

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

MINUTES
REGULAR MEETING OF THE BOARD

Thursday, June 3, 1999 - 9:00 a.m.

Central Administrative Offices, City Colleges of Chicago
Board Room 300
226 West Jackson Boulevard, Chicago, Illinois

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, and the Rules of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, a regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was held as scheduled at 9:00 a.m. on Thursday, June 3, 1999 in Board Room 300, Central Administrative Offices, City Colleges of Chicago, 226 West Jackson Boulevard, Chicago, Illinois, and was called to order by the Vice Chairman at 9:31 a.m. in the absence of a Chairman and in accordance with Section 1.4.3 of the Rules of the Board.

PRESENT: Ferdinand W. Hargrett
Ralph G. Moore [via conference call]
Roxanne Nava
James A. Dyson, Vice Chairman [presiding]

ABSENT: Kimberly Johnson, Student
Edward W. Czadowski
Terry E. Newman, Secretary

VACANCY: One

ALSO PRESENT: Wayne D. Watson, Chancellor
Vice Chancellors: D. Lewis, M. Marrero, J. Rowell [Interim],
Ray Vazquez
Presidents: V. Perkins for Z. Campbell, L. Cox, N. DeSombre,
M. Boyd for P. Helm, J. Horton, C. Guengerich for
R. LeFevour, M. Warden [Interim]
Respicio Vazquez, General Counsel
Patricia A. Buck, Assistant Secretary
Dolores Javier, Treasurer

The Vice Chairman announced that Trustee Moore was participating via telephone conference call, Moore acknowledged his presence, and the Vice Chairman declared that a quorum was present.

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- (21285) COLLEGE REPORT [No Report]
- (21286) REPORT OF THE CHANCELLOR [See p.12]
- (21287) COMMITTEE REPORT - ACADEMIC AND STUDENT SERVICES [See p.12]
- (21288) COMMITTEE REPORT - FINANCIAL AND ADMINISTRATIVE SERVICES [See p.12]
- (21289) COMMITTEE REPORT - HUMAN RESOURCE SERVICES [See p.13]
- (21290) COMMITTEE REPORT - EXECUTIVE COMMITTEE [No Report]
- (21291) CONSIDERATION OF MINUTES, REGULAR MEETING MAY 6, 1999

On motion by Hargrett, seconded by Nava, the minutes of the May 6, 1999 regular meeting of the Board of Trustees were approved as submitted by a unanimous affirmative voice vote of the four voting members present.

- (21292) RESOLUTION: RECOGNITION OF 1998-1999 RETIREES, DALEY COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21292, incorporated by reference, recognizing the services of nine retirees, was placed in the omnibus and adopted by omnibus motion.

- (21293) RESOLUTION: RECOGNITION OF 1998-1999 RETIREES, KENNEDY-KING COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21293, incorporated by reference, recognizing the services of six retirees, was placed in the omnibus and adopted by omnibus motion.

- (21294) RESOLUTION: RECOGNITION OF 1998-1999 RETIREES, MALCOLM X COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21294, incorporated by reference, recognizing the services of one retiree, was placed in the omnibus and adopted by omnibus motion.

- (21295) RESOLUTION: RECOGNITION OF 1998-1999 RETIREES, OLIVE-HARVEY COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21295, incorporated by reference, recognizing the services of eight retirees, was placed in the omnibus and adopted by omnibus motion.

- (21296) RESOLUTION: RECOGNITION OF 1998-1999 RETIREES, TRUMAN COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21296, incorporated by reference, recognizing the services of twelve retirees, was placed in the omnibus and adopted by omnibus motion.

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(21297) RESOLUTION: RECOGNITION OF 1998-1999 RETIREES, WASHINGTON COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21297, incorporated by reference, recognizing the services of thirteen retirees, was placed in the omnibus and adopted by omnibus motion.

(21298) RESOLUTION: RECOGNITION OF 1998-1999 RETIREES, WRIGHT COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21298, incorporated by reference, recognizing the services of eleven retirees, was placed in the omnibus and adopted by omnibus motion.

(21299) RESOLUTION: RECOGNITION OF 1998-1999 RETIREES, DISTRICT OFFICE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21299, incorporated by reference, recognizing the services of six retirees, was placed in the omnibus and adopted by omnibus motion.

