

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

JUN 3 - 1999

COUNTY OF COOK
AND STATE OF ILLINOIS

VIEW BOOK PRINTING SERVICES
DISTRICT OFFICE
[Amend Board Report #21216 dated 4-14-1999]

THE CHANCELLOR

REPORTS

that in Board Report #21216 dated 4-14-1999, the Board approved the production of 7,500 copies of a District View Book to the low bidder, Columbia Graphics Corporation, in the total amount of \$24,075.00; and

that due to changes in copy and design outside the scope of the bid specifications, there have been additional costs incurred for film alterations, the addition of an insert in the View Book, and freight charges to ship 1000 copies of the View Book to the AACC Conference in Nashville, Tennessee, on April 6, 1999; and

that the prices have been reviewed and determined to be reasonable by the Office of Public Relations; and

that the additional costs, less a credit for a production under-run of 762 copies, totals \$2,509.65 and has been negotiated to \$2,406.65 or 9.9% of the total contract, bringing the total project amount to \$26,481.65.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves an addendum purchase order in the total amount of \$2,406.65 to Columbia Graphics Corporation, 2640 N. Paulina, Chicago, for additional costs for View Book printing services.

FINANCIAL

\$2,406.65 -- Educational Fund

Respectfully submitted:

Wayne D. Watson
Chancellor

June 3, 1999