in the omnibus and adopted by omnibus motion.

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(21433) CLINICAL FACILITIES AGREEMENTS, NURSING PROGRAM, DALEY COLLEGE

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21433, incorporated by reference, approving agreements with automatic renewals effective August 1, 1999 to August 1, 2000 with St. Anthony, St. Bernard and Little Company of Mary Hospitals, was placed in the omnibus and adopted by omnibus motion.

(21434) CLINICAL FACILITIES AGREEMENT, NURSING PROGRAM, KENNEDY-KING COLLEGE

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21434, incorporated by reference, approving an agreement effective October 1, 1999 to September 30, 2001 with St. Bernard Hospital, was placed in the omnibus and adopted by omnibus motion.

(21435) CLINICAL FACILITIES AGREEMENT, DIAGNOSTIC MEDICAL IMAGING, WRIGHT COLLEGE

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21435, incorporated by reference, approving an agreement with Edward Hines, Jr. Hospital (Veterans Administration) effective September 1, 1999 through August 31, 2000 with automatic renewals, was placed in the omnibus and adopted by omnibus motion.

(21436) COMPASS STUDENT ASSESSMENT TESTING AGREEMENT, ALL COLLEGES

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21436, incorporated by reference, approving an agreement with ACT Educational Technology Center to establish COMPASS testing services for the Spring 2000 Semester at an annual site license cost of \$425.00 for each College plus a \$1.20 per unit charge, was placed in the omnibus and adopted by omnibus motion.

(21437) RENEW NOVANET SERVICES AGREEMENT, ALL COLLEGES

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21437, incorporated by reference approving a renewal agreement with NovaNET Learning, Inc. for continuation of services from July 1, 1999 to June 30, 2000 at a cost of \$252,000.00, was placed in the omnibus and adopted by omnibus motion.

(21438) PEOPLESOFT IMPLEMENTATION CONTRACT, OFFICE OF INFORMATION TECHNOLOGY, DISTRICT OFFICE [Amend Board Report No. 20965 dated 11-5-1998]

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21438, incorporated by reference, amending an agreement with Business Information Technology by adding travel and related administrative expenses not to exceed \$570,722.00, was placed in the omnibus and adopted by omnibus motion.

(21439) RENEW AMERITECH CENTREX SERVICE AGREEMENT, OFFICE OF INFORMATION TECHNOLOGY, DISTRICT OFFICE

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21439, incorporated by reference, approving a renewal agreement with Ameritech to provide Centrex service at a monthly charge of \$80,449.35 and voice messaging

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service at an estimated monthly charge of \$17,500.00, all for a period of two years, was placed in the omnibus and adopted by omnibus motion.

(21440) EXTEND CAFETERIA AND VENDING SERVICES AGREEMENT, ALL COLLEGES AND DISTRICT OFFICE [Amend Board Report No. 17962 dated July 7, 1994]

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21440, incorporated by reference, approving an extension of the current agreement with Eurest Dining Services under the same terms and conditions until December 18, 1999, was placed in the omnibus and adopted by omnibus motion.

(21441) PAYMENT OF INVOICES

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21441, incorporated by reference, approving payment of attorney/legal counsel fees totaling \$113,129.31, was placed in the omnibus and adopted by omnibus motion.

(21442) PROGRAM MANAGEMENT CONSULTANT SERVICES, PHYSICIAN ASSISTANT PROGRAM, MALCOLM X COLLEGE

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21442, incorporated by reference, approving issuance of a \$37,667.00 purchase order to Anne Valdez for service from August 5, 1999 through June 30, 2000, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding.

(21443) MARKETING AND COMMUNICATIONS CONSULTANT SERVICES, OLIVE-HARVEY COLLEGE

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21443, incorporated by reference, approving issuance of a \$24,000.00 purchase order to Derrick K. Baker for service from July 1, 1999 through June 30, 2000, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding.

(21444) APPLE COMPUTER EQUIPMENT, INSTRUCTIONAL PROGRAMS, TRUMAN COLLEGE

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21444, incorporated by reference, approving issuance of purchase orders totaling \$88,574.00 to Apple Computer, Inc., was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding.

