

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

JUN 3 - 1999

COUNTY OF COOK
AND STATE OF ILLINOISPRINTING SERVICES
WASHINGTON COLLEGE & DISTRICT OFFICE

THE CHANCELLOR

REPORTS

that there is a need for print services for:

- ▶ Bid A - FY2000 Budgets, Office of Finance, District Office;
- ▶ Bid B - Passenger Vehicle Training Manuals, Washington College;
- ▶ Bid C - Computer Forms, Office of Information Technology, District Office; and

that specifications were prepared by Purchasing staff, publicly advertised as required by law, and based on the bids received, the following 4 low bids are recommended:

BIDDERS	BID A BUDGETS	BID B TAXI MANUALS	BID C COMPUTER FORMS
Karras/Wicklender Chicago	No Bid	\$74,270.00	No Bid
Cherokee Graphics St. Charles, Illinois [MBE]	No Bid	No Bid	<u>\$52,698.50</u> Items 4.04, 4.07, 4.08, 4.09, 4.12, 4.13
Prompt Services Chicago [MBE]	\$9,940.00	No Bid	<u>\$43,900.00.</u> Items 4.05, 4.06, 4.10, 4.11
Copy Max Chicago	<u>\$5,699.00</u>	\$37,332.50	\$67,154.00 [Incomplete Bid]
Double Image Press Glendale Heights, Illinois	\$8,891.00	\$42,031.00	No Bid
Columbia Graphics Chicago	\$17,825.00	\$63,550.00	\$86,500.00
World's Printing Chicago [MBE]	\$6,705.00	<u>\$31,156.65</u>	No Bid
Scribtech Chicago [MBE]	\$11,335.00	No Bid	No Bid

that both Bid B and Bid C include an option to renew the services for one year at the same prices, terms and conditions; and

that M/WBE compliance for the 4 low bidders has been determined as follows:

- ▶ Cherokee Graphics is in compliance;
- ▶ Prompt Services is in compliance;
- ▶ Copy Max' compliance has been waived; and
- ▶ World's Printing is in compliance.

PRINTING SERVICES
WASHINGTON COLLEGE & DISTRICT OFFICE
Page 2

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RECOMMENDS that the Board of Trustees approves the issuance of the following purchase orders:

- ▶ \$52,698.50 to Cherokee Graphics, 1870 Dean Street, St. Charles, Illinois for Bid C - Computer Forms [Items 4.04, 4.07, 4.08, 4.09, 4.12, 4.13];
- ▶ \$43,900.00 to Prompt Services, 5410 W. Roosevelt Road, Chicago, for Bid C - Computer Forms [Items 4.05, 4.06, 4.10, 4.11];
- ▶ \$5,699.00 to Copy Max, 1573 N. Milwaukee Avenue, Chicago, for Bid A; and
- ▶ \$31,156.65 to World's Printing, 303 E. Wacker Drive, Chicago, for Bid B.

FINANCIAL \$102,297.50 – Educational Fund, DO
\$ 31,156.65 – Educational Fund, HW

Respectfully submitted:

Wayne D. Watson
Chancellor

June 3, 1999