

21083

ADOPTED  
BOARD OF TRUSTEES OF  
COMMUNITY COLLEGE DISTRICT NO. 508

FEB 4 1999

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK  
County of Cook and State of Illinois AND STATE OF ILLINOIS

CLINICAL FACILITIES AGREEMENTS  
PRESCHOOL EDUCATION PRACTICUM  
WASHINGTON COLLEGE

THE CHANCELLOR

REPORTS

that there is a need for facilities in which students enrolled in the Preschool Education Practicum Program at Washington College can receive clinical experience; and that Agreements have been negotiated to use facilities for this program effective January 4, 1999 and expires May 15, 1999 at:

- Bridgeport Child Development Center, 3053 S. Normal, Chicago
- Erie House, 1701 W. Superior, Chicago
- ETC, 1633 N. Hamlin, Chicago
- Hilliard Head Start, 2031 S. Clark, Chicago
- New City Child Development Center, 4600 S. McDowell, Chicago
- North Avenue Day Nursery, 2001 W. Pierce, Chicago
- Salvation Army Emergency Lodge, 4800 N. Marine Drive, Chicago
- Wayman Day Care, 511 W. Elm St. Chicago
- YWCA, 6200 S. Drexel, Chicago

that malpractice insurance requirements are within the coverage carried by the City Colleges of Chicago.

RECOMMENDS

that the Board of Trustees approves the Agreements with the facilities stating the terms and conditions whereby the facilities will be available to conduct the Preschool Education Practicum Program at Washington College; and authorizes the Chairman and Assistant Secretary to execute said Agreements on behalf of the Board.

Respectfully submitted,

Wayne D. Watson  
Chancellor

February 4, 1999

**PRESCHOOL EDUCATION PRACTICUM  
AGREEMENT**

between

THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508,  
COUNTY OF COOK AND STATE OF ILLINOIS  
and

YWCA

---

This Agreement is entered into by and between the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois (hereinafter the "Board") on behalf of Harold Washington College and

YWCA

---

(hereinafter "Agency") to prepare students for positions in the field of Preschool Education.

It is hereby agreed by the parties as follows:

1. The Agency agrees to provide the Board's students with a practicum experience in preschool education. The Agency shall be responsible for providing classroom teachers.
2. The Board agrees to provide to the Agency practicum supervisors and students for the program.
3. The responsibilities for the participants in the Practicum in Preschool Education shall be as follows:
  - a) PRACTICUM SUPERVISOR (Board)
    1. Assign student to Agency.
    2. Visit student on site at least 3 times per semester.
    3. Confer with student and classroom teacher to assess progress.
    4. Conduct weekly seminar.
    5. Assign tasks, activities, and reports student is to complete weekly.
    6. Assign mid-term and final grades in consultation with student and classroom teacher.
  - b) CLASSROOM TEACHER (Agency)

# 21083

- 2 -

1. Orient student to the purposes, philosophy and procedures of the Agency.
2. Arrange with student the specific hours of attendance, to total 20 hours per week, 300 hours per semester.
3. Assign classroom responsibilities and supervise student.
4. Assist student to complete tasks assigned by practicum supervisor.
5. Provide materials, equipment, time and space needed to complete assigned tasks.
6. Meet with student on a regular basis to evaluate progress.
7. Meet with practicum supervisor at the time of his/her visits.
8. Keep a record of the student's attendance.
9. Include student in planning sessions and staff meetings when possible and appropriate.
10. Provide written evaluation of student's performance at mid-term and final grading periods.

c) STUDENT (Board)

1. Attend Agency 20 hours per week, for a total of 300 hours.
  2. Arrange with Agency specific hours of attendance.
  3. Notify teacher or director in advance of any absence.
  4. Notify practicum supervisor if unable to be present on day of scheduled visit.
  5. Complete assignments on time as required by classroom teacher and practicum supervisor.
  6. Meet with teacher and supervisor to assess progress.
  7. Act in a mature and ethical manner in relationships with children, staff, and parents.
  8. Dress appropriately.
  9. Attend weekly seminars.
  10. Allow time to research and plan activities.
  11. Keep up-to-date records of activities in classroom.
4. Each of the Board's students assigned to the Agency's practicum shall have a practicum supervisor who shall be the employee of the Board and who shall be assigned to the student by the Board.
  5. The duration of Agency's practicum shall be one semester in length. The practicum shall commence on January 4, 1999 and terminate on May 15, 1999.
  6. All students will be instructed in the observance of the principles of confidentiality and will be required to comply with them.