(21300) RESOLUTION: BUILDING CLOSINGS - FISCAL YEAR 2000, CITY COLLEGES OF CHICAGO

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21300, incorporated by reference, approving the closing of all buildings on certain holidays during the Fiscal Year 2000, was placed in the omnibus and adopted by omnibus motion.

(21301) RESOLUTION: MERIT INCREASE FOR NON-BARGAINED-FOR EMPLOYEES

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21301, incorporated by reference, authorizing a salary appropriation totaling 4.00% of all eligible non-bargained-for employee annual salaries ending June 30, 1999, based on specific conditions, was placed in the omnibus and adopted by omnibus motion.

(21302) RESOLUTION: ADOPT SETTLEMENT AGREEMENT, RETROACTIVE BONUS GRIEVANCE, FCCTP LOCAL 1708

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21302, incorporated by reference, approving settlement of a grievance involving 24 employees, was placed in the omnibus and adopted by omnibus motion.

(21303) PERSONNEL REPORT - GENERAL/FUNDED

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21303, incorporated by reference, was amended by addition of the reassignment of Joanne Horton as Deputy Chancellor, District Office, and the appointment of Wellington Wilson as Interim President of Kennedy-King College, placed in the omnibus and adopted by omnibus motion.

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(21304) PERSONNEL REPORT - LECTURESHIPS AND FACULTY OVERTIME ASSIGNMENTS

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21304, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(21305) PERSONNEL REPORT - CONTINUING EDUCATION COURSES

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21305, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(21306) PERSONNEL REPORT - HOURLY EMPLOYEES

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21306, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(21307) RESOURCE DEVELOPMENT, CCC

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21307, incorporated by reference, concerning grant programs/project funding and applications submitted by CCC, was placed in the omnibus and adopted by omnibus motion.

(21308) CLINICAL FACILITIES AGREEMENTS, BASIC NURSING ASSISTANT PROGRAM, DAWSON TECHNICAL INSTITUTE, KENNEDY-KING COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21308, incorporated by reference, approving agreements with seven sites effective from June 1, 1999 to June 1, 2002, was placed in the omnibus and adopted by omnibus motion.

(21309) CLINICAL FACILITIES AGREEMENT, NURSING PROGRAM, KENNEDY-KING COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21309, incorporated by reference, approving an agreement with Advocate Health Centers, Inc. effective from August 1, 1999 to August 31, 2002, was placed in the omnibus and adopted by omnibus motion.

(21310) CLINICAL FACILITIES AGREEMENTS, PRACTICAL NURSING PROGRAM, DAWSON TECHNICAL INSTITUTE, KENNEDY-KING COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21310, incorporated by reference, approving agreements with twelve sites effective from June 1, 1999 to June 1, 2002, was placed in the omnibus and adopted by omnibus motion.

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(21311) CLINICAL FACILITIES AGREEMENTS, NURSING ASSISTANT PROGRAM, OLIVE-HARVEY COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21311, incorporated by reference, approving agreements with four sites effective from July 1, 1999 to June 30, 2000, was placed in the omnibus and adopted by omnibus motion.

(21312) CLINICAL FACILITIES AGREEMENT, ALCOHOLISM AND SUBSTANCE ABUSE STUDIES PRACTICUM, WASHINGTON COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21312, incorporated by reference, approving an agreement with Human Resource Development Institute effective from May 1, 1999 to December 18, 1999, was placed in the omnibus and adopted by omnibus motion.

(21313) MEMORANDUM OF UNDERSTANDING, PROGRAMS FOR THE MILITARY, EDUCATION SERVICES FLIGHT, CHARLESTON AIR FORCE BASE, WASHINGTON COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21313, incorporated by reference, approving a Memorandum of Understanding effective when signed by both parties and expiring three years after said signature date, was placed in the omnibus and adopted by omnibus motion.

(21314) CLINICAL FACILITIES AGREEMENT, OCCUPATIONAL THERAPY ASSISTING PROGRAM, WRIGHT COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21314, incorporated by reference, approving an agreement with Albuquerque Municipal Schools District No. 12, New Mexico, effective June 4, 1999 and renewable each year, was placed in the omnibus and adopted by omnibus motion.

(Agenda

Item 4h) FINANCIAL ADVISORY SERVICES AGREEMENT, UNISON CONSULTING GROUP, INC., OFFICE OF FINANCE, DISTRICT OFFICE

The above titled agenda item 4h was withdrawn.

