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ADOPTED

BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 508

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County of Cook and State of Illinois

MAR 4 1999

COUNTY OF COOK
AND STATE OF ILLINOIS

STAFF DEVELOPMENT & TRAINING
OPPORTUNITIES PROGRAM
OFFICE OF ACADEMIC AFFAIRS
DISTRICT OFFICE

THE CHANCELLOR

REPORTS

that the Opportunities Program has a need to invest in training of the Program's trainers, which would better prepare the mentors and workers to assist at-risk students in making the transition from welfare to work; and the Center Circle group has demonstrated their training package at Wright College where the program is currently being utilized; and

that staff has reviewed and recommends purchase of the WorkStart Training System which is manufactured and sold exclusively by Center Circle Inc., Chicago; and the package includes training and materials for 40 participants for 5 days at a total cost of \$25,650.00;

that as a sole source purchase through Center Circle Inc., this purchase is exempt from District competitive bidding requirements.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the issuance of a purchase order in the total amount of \$25,650.00 to Center Circle Inc., 3930 N. Pinegrove #2508, Chicago, for the WorkStart Training System as described above.

FINANCIAL

\$25,650.00 -- Opportunities Grant

Respectfully submitted:

Wayne D. Watson
Chancellor

March 4, 1999