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ADOPTED
BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 508

MAY 6 - 1999

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

COUNTY OF COOK
AND STATE OF ILLINOIS

SUPPLIES -- OUTSTANDING INVOICES
REPRODUCTION SERVICES
KENNEDY-KING COLLEGE

THE CHANCELLOR

REPORTS that there is an immediate need to pay 29 outstanding invoices presented to the College Business Office for purchases of computer accessories and supplies made without formal purchase order authorization; and

that the submitted invoices total \$12,960.37 which has been reviewed by College staff; and that this review determined that a net total of \$7,281.21 is due and payable to the vendor based on an existing credit with the vendor; and that it has been confirmed that the supplies have been received.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees approves the issuance of a purchase order on the total amount of \$7,281.21 to Computer Products & Supplies International, 337 West Main Street, Barrington, Illinois, for the unpaid invoices.

FINANCIAL \$7,281.21 -- Educational Fund

Respectfully submitted:

Wayne D. Watson
Chancellor

May 6, 1999