7. The Agency's employees shall maintain and preserve the confidentiality of all student records.
8. The Agency reserves the right to terminate any student's practicum at the Agency prior to completion if it is determined by the Agency supervisor in consultation with the Harold Washington College Practicum Supervisor, that the student is in violation of any local, state or federal law, Agency or Board rules, or policy, or demonstrates unsatisfactory progress as set forth in the course requirements.
9. The Board reserves the right to terminate any student's practicum prior to completion if it determines that the Agency is not providing an appropriate experience for the student.
10. All parties agree that the termination of a practicum in process shall only be done under extreme circumstances and shall not be done without prior discussion between the Agency, Harold Washington College Practicum Supervisor and the student.
11. Insurance - The Board's students will be protected by malpractice in the following amounts, \$1,000,000/1,000,000 via Near North Insurance Company policy.
12. This agreement may be terminated by either party upon thirty (30) days written notice sent to the parties at the address below:

**FOR THE BOARD**

Wayne D. Watson  
Chancellor  
City Colleges of Chicago  
and

Christine A. Franz  
Dean of Instruction  
Harold Washington College  
30 East Lake Street  
Chicago, IL 60601

**FOR AGENCY**

YWCA  
6200 S. Drexel  
Chicago, IL 60637

Atten: Marsha Hightower

13. Neither party shall use the name of the other in any promotional literature, statement or publication without the other party's express written approval.

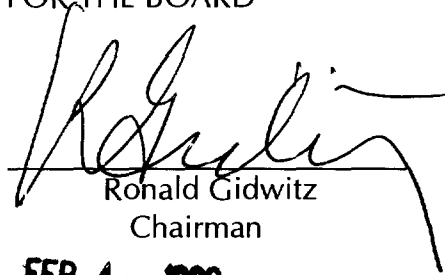
- 14. It shall be the responsibility of each student to provide for her/his own health insurance coverage. Such coverage may be obtained via insurance policies through spouse or family, or the student may arrange coverage via the health insurance plan offered from time-to-time by private companies to the City Colleges of Chicago or the student may make other arrangements. Proof of satisfactory health insurance may be required by the Agency prior to the student beginning his/her practicum.

In witness whereof, the parties have executed this agreement

on this March day of 11, 19 99.

FOR THE BOARD

FOR AGENCY

  
 Ronald Gidwitz  
 Chairman

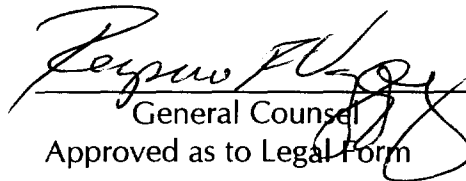
  
 YWCA

FEB 4 - 1999



Patricia A. Buck  
Assistant Secretary

\_\_\_\_\_

  
 General Counsel  
 Approved as to Legal Form

  
 Doris Bettison (student)

PRESCHOOL EDUCATION PRACTICUM  
AGREEMENT

between

THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508,  
COUNTY OF COOK AND STATE OF ILLINOIS  
and

North Avenue Day Nursery

---

This Agreement is entered into by and between the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois (hereinafter the "Board") on behalf of Harold Washington College and

North Avenue Day Nursery

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(hereinafter "Agency") to prepare students for positions in the field of Preschool Education.

It is hereby agreed by the parties as follows:

1. The Agency agrees to provide the Board's students with a practicum experience in preschool education. The Agency shall be responsible for providing classroom teachers.
2. The Board agrees to provide to the Agency practicum supervisors and students for the program.
3. The responsibilities for the participants in the Practicum in Preschool Education shall be as follows:
  - a) PRACTICUM SUPERVISOR (Board)
    1. Assign student to Agency.
    2. Visit student on site at least 3 times per semester.
    3. Confer with student and classroom teacher to assess progress.
    4. Conduct weekly seminar.
    5. Assign tasks, activities, and reports student is to complete weekly.
    6. Assign mid-term and final grades in consultation with student and classroom teacher.
  - b) CLASSROOM TEACHER (Agency)