(21445) ADDITIONAL ARCHITECTURAL SERVICES, TELECOMMUNICATIONS CLOSETS AND OIT SEVENTH FLOOR RENOVATION, KENNEDY-KING, OLIVE-HARVEY, TRUMAN AND WRIGHT COLLEGES AND DISTRICT OFFICE [Amend Board Reports No. 19708 dated 1-9-1997 and No. 21034 dated 12-3-1998]

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21445, incorporated by reference, approving issuance of purchase orders totaling \$4,734.85 to The Architects Enterprises, Ltd. for additional services, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding and M/WBE requirements.

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(21446) RADIO ADVERTISING, CPS MONTHLY PROGRAM, ALL COLLEGES

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21446, incorporated by reference, approving issuance of a \$15,000.00 purchase order to WBBM News Radio 78, for sponsorship of the radio program "Talk to the Schools" from September 1999 through June 2000, was placed in the omnibus and adopted by omnibus motion.

(21447) LIBRARY AUTOMATION CONSULTANT SERVICES, OFFICE OF ACADEMIC AFFAIRS, PLANNING AND RESEARCH, DISTRICT OFFICE

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21447, incorporated by reference, approving issuance of a purchase order not to exceed \$35,000.00 to Hettinger & Associates, Inc. to oversee the library automation project for an estimated 450 hours at \$75.00 per hour, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding.

(21448) YEAR 2000 ASSESSMENT AND ADDITIONAL SUPPORT SERVICES, OFFICE OF INFORMATION TECHNOLOGY, ALL COLLEGES AND DISTRICT OFFICE [Amend Board Report No. 21266 dated 5-6-1999]

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21448, incorporated by reference, approving issuance of a \$184,000.00 purchase order to Y2K Solutions, Inc. for an additional 400 hours of support services and staff training at \$125.00 per hour, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding.

(21449) INTERNET [ISP] ACCESS SERVICES, ALL COLLEGES AND DISTRICT OFFICE

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21449, incorporated by reference, approving issuance of a \$66,399.00 purchase order to VERIO for equipment, installation and monthly internet access charges for FY2000, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding.

(21450) RENEW PROPERTY AND CASUALTY INSURANCE COVERAGE AND THIRD PARTY ADMINISTRATION SERVICES, ALL COLLEGES AND DISTRICT OFFICE [Amend Board Reports No. 20094 dated 8-7-1997 and No. 20814 dated 8-6-1998]

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21450, incorporated by reference, approving issuance of a \$404,955.00 purchase order to Near North Insurance Brokerage, Inc. for services from September 1, 1999 through August 31, 2000; and approve issuance of purchase orders on an as-needed basis to Crawford, Inc. for payment of claims in Workers Compensation and General Liability matters, was placed in the omnibus and adopted by omnibus motion. Near North Insurance Brokerage, Inc. is in compliance with M/WBE requirements.

(21451) CONSULTANT AND PROFESSIONAL SERVICES, MONTHLY SUMMARY

This informational report was received and placed on file.

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(21452) MODULAR APPROACH TO CHEMISTRY TEACHING, DALEY COLLEGE

This informational report was received and placed on file.

(21453) NATIONAL YOUTH SUMMER SPORTS PROGRAM, DALEY COLLEGE

This informational report was received and placed on file.

(21454) CONFERENCE PRESENTATION, MALCOLM X COLLEGE

This informational report was received and placed on file.

(21455) SUMMER YOUTH PROGRAM "VOYAGER," CONTINUING EDUCATION, MALCOLM X COLLEGE

This informational report was received and placed on file.

(21456) CONSTRUCTION SIGNALMEN TRAINING, TRUMAN COLLEGE

This informational report was received and placed on file.

(21457) ALSP ENROLLMENT, RETENTION DATA, TRUMAN COLLEGE

This informational report was received and placed on file.

(21458) COMMUNITY OUTREACH, COSMETOLOGY PROGRAM, TRUMAN COLLEGE

This informational report was received and placed on file.

(21459) FACULTY AND STAFF ACHIEVEMENTS, TRUMAN COLLEGE

This informational report was received and placed on file.

(21460) STUDENT ACHIEVEMENTS, TRUMAN COLLEGE

This informational report was received and placed on file.

(21461) INTERNATIONAL VISITORS, TRUMAN COLLEGE

This informational report was received and placed on file.

(21462) PLAYGROUND BRIDGES, LADDERS, TUNNELS, TRUMAN COLLEGE

This informational report was received and placed on file.

(21463) RASSIAS LANGUAGE INSTITUTE, CPS TEACHERS AND HIGH SCHOOL STUDENTS,
WASHINGTON COLLEGE

This informational report was received and placed on file.