(21315) PAYMENT OF INVOICES

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21315, incorporated by reference, approving payment of invoices totaling \$219,138.45, was placed in the omnibus and adopted by omnibus motion.

(21316) BUS SERVICE, SUMMER NATIONAL YOUTH SPORTS PROGRAM, DALEY, MALCOLM X AND TRUMAN COLLEGES

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21316, incorporated by reference, approving issuance of purchase orders to Chicago School Transit on an as-needed basis for an estimated total of \$40,000.00 to transport students for the 1999 NYSP Summer Program, was placed in the omnibus

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and adopted by omnibus motion. This purchase is exempt from competitive bidding requirements.

(21317) SIGN LANGUAGE INTERPRETER SERVICES, DALEY COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21317, incorporated by reference, approving issuance of a \$30,000.00 purchase order to Chicago Area Interpreter Referral Service for the current fiscal year, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding requirements.

(21318) STEAM EQUIPMENT, FOOD SERVICE PROGRAM, DAWSON TECHNICAL INSTITUTE, KENNEDY-KING COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21318, incorporated by reference approving issuance of a \$9,592.00 purchase order for instructional equipment to the low bidder, Ace Restaurant Equipment, a certified MBE firm which meets WBE requirements, was placed in the omnibus and adopted by omnibus motion.

(21319) INFUSION PUMPS, NURSING PROGRAMS, DAWSON TECHNICAL INSTITUTE, KENNEDY-KING COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21319, incorporated by reference, approving issuance of a \$14,370.00 purchase order to Baxter Scientific Products, the only firm submitting a bid per specifications, was placed in the omnibus and adopted by omnibus motion. M/WBE requirements for this purchase have been waived.

**(Agenda
Item 6e) MARKETING SERVICES, MICROSOFT TRAINING PROGRAM, KENNEDY-KING COLLEGE**

The above titled agenda item 6e was withdrawn.

(21320) GRANT WRITING CONSULTANT SERVICES, CPS-CCC BRIDGE PROGRAM, MALCOLM X COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21320, incorporated by reference, approving issuance of a \$6,000.00 purchase order to Dr. Walter Bumphus, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding requirements.

(21321) MONITORING SYSTEM FOR HUMAN PATIENT SIMULATOR, NURSING AND ALLIED HEALTH PROGRAMS, MALCOLM X COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21321, incorporated by reference, approving issuance of a \$21,838.44 purchase order to Hewlett Packard for equipment compatible with that approved in Board Report No. 21260, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding requirements.

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(21322) AUDIO SYSTEM, LILY GOLDEN CONFERENCE ROOM, MALCOLM X COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21322, incorporated by reference, approving issuance of a \$9,148.27 purchase order to B. G. Electronics, the only firm submitting a bid per specifications, was placed in the omnibus and adopted by omnibus motion. M/WBE requirements for this purchase have been waived.

(21323) FLOOR TILE INSTALLATION, OLIVE-HARVEY COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21323, incorporated by reference, approving issuance of a \$118,538.90 purchase order to the low bidder, D & R Construction, which is in compliance with M/WBE requirements, was placed in the omnibus and adopted by omnibus motion.

(21324) MULTI-PURPOSE SWEEPER, TRUMAN COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21324, incorporated by reference, incorporated by reference, approving issuance of a purchase order to Epoke, Inc. in the amount of \$21,678.60, reflecting the pricing benefit of participation in a joint purchase with other governmental agencies, was placed in the omnibus and adopted by omnibus motion.

(21325) SPECTROPHOTOMETER SYSTEM, PHYSICAL SCIENCE DEPARTMENT, WASHINGTON COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21325, incorporated by reference, approving issuance of a \$13,515.00 purchase order to the low bidder, Jasco, Inc., for which M/WBE requirements have been waived, was placed in the omnibus and adopted by omnibus motion.

(21326) APPLE COMPUTER EQUIPMENT, MULTIMEDIA LAB AND FOREIGN LANGUAGE LAB, TRUMAN AND WASHINGTON COLLEGES

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21326, incorporated by reference, approving issuance of purchase orders totaling \$35,872.00 to Apple Computer, Inc. plus delivery charges where required, was placed in the omnibus and adopted by omnibus motion. These purchases are exempt from competitive bidding.

