

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

JUL 1 - 1999

COUNTY OF COOK  
AND STATE OF ILLINOIS

NURSING BOOKS AND INSTRUCTIONAL MATERIALS  
ALL COLLEGES

THE CHANCELLOR

REPORTS

that it is necessary to purchase books and instructional materials each year for the Licensed Practical Nursing Programs at all Colleges; and

that bids were not solicited because the purchase of books and instructional materials are considered sole source and therefore exempt from the bidding process; and

that based on usage in previous years, estimated purchases from the following publishers/distributors of nursing textbooks will exceed \$5,000 during FY2000:

<u>PUBLISHERS</u>	<u>ESTIMATED AMOUNT</u>
Rittenhouse Book Distributors, King of Prussia, PA	\$110,000
DCM Instructional Systems, Westwood, MA	\$ 10,000

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the issuance of annual purchase orders to the above publishers on an as-needed basis in accordance with ISBE grant allocations, with each College issuing its own purchase order for the nursing books and instructional materials during FY2000.

FINANCIAL

As needed -- ISBE Grant

Respectfully submitted:

Wayne D. Watson  
Chancellor

July 1, 1999