

21382

**ADOPTED
BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 508**

JUL 1 - 1999

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois**

**COUNTY OF COOK
AND STATE OF ILLINOIS**

**CLINICAL FACILITIES AGREEMENT
NURSING PROGRAM
KENNEDY-KING COLLEGE**

THE CHANCELLOR

REPORTS

that there is a need for facilities in which students enrolled in the Nursing Program at Kennedy-King College can receive clinical experience; and that an Agreement has been negotiated to use facilities at:

- Tinley Park Mental Health Center, 7400 West 183rd Street, Tinley Park
(Effective September 1, 1999 to May 31, 2000)

RECOMMENDS

that the Board of Trustees approves the Agreement stating the terms and conditions whereby the facilities will be available to conduct the Nursing Program at Kennedy-King College; and authorizes the Vice Chairman and Assistant Secretary to execute said Agreement on behalf of the Board.

Respectfully submitted,

Wayne D. Watson
Chancellor

July 1, 1999

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NURSING
MEMORANDUM OF AGREEMENT

Tinley Park Mental Health Center encourages the affiliation of students pursuing careers in mental health professions for the purpose of gaining practical education in their chosen fields. Tinley Park Mental Health center is solely responsible for the provision of patient care services, and the affiliated students are only involved in a training experience and are not responsible for the provision of hospital service, although we expect our clinical service to be enriched by the student participation. The purpose of this Memorandum of Agreement is to identify the mutual responsibilities and expectations of the affiliating university or college and Tinley Park Mental Health center. The students are enrolled in courses in

1. Associate Degree Nursing (professional discipline)
at Kennedy-King College (college/university). **Board of Trustees of Community College
District No. 508, County of Cook and
State of Illinois**
2. The number of students involved in this affiliation is 8/Group
3. Names of students involved in this affiliation are Will be sent before
start of clinical rotation.
(Complete only if 5 or fewer)
4. The effective dates of this agreement are: From: Sept. 1, 1999 To: May 31, 2000
5. The students will be present on Maple III & IV program/unit.
6. All students will be required to participate in an orientation program which will include orientation to the facility, fire training, and training in confidentiality, prevention of abuse and neglect, reporting of unusual incidents and other topics deemed relevant and necessary by the Training Coordinator.
7. The students will be involved in the following activities while on the unit:

One-to-one relationships with patients. Participation in supervised,
therapeutic activities. Observation at Intake/Admission Units.

Memorandum of Agreement

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8. The students will be supervised by Ruby Reese, RN, MSN who will be responsible for holding regularly scheduled supervision session with the student to monitor and evaluate their activities.
9. Space for supervision conferences and storage areas for student's books, coats, etc., will be provided by or arranged for by appropriate personnel from the assigned unit.
10. The student will be allowed to write pertinent observations in the medical records of the residents when the following criteria are met:
 - A) The nursing instructor will review the note prior to inclusion.
 - B) The note will be written following a recognized format and countersigned by the nursing instructor.
 - C) If the information contained in the note warrants the immediate attention of the treatment team, it is the responsibility of the nursing instructor to inform the lead nurse.
11. City Colleges of Chicago is responsible for the liability insurance for each student. Attach copy of insurance coverage.
12. The instructor from Kennedy-King College is responsible for stressing to his/her students the importance of confidentiality of residents's records and insures such confidentiality in all student written and oral reports. Such reports will be used for class or instructional purposes only, and will conceal the identity of residents.
13. Tinley Park Mental Health Center and Kennedy-King College have the option to terminate this affiliation when said affiliation becomes unsatisfactory. The institution requesting termination of the affiliation will give the other institution at least six months written notice.
14. If an administrator, or other staff member has complaints about student behavior, the supervisor should talk to the student's instructor and should document in writing the problem which has been observed with a copy to the discipline chief.

**Board of Trustees of Community College
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Memorandum of Agreement

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Accepted by:

Sub. 24 (S.C. B. K. 101) 8/24/99
(Administrator's Name) (Date)

Ruby Reese 6/3/99
(Supervising Faculty Member) (Date)

Maple 3
(Name of Unit involved)

(Supervising Faculty Member) (Date)

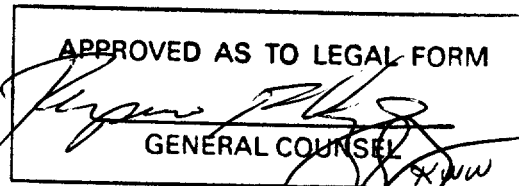
Marjorie Gadson, M.D. 7/23/99
Ahyll *8/23/99*
(Administrator's Name) (Date)

Marjorie Gadson, Chairperson 6/3/99
(Dean of Department) (Date)

Maple 4
(Name of Unit involved)

Board of Trustees of Community College
District No. 508, County of Cook and
State of Illinois

Kate @ Pinoutiboni 8/12/99
(Discipline Head) (Date)



Lana K. Codinez 8/12/99
(Administrator) Acting Training (Date)
Education & Evaluation Services Coordinator
Tinley Park Mental Health Services

Janice Thomas 8/12/99
(Facility Director) (Date)
Tinley Park Mental Health Center

James A. Dyson JUL 1 - 1999
CHAIRMAN OF THE BOARD

Patricia A. Burk
ASSISTANT BOARD SECRETARY

Revised 3/98