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ADOPTED  
BOARD OF TRUSTEES OF  
COMMUNITY COLLEGE DISTRICT NO. 508

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County of Cook and State of Illinois

APR 14 1999

COUNTY OF COOK  
AND STATE OF ILLINOIS

STUDENT SEMINAR TRIP  
MIDDLE COLLEGE  
OLIVE-HARVEY COLLEGE

THE CHANCELLOR

REPORTS

that 6 Middle College students and a teacher are scheduled to attend the Close Up Washington DC workshop from March 21 through March 27, 1999; and that the workshop is sponsored by the Close Up Foundation, which is a non-profit civic education organization; and that the week-long workshop focuses on government and the political process, and includes daily small-group sessions with Close Up instructors; and

that the total cost includes transportation, lodging, meals, instruction and materials, and is due immediately to the Close Up Foundation in order for the participants to attend the program in March.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees ratifies the Chairman's pre-approval to issue a purchase order in the total amount of \$5,610.00 to Close Up Foundation, 44 Canal Center Plaza, Alexandria, Virginia, for the Washington seminar for the Olive-Harvey Middle College students and teacher.

FINANCIAL

\$5,610.00 -- Drop Out Retrieval [TAOEP] Grant Fund

Respectfully submitted:

Wayne D. Watson  
Chancellor

April 14, 1999