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ADOPTED -  
BOARD OF TRUSTEES OF  
COMMUNITY COLLEGE DISTRICT NO. 508

JUN 3 - 1999

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

COUNTY OF COOK  
AND STATE OF ILLINOIS

GRANT WRITING CONSULTANT SERVICES  
CPS-CCC BRIDGE PROGRAM  
MALCOLM X COLLEGE

THE CHANCELLOR

REPORTS

that there is a need to utilize the consultant services of Dr. Walter Bumphus to develop a grant proposal for Malcolm X College for a \$400,000.00 Voyager Program Grant as part of a bridge program between the Chicago Public Schools and City Colleges of Chicago; and

that Dr. Walter Bumphus is an experienced grant writer, and has successfully provided similar services during this fiscal year to other CCC Colleges at a total cost of \$12,000.00; and that his proposed services at Malcolm X College will total \$6,000.00 which would bring his total annual services to \$18,000.00 thus requiring Board approval; and

that this purchase of professional services is exempt from competitive bidding requirements.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approve the issuance of a purchase order in the total amount of \$6,000.00 to Dr. Walter Bumphus, 5336 Willow Wood Lane, Dallas, Texas, for grant writing services at Malcolm X College.

FINANCIAL

\$6,000.00 -- Educational Fund

Respectfully submitted:

Wayne D. Watson  
Chancellor

June 3, 1999

## CITY COLLEGES OF CHICAGO

## WAIVER OF COMPETITIVE PROCEDURE REQUIREMENT

Board rules state that it is the general policy of the District to use competitive procedures to select professional service consultants. Section 4(a) 1-4 of Board Rule -- list situations in which a waiver of competitive procedure requirement is possible. In order to retain a consultant without competitive procedures, this waiver form must be completed and approved by the College President, the appropriate Vice Chancellor or the Chancellor.

## 1. Type of consultant/services required:

**WRITING OF GEAR UP GRANT FOR \$400,000 FOR VOYAGER PROGRAM TO BRIDGE CHICAGO PUBLIC SCHOOLS WITH CCC STUDENTS.**

## 2. Brief description of the need for a professional services consultant:

**NEED FOR EXPERT GRANT WRITER WITH PROVEN TRACK RECORD THAT HAS RESULTED IN SUCCESSFUL GRANT AWARDS IN ORDER TO ENSURE SUCCESSFUL IMPLEMENTATION OF THE VOYAGER PROGRAM.**

## 3. Reason that competitive procedures are not appropriate in this situation:

**DR. WALTER BUMPHUS IS KNOWLEDGEABLE ABOUT THE VOYAGER PROGRAM AND ITS INTEGRATION INTO THE CURRICULUM AND HAS PREPARED PROPOSALS FOR OTHER CITY COLLEGES OF CHICAGO.**

4. Is this firm a certified MBE ? YES certified WBE? NO

Explain \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**\*Note: The district M/WBE Plan requests that procuring departments make every good faith effort to meet the district's MBE and WBE purchasing goals. The MBE goal for the City Colleges is 25% and the WBE goal is 7%.**

\_\_\_\_\_  
 Person initiating request

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 College President  
 (If request is from a college)

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Vice Chancellor  
 (If request is from District Office)

\_\_\_\_\_  
 Date