(21327) PRINTING SERVICES, WASHINGTON COLLEGE AND DISTRICT OFFICE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21327, incorporated by reference, approving issuance of purchase orders to the low bidders in amounts of \$52,698.50 to Cherokee Graphics, \$43,900.00 to Prompt Services, \$5,699.00 to Copy Max, and \$31,156.65 to World's Printing, was placed in the omnibus and adopted by omnibus motion. Cherokee Graphics, Prompt Services and World's Printing are in M/WBE compliance, and compliance has been waived for Copy Max.

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(21328) PLASTER REPAIRS, WRIGHT COLLEGE-SOUTH

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21328, incorporated by reference, approving issuance of a \$9,400.00 purchase order to the low bidder, McNulty & Sons, was placed in the omnibus and adopted by omnibus motion.

(21329) COMPUTER PROTECTION SOFTWARE, COMPUTER CLASSROOMS, WRIGHT COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21329, incorporated by reference, approving issuance of a \$8,475.00 purchase order to Centurion Technologies, the only source for the required software, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding requirements.

(21330) CONTINUE REMOTE MAINFRAME SERVICES, OFFICE OF INFORMATION TECHNOLOGY, DISTRICT OFFICE [Amend Board Report No. 21081 dated 4 1999]

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21330, incorporated by reference, approving issuance of a \$520,000.00 purchase order to Acxiom/May & Speh for the continuation of services from July 1, 1999 to June 30, 2000, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding requirements.

(21331) SOFTWARE LICENSE RENEWAL, IBM CONTROLLER, OFFICE OF INFORMATION TECHNOLOGY, DISTRICT OFFICE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21331, incorporated by reference, approving issuance of a \$13,140.00 purchase order to IBM Corporation for a license renewal from July 1, 1999 through June 30, 2000, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding and M/WBE requirements.

(21332) VIEW BOOK PRINTING SERVICES, DISTRICT OFFICE [Amend Board Report No. 21216 dated 4-14-1999]

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21332, incorporated by reference, approving a \$2,406.65 addendum purchase order to Columbia Graphics Corporation, bringing the total cost to \$26,481.65, was placed in the omnibus and adopted by omnibus motion.

(21333) ARCHITECTURAL DRAWING CONVERSION SERVICES, DISTRICT OFFICE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21333, incorporated by reference, approving issuance of a \$36,805.00 purchase order to Stowell Cook Frolichstein for services in reference to West Side Technical Institute, Humboldt Park Vocational Education Center, and Wright College, was placed in the omnibus and adopted by omnibus motion. These services are exempt from competitive bidding requirements.

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(21334) TEMPORARY CLERICAL SERVICES, OFFICE OF PUBLIC RELATIONS, DISTRICT OFFICE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21334, incorporated by reference, approving issuance of a \$8,332.00 purchase order to Office Team for an additional ten weeks of temporary clerical staffing, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding.

(21335) EXTEND UNIFORM RENTAL SERVICES, ALL COLLEGES AND DISTRICT OFFICE
[Amend Board Report No. 19844 dated 4-1-1997]

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21335, incorporated by reference, approving the extension until April 1, 2000 of the uniform rental service offered by Domestic Uniform Rental at the same terms, conditions and pricing specified in Board Report No. 19844, was placed in the omnibus and adopted by omnibus.

(21336) EXTEND SCAVENGER SERVICES, ALL COLLEGES AND DISTRICT OFFICE [Amend Board Report No. 19976 dated 6-4-1997]

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21336, incorporated by reference, approving issuance of purchase orders on an as-needed basis to Waste Management-Metro to June 4, 2000 at the same terms, conditions and pricing specified in Board Report No. 19976, was placed in the omnibus and adopted by omnibus motion.

(21337) YEAR 2000 COMPLIANCE CONSULTING SERVICES, ALL COLLEGES AND DISTRICT OFFICE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21337, incorporated by reference, ratifying the Vice Chairman's pre-approval to issue purchase orders in amounts of \$330,000.00 to IBM Corporation and \$790,000.00 to Complete Business Solutions, was placed in the omnibus and adopted by omnibus motion. Both firms are in compliance with M/WBE requirements.

(21338) PROFESSIONAL DEVELOPMENT CONFERENCE, INTERGOVERNMENTAL EXECUTIVE DEVELOPMENT PROGRAM, WASHINGTON COLLEGE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21338, incorporated by reference, approving issuance of a \$12,840.00 purchase order to Harrison Conference Center for conference space, lodging and meals on June 9-10, 1999 for 26 students and two faculty members, was placed in the omnibus and adopted by omnibus motion.

(21339) PRINT CENTER TECHNICAL SERVICES, OFFICE OF INFORMATION TECHNOLOGY, DISTRICT OFFICE [Amend Board Report No. 21166 dated 3-4-1999]

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21339, incorporated by reference, approving issuance of purchase orders on an as-needed basis to Sierra Systems for services at a cost not to exceed \$9,000.00 per month

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effective July 1, 1999 and not to extend beyond June 30, 2000, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding requirements.

(21340) PROFESSIONAL CONSULTANT SERVICES, LIBRARY AND SYSTEMS ANALYSTS,
OFFICE OF INFORMATION TECHNOLOGY, DISTRICT OFFICE

On motion by Hargrett, seconded by Nava, the foregoing Board Report No. 21339, incorporated by reference, approving issuance of a purchase order to Synchronous Solutions, Inc. in an amount not to exceed \$375,000.00 for the period beginning July 1, 1999 and terminating June 30, 2000, was placed in the omnibus and adopted by omnibus motion. These services are exempt from competitive bidding requirements and are contingent upon budget allocations for Fiscal Year 2000.

(21341) CONSULTANT AND PROFESSIONAL SERVICES, MONTHLY SUMMARY

This informational report was received and placed on file.

(21342) CHILD DEVELOPMENT SCHOLARSHIP, MALCOLM X COLLEGE

This informational report was received and placed on file.

(21343) FACULTY EXCHANGE PROGRAM, MALCOLM X COLLEGE

This informational report was received and placed on file.

(21344) FIFTH ANNUAL SENIOR DAY, MALCOLM X COLLEGE

This informational report was received and placed on file.

(21345) FIFTH ANNUAL EDUCATIONAL AWARENESS DAY, MALCOLM X COLLEGE

This informational report was received and placed on file.

(21346) NURSING CAREER OPPORTUNITIES, MALCOLM X COLLEGE

This informational report was received and placed on file.

(21347) STUDENT EMPLOYEE WORKFORCE DEVELOPMENT SEMINAR, MALCOLM X COLLEGE

This informational report was received and placed on file.

(21348) VOTER REGISTRATION, MALCOLM X COLLEGE

This informational report was received and placed on file.

(21349) LORD MAYOR OF BIRMINGHAM VISITS CHICAGO, WASHINGTON COLLEGE

This informational report was received and placed on file.

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(21350) 1999 BUSINESS PERSON OF THE YEAR, WASHINGTON COLLEGE

This informational report was received and placed on file.

(21351) 35TH ANNUAL COMMENCEMENT PROGRAMS FOR THE MILITARY-EUROPE,
WASHINGTON COLLEGE

This informational report was received and placed on file.

(21352) ANNUAL JOB FAIR, JOB PLACEMENT CENTER, WRIGHT COLLEGE

This informational report was received and placed on file.

(21353) NATIONAL HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES, NATIONAL
INTERNSHIP PROGRAM, WRIGHT COLLEGE

This informational program was received and placed on file.

(21354) SPRING CONFERENCE, ILLINOIS COMMUNITY COLLEGE JOURNALISM
ASSOCIATION, WRIGHT COLLEGE

This informational report was received and placed on file.

(21355) STUDENTS HONORED, THETA OMEGA CHAPTER, PHI THETA KAPPA, WRIGHT
COLLEGE

This informational report was received and placed on file.

(21356) STUDENT NEWSPAPER 'DIVERSITY,' WRIGHT COLLEGE

This informational report was received and placed on file.

(21357) CHANCELLOR'S REPORT OF ESTIMATED RESOURCES AND REQUIREMENTS FOR THE
FISCAL YEAR ENDING JUNE 30, 2000 AS OF JUNE 1, 1999

This informational report was received and placed on file.

OMNIBUS MOTION

Hargrett moved, seconded by Nava, that the foregoing Board Reports and Resolutions from Board Report No. 21291 to No. 21357 except as shown to have been disposed of by special action, be ordered to final vote and declared adopted. It was so ordered by a unanimous affirmative voice vote of the four voting members present.

At 9:34 a.m., Trustee Moore's conference call was deactivated, and the agenda was continued with three Trustees (no quorum) present.

(21285) COLLEGE REPORT [No Report]

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(21286) REPORT OF THE CHANCELLOR

The Chancellor acknowledged the services of two staff members from the Office of Information Technology who, upon hearing an announcement of the recent Melissa virus, acted immediately to filter the CCC electronic data systems and repel over 300 viruses. Faculty and staff retirees for 1998-1999 were honored. (See Board Reports No. 21292 through No. 21299 on pp. 2, 3.) Data reported by the Chancellor was:

COLLEGE / LOCATION	NUMBER OF RETIREES	SERVICE YEARS
Daley	9	239
Kennedy-King	6	184
Malcolm X	1	18
Olive-Harvey	8	206
Truman	12	352
Washington	13	384
Wright	11	316
District Office	6	126
Totals	66	1,825

(21287) COMMITTEE REPORT - ACADEMIC AND STUDENT SERVICES

Lewis read a summary of the June 1, 1999 Committee meeting chaired by Czadowski. The Committee received an executive summary of the Service Learning Advisory Committee recommendations. By the academic year 2000-2001, all first-time degree-seeking students will be required to complete a Service Learning requirement in order to graduate. A report was distributed identifying articulation agreements with 37 senior institutions. Lewis announced that the NIU president will attend the July 1 Board meeting to officially sign the Biology and Physics Articulation Agreement between NIU and CCC.

(21288) COMMITTEE REPORT - FINANCIAL AND ADMINISTRATIVE SERVICES

The June 1, 1999 Committee meeting was summarized. For Finance, Rowell reported that the external auditing firm, AMG, held its first meeting with the Finance staff to review the audit plan. Preliminary FY2000 budget totals have been presented to the Chancellor; a drawdown of \$4.9 million will be requested of the Board when the tentative budget is submitted at the July Board meeting. Quarterly cash flow and investment reports were presented to the Committee; it

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was noted that approximately \$4 million is anticipated to be borrowed from the Working Cash Fund. Herman presented an update on the Peoplesoft project, a Y2K status report, and the virus problem previously reported by the Chancellor. Vazquez submitted the monthly capital projects report, PBC activities, and monthly M/WBE percentages. He reported that the 5-year Capital Plan will be forthcoming for Board review. The Committee reviewed all purchase reports submitted.

(21289) COMMITTEE REPORT - HUMAN RESOURCE SERVICES

Marrero summarized the June 1, 1999 Committee meeting. It was reported that membership cards were mailed to new PPO enrollees and as of May 17, 1999 there were 10 employees who did not submit proper dependent verification, and 85 who did not enroll in the medical plan. Letters were sent to these employees informing them of the June 1, 1999 deadline for enrollment, otherwise they will be dropped from health care coverage. Evaluation forms for all NBF employees are due by June 11. Other activities reported included the design of a staff development plan, distribution of procedures for hiring hourly employees, and procedures for implementing the job abandonment Board Rule.

(21290) EXECUTIVE COMMITTEE (No Report)

The Vice Chairman announced that all Committee reports were received and will be placed on file.

(21358) FACULTY COUNCIL UPDATE

Attinello reported that the FCCCC will not meet during May, June, July and August; however, the Council's officers will continue to meet with the Academic Affairs staff on a regular schedule. The Council expects to study and report on the Service Learning recommendation during the 1999 Fall Semester.

CLOSED SESSION

Hargrett moved, seconded by Nava, that the Board of Trustees hold a closed session pursuant to Sections 2.C.1 and 2.C.2 of the Open Meetings Act to consider personnel and collective bargaining matters, and it was so ordered at 10:06 a.m. by an affirmative voice vote of the three voting members present.

The Board members returned at 11:36 a.m.

PRESENT: Ferdinand W. Hargrett
Roxanne Nava
James A. Dyson, Vice Chairman [presiding]

ABSENT: Kimberly Johnson, Student
Edward W. Czadowski
Ralph G. Moore
Terry E. Newman, Secretary

VACANCY: One

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The Vice Chairman declared a quorum was not present, and that no actions were required based on the discussions held.

ADJOURNMENT

On motion by Hargrett, seconded by Nava, the June 3, 1999 regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was adjourned at 11:37 a.m. by an affirmative voice vote of the three voting members present.

PATRICIA A. BUCK
Assistant Secretary