1. Orient student to the purposes, philosophy and procedures of the Agency.
2. Arrange with student the specific hours of attendance, to total 20 hours per week, 300 hours per semester.
3. Assign classroom responsibilities and supervise student.
4. Assist student to complete tasks assigned by practicum supervisor.
5. Provide materials, equipment, time and space needed to complete assigned tasks.
6. Meet with student on a regular basis to evaluate progress.
7. Meet with practicum supervisor at the time of his/her visits.
8. Keep a record of the student's attendance.
9. Include student in planning sessions and staff meetings when possible and appropriate.
10. Provide written evaluation of student's performance at mid-term and final grading periods.

c) STUDENT (Board)

1. Attend Agency 20 hours per week, for a total of 300 hours.
  2. Arrange with Agency specific hours of attendance.
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  4. Notify practicum supervisor if unable to be present on day of scheduled visit.
  5. Complete assignments on time as required by classroom teacher and practicum supervisor.
  6. Meet with teacher and supervisor to assess progress.
  7. Act in a mature and ethical manner in relationships with children, staff, and parents.
  8. Dress appropriately.
  9. Attend weekly seminars.
  10. Allow time to research and plan activities.
  11. Keep up-to-date records of activities in classroom.
4. Each of the Board's students assigned to the Agency's practicum shall have a practicum supervisor who shall be the employee of the Board and who shall be assigned to the student by the Board.
  5. The duration of Agency's practicum shall be one semester in length. The practicum shall commence on January 4, 1999 and terminate on May 15, 1999.
  6. All students will be instructed in the observance of the principles of confidentiality and will be required to comply with them.

7. The Agency's employees shall maintain and preserve the confidentiality of all student records.
8. The Agency reserves the right to terminate any student's practicum at the Agency prior to completion if it is determined by the Agency supervisor in consultation with the Harold Washington College Practicum Supervisor, that the student is in violation of any local, state or federal law, Agency or Board rules, or policy, or demonstrates unsatisfactory progress as set forth in the course requirements.
9. The Board reserves the right to terminate any student's practicum prior to completion if it determines that the Agency is not providing an appropriate experience for the student.
10. All parties agree that the termination of a practicum in process shall only be done under extreme circumstances and shall not be done without prior discussion between the Agency, Harold Washington College Practicum Supervisor and the student.
11. Insurance - The Board's students will be protected by malpractice in the following amounts, \$1,000,000/1,000,000 via Near North Insurance Company policy.
12. This agreement may be terminated by either party upon thirty (30) days written notice sent to the parties at the address below:

**FOR THE BOARD**

Wayne D. Watson  
Chancellor  
City Colleges of Chicago  
and

Christine A. Franz  
Dean of Instruction  
Harold Washington College  
30 East Lake Street  
Chicago, IL 60601

**FOR AGENCY**

North Avenue Day Nursery  
2001 W. Pierce  
Chicago, IL 60622

Atten: Sandra Hoffman

13. Neither party shall use the name of the other in any promotional literature, statement or publication without the other party's express written approval.



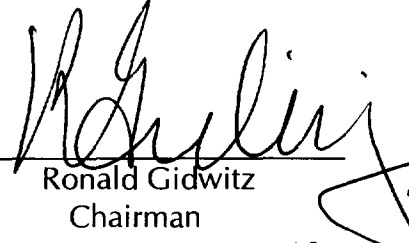
- 14. It shall be the responsibility of each student to provide for her/his own health insurance coverage. Such coverage may be obtained via insurance policies through spouse or family, or the student may arrange coverage via the health insurance plan offered from time-to-time by private companies to the City Colleges of Chicago or the student may make other arrangements. Proof of satisfactory health insurance may be required by the Agency prior to the student beginning his/her practicum.

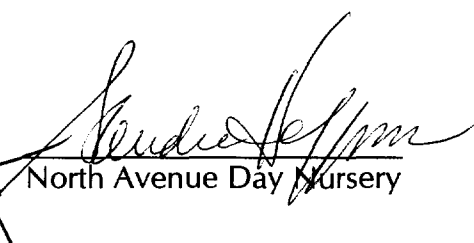
In witness whereof, the parties have executed this agreement

on this            day of **FEB 4 - 1999**, 19     .


FOR THE BOARD

FOR AGENCY

  
 \_\_\_\_\_  
 Ronald Gidwitz  
 Chairman

  
 \_\_\_\_\_  
 North Avenue Day Nursery

FEB 4 - 1999

  
 \_\_\_\_\_  
 Patricia A. Buck  
 Assistant Secretary

\_\_\_\_\_

  
 \_\_\_\_\_  
 General Counsel  
 Approved as to Legal Form

  
 \_\_\_\_\_  
 Beverly Traylor (student)

**21088 1**

**PRESCHOOL EDUCATION PRACTICUM  
AGREEMENT**

between

THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508,  
COUNTY OF COOK AND STATE OF ILLINOIS  
and

Bridgeport Child Development Center

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This Agreement is entered into by and between the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois (hereinafter the "Board") on behalf of Harold Washington College and

Bridgeport Child Development Center

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(hereinafter "Agency") to prepare students for positions in the field of Preschool Education.

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and

Christine A. Franz  
Dean of Instruction  
Harold Washington College  
30 East Lake Street  
Chicago, IL 60601

**FOR AGENCY**

Bridgeport Child  
Development Center  
3053 S. Normal  
Chicago, IL 60609  
Atten: Rosanne DeGregorio

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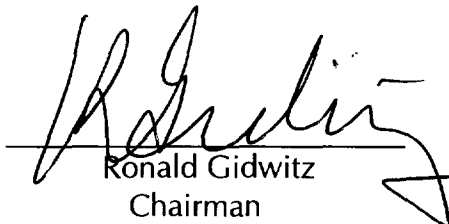
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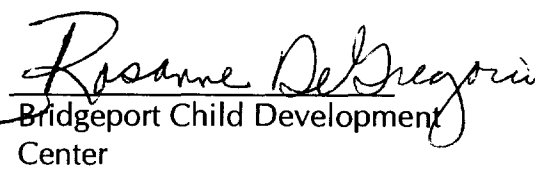
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FOR THE BOARD

FOR AGENCY

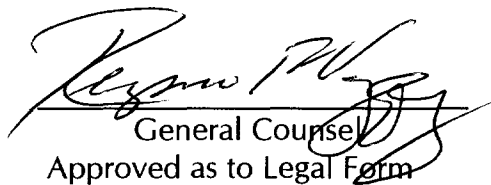
  
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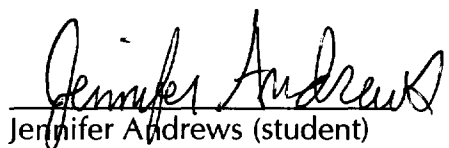
  
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 Bridgeport Child Development  
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FEB 4 - 1999

  
 Patricia A. Buck  
 Assistant Secretary

\_\_\_\_\_

  
 General Counsel  
 Approved as to Legal Form

  
 Jennifer Andrews (student)

**PRESCHOOL EDUCATION PRACTICUM  
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Chancellor  
City Colleges of Chicago  
and

Christine A. Franz  
Dean of Instruction  
Harold Washington College  
30 East Lake Street  
Chicago, IL 60601

**FOR AGENCY**

Salvation Army Emergency  
Lodge  
4800 N. Marine Drive  
Chicago, IL 60640  
Atten: Verlinda Sims

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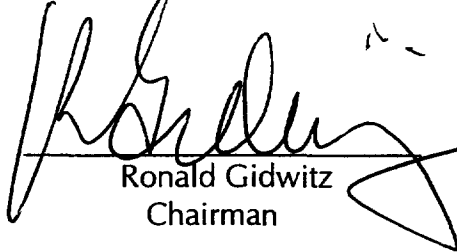
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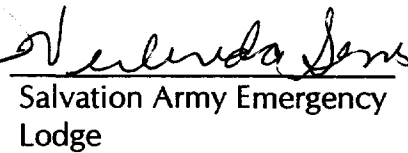
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FOR THE BOARD

FOR AGENCY

  
 \_\_\_\_\_  
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 Chairman

  
 \_\_\_\_\_  
 Veronica Jones  
 Salvation Army Emergency  
 Lodge

FEB 4 - 1999

  
 \_\_\_\_\_  
 Patricia A. Buck  
 Assistant Secretary

  
 \_\_\_\_\_  
 General Counsel  
 Approved as to Legal Form

  
 \_\_\_\_\_  
 Lavinia Woolridge (student)