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(21464) CPS ALL CITY BAND AND CHORUS, WASHINGTON COLLEGE

This informational report was received and placed on file.

(21465) ALSP PROGRAM, WRIGHT COLLEGE

This informational report was received and placed on file.

(21466) SYNCHRONIZED SWIM TEAM MAKES NEWS, WRIGHT COLLEGE

This informational report was received and placed on file.

(21467) END-OF-TERM ENROLLMENT REPORT - 1999 SPRING SEMESTER, CONTINUING
EDUCATION AND SPECIAL INTEREST COURSES, CCC

This informational report was received and placed on file.

(21468) OPENING ENROLLMENT REPORT - 1999 SUMMER SEMESTER, CCC

This informational report was received and placed on file.

OMNIBUS MOTION

On motion by Hargrett, seconded by Newman, the foregoing Board Reports and Resolutions from Board Report No. 21423 to No. 21468 except as shown to have been disposed of by special action, were ordered to final vote and declared adopted by a unanimous affirmative voice vote of the four voting members present.

(21470) SECRETARY'S REPORT - CLOSED SESSION MINUTES

Newman announced that pursuant to the Public Community College Act, as amended, the minutes of all regular and special meetings closed to the public from July 1998 through June 1999 have been reviewed by the Board. The Board has determined that portions of these closed minutes are to remain confidential. However, some portions have been determined to no longer require the confidential treatment and are available for public inspection in the Office of the Board Assistant Secretary. The Vice Chairman declared this report received and placed on file.

(21427) RESOLUTION: AMEND CHANCELLOR'S EMPLOYMENT CONTRACT [Board Report No. 20728 dated 7-2-1998]

On motion by Hargrett, seconded by Newman, the foregoing Board Report No. 21427, incorporated by reference, authorizing an amendment to the Chancellor's contract effective July 1, 1999, was adopted by a unanimous affirmative voice vote of the four voting members present.

(21419) COMMITTEE REPORT - ACADEMIC AND STUDENT SERVICES

Lewis read a summary of the August 3, 1999 Committee meeting. A clarification of the Refund Policy for weekend courses was submitted as an amendment to the Board Rules. Two enrollment reports were reviewed: End of 1999 Spring Semester

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data for Continuing Education & Special Interest Courses, and data for the Opening of 1999 Summer Semester. The Committee received a brief update of the Strategic Plan for the Academic Affairs, Planning & Research Office.

(21420) COMMITTEE REPORT - FINANCIAL AND ADMINISTRATIVE SERVICES

The August 4, 1999 Committee meeting was summarized by McGee, Herman and Vazquez. McGee provided updates on ICCB funding for FY2000 operating grants, AMG's audit progress, and a newly created Madison-Austin TIF District. The cash flow statement showed that \$18 million is anticipated to be borrowed from the Working Cash Fund. Herman presented progress reports on Peoplesoft projects, the Y2K project, and OIT's accomplishments. A written report was distributed which outlined the \$15 million needed for technology initiatives. Vazquez submitted the monthly capital projects report and PBC activities. He noted that a monthly M/WBE report was not available due to the recent resignation of the Contract Compliance Officer. The Committee reviewed all purchase reports submitted.

(21421) COMMITTEE REPORT - HUMAN RESOURCE SERVICES

Marrero summarized the August 3, 1999 Committee meeting. It was reported that Human Resources is coordinating the development of a Procedures Manual; faculty summer assignments have been processed and completed; progress is being made on the collection of overpayments to faculty and recent retirees; an RFP for group life insurance coverage will be released in August and the current contract will be extended to the end of the calendar year. Other activities included the implementation of salary increases for ALSP coordinators, adult educators, janitors, engineers and fireman; and updating of vacation banks and carryovers for Local 1708 employees.

(21422) EXECUTIVE COMMITTEE [NO REPORT]

The Vice Chairman announced that all Committee reports were received and will be placed on file.

(21470) FACULTY COUNCIL UPDATE

Attinello reported that he would defer his prepared remarks to the September Board meeting. However, he noted that faculty are aware of the employment of new faculty to replace faculty lost through attrition. He reported that K-16 efforts are progressing and the Council is pleased that recommendations for pilots with CPS are being considered.

ADJOURNMENT

On motion by Hargrett, seconded by Nava, the August 5, 1999 regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was adjourned at 12:10 p.m. by a unanimous affirmative voice vote of the four voting members present.

TERRY E. NEWMAN
